

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of 27 January 2015

ITEM TITLE: *(Please define the subject; e.g., change order – Berkeley City College)*

Consider Approval of Contract Addendum with Jennifer Kennedy for Berkeley City College (BCC).

SPECIFIC BOARD ACTION REQUESTED:

Consideration of approval of a contract addendum with Jennifer Kennedy for BCC.

ITEM SUMMARY: *(PLEASE DISCUSS THIS ITEM. IF A VENDOR IS INVOLVED, PLEASE INCLUDE THE COMPANY NAME AS WELL AS THE INDIVIDUAL.)*

Consider approval of a contract addendum for Jennifer Kennedy in the amount of \$10,000 (total contracted amount increased to not exceed \$36,000 for the 14-15 fiscal year ending 30 June 2015) for research and analysis support for the college to increase institutional effectiveness through review of student success and support data.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT): General Fund.

BACKGROUND/ANALYSIS:

Jennifer Kennedy will provide research and analysis support to the college to increase institutional effectiveness through review of student success and support data, including specifically first in generation, socioeconomic status factors, equity, basic skills, and other populations of students facing multiple barriers to college and career success.

DELIVERABLES AND SCOPE OF WORK:

Jennifer Kennedy shall provide research and analysis support to the college to increase institutional effectiveness through review of student success and support data, including: (1) Query, interview, survey, cull, analyze, and prepare user-friendly language and charts of student success and support data, specifically first in generation, socioeconomic status factors, equity, basic skills, and other populations of students facing multiple barriers to college and career success. 2) Provide data on successful interventions to date, including best practices and lessons learned, for institutional decision-making; 3) Development with faculty and staff of summative and cumulative strategy and evaluation plan for institutional alignment of funding, including SSSP, Career Pathways Trust (assessment pilot validations, etc.), Title III grants, NSF ATE, TRiO, and other resources to sustain SSSP, Basic Skills, Equity, and CTE initiatives.

ANTICIPATED COMPLETION DATE: 30 June 2015

ALTERNATIVES/OPTIONS: not applicable

EVALUATION AND RECOMMENDED ACTION: Approval of a Contract Addendum Jennifer Kennedy for Berkeley City College.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY): YES ___ NO ___ **X**

COMMENTS: Thank you for your time and consideration.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? Vice Chancellor Orkin, Ed Services

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: President Deborah Budd, Ed.D.
[Enter Here - Your Name and Title of Individual]

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: President Deborah Budd, Ed.D.
[Enter Here - Name of College President, (if originating from a college) or Vice-Chancellor (if originating from the District)]

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: _____
Susan Rinne, Interim Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: _____
Thuy Thi Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: Dr. José M. Ortiz
Dr. José M. Ortiz, Chancellor