

**PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of January 27, 2015**

ITEM TITLE:

Consider Approval of Change Order No. 1 for Laney College Building "A" Installation of HVAC Split System, American Air Conditioning, Plumbing & Heating (Resolution 14/15-07).

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested to the Change Order No. 1 to the contract with American Air Conditioning, Plumbing & Heating, in the amount of \$3,434.00.

ITEM SUMMARY:

Approval of this change order will bring the total contract amount to \$105,258.10, which is 1.03% of the original contract amount of \$101,825.00. Change Order No. 1 is for shift differential construction work not included in the original project scope. The administration discussed the impact of construction work with occupants before the work started. As a result, the occupants requested for certain construction work to be completed after hours.

The contractor and their sub-contractor completed construction work inside the building during the night and weekends, as follows:

- Installed four (4) ceiling suspended air conditioning units;
- Core drilled through the roof slab to accommodate the existing air conditioning refrigerant lines, drain lines, electrical wiring, and digital controls.

It is in the best interests of the District and financially prudent to approve this change order. The anticipated completion date for the Project will be January 31, 2015. The Chancellor recommends approval.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure E

BACKGROUND/ANALYSIS:

In compliance with the Public Contract Code (PCC) section 20657 and the District's Purchasing Procedures, the District conducted a formal competitive bid by issuing a Request for Proposal (RFP No. 14-15/02). The RFP was issued and publicized in general publications on July 22, 2014 and July 29, 2014. Six (6) vendors attended the pre-bid meeting held on July 30, 2014; however, only three (3) vendors submitted proposals. The vendor's proposals were evaluated based on the criteria outlined in the RFP. The lowest responsible and responsive bid was submitted by American Air Conditioning, Plumbing & Heating, in the amount of \$101,825.

The original scope of work included the installation of a cost effective HVAC system to provide thermal comfort and acceptable indoor air quality to create a conducive working environment for the employees. The HVAC contractor installed the following two (2) HVAC split systems to meet the specifications as outlined in the Request for Proposal.

- HVAC System #1 will provide comfort cooling in the Bursar's and supervisor's offices.
- HVAC System #2 will provide comfort cooling in the staff area.
-

ANTICIPATED COMPLETION DATE:

The anticipated completion date for the change order work will be January 31, 2015.

ALTERNATIVES/OPTIONS:

Not Applicable

EVALUATION AND RECOMMENDED ACTION:

Not Applicable

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ NO X

COMMENTS:

Not Applicable

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? Vice Chancellor Ikharo

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

Date: January 14, 2015

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

Date: January 14, 2015

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Susan Rinne
Susan Rinne, Interim Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy Thi Nguyen
Thuy Thi Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on
Agenda

Signature: José M. Ortiz
Dr. José M. Ortiz, Chancellor



Peralta College District
 333 East 8th
 Oakland, CA

12/04/14

attn: Kirk Schuler
 fax: kschuler@peralta.edu

Ref: Laney College Building "A" Installation of a HVAC Split System PO#300080325
 Change Order Request #1
 Overtime Costs required by Peralta College.

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<i>Material</i>	Unit Price	Total
-		\$0.00
Total Material		\$0.00
9.00% Sales Tax		\$0.00
 <i>Labor</i>		
20.00 - Hours - Sheetmetal Foreman- Overtime Premium	\$36.83	\$736.60
24.00 - Hours - Sheetmetal Journeyman- Overtime Premium	\$32.09	\$770.16
29.50 - Hours - Refrigeration Technician- Overtime Premium	\$33.51	\$988.55
		\$2,495.31
 Subcontractor/Rental		
Concrete Wall Sawing- Overtime Premium		\$490.00
subtotal Labor, Material & Subcontractors		\$2,985.31
15% Mark up		\$447.80
TOTAL COST		3,433.10



Concrete Cutting, Inc.

Lic. #320029

Quote

Quote #: 534861

3000 TARA COURT, UNION CITY, CA 94587 510-656-0253/FAX 510-656-8563

CUSTOMER INFORMATION	
AMERICAN AIR COND. & PLUMBING 2799 MILLER STREET SAN LEANDRO, CA 94577	<u>Cust #</u> 003983
(510) 351-7578	Fax: (510) 351-8315
Ordered By: JOE MULLIN	
Salesman: ROBERT GORDON	
JOB INFORMATION	
Date Quoted: 10/29/14	
PO #:	
Job Request #:	
Quote Entered: 10/29/14	By: ROBERT
Salesman: ROBERT G	

JOB SITE INFORMATION	
LANEY COLLEGE 10TH AND FALLON STS. BUILDING 'A' OAKLAND, CA	
Foreman:	Map Code:
General Contractor:	Owner:
Items needed on Site:	
<input type="checkbox"/> Dust Control	<input checked="" type="checkbox"/> Water Control
<input type="checkbox"/> Plastic Req.	<input checked="" type="checkbox"/> Overtime
<input checked="" type="checkbox"/> Vacuum Req.	<input type="checkbox"/> Wash Down
<input checked="" type="checkbox"/> Slurry Mate	
Elevation 0 ft.	Distance To Site: 0 ft.

Details

WE WILL PROVIDE THE FOLLOWING: *** O.T BROKEN OUT ***

CORE DRILLING W/ CORE CATCHER:

5 - 4" X +/- 10" PCC ROOF SLAB (5 LOCATIONS ON ROOF)

1 - 3" X +/- 13" PCC SLAB IN ELECTRICAL ROOM

1 - 3" X +/- 14" PCC WALL IN ELECTRICAL ROOM

CEILING ARE 13' HIGH. ALL WORK IS QUOTED FOR OFF-HOURS (SATURDAY)!!!

JOB TOTAL = \$2,080.00 N.T.E.

*** O.T. TOTAL = \$490.00

XTRA

EXCLUDES: LAY-OUTS, PERMITS.

CAL-WEST WORK POLICIES:

- * We accept no responsibility for layout
- * We accept no liability for any damage to buried conduit, pipe, wood, beams or footings concealed in or under concrete or asphalt surfaces, or within the cutting, drilling, demolition or excavation depths requested.
- * Any claims for damage must be reported to our office within 48 hours after the damage was done and CAL-WEST reserves the right to inspect this damage and repair it or sublet the repairs prior to accepting any back charges.
- * Cal-West, as a bid provision, will not accept, or allow retention of funds for this or any other project.
- * Cal West absolutely excludes any liability for the following:
 - * Provisions for barricades or protection for any open areas resulting from, saw cuts, core holes, demolition or excavation work by us and directed by others, unless specified in writing in our bid agreement and prior to our starting any work.
 - * All slurry clean-up will be considered extra work and charged for accordingly unless specified as part of our bid. Protection of all surrounding work areas, structures and personal property, etc., will be the sole responsibility of the customer unless specified in our bid or by verbal request prior to our starting work.

CAL-WEST WORK POLICIES:

- * 1-15 days 2% discount
- * 16-45 days NET
- * 45-60 days Delinquent
- * Over 61 days Lien/Stop Notice Filed + 2% p/mo. interest

WORK AUTHORIZED RECEIVED BY: _____

Labor Rates

Rates to 6/2015

PACKAGE:

Base
Fringes

subtotal

TAXES:

7.65% FICA
6.80% SUI
0.80% FUTA

subtotal

OTHER BURDEN:

5.60% Workers Comp- PL
4.50% Worker Comp-SM
7.50% Liability Insurance
Truck
Shop
Small tools

subtotal

TOTAL COST

Service		Sheetmetal	
342	342	104	104
Foreman	Journeyman	Sheet Metal Foreman	Sheet Metal Journeyman
\$30.09	\$27.36	\$31.54	\$27.43
\$1.50	\$1.50		
\$31.59	\$28.86	\$31.54	\$27.43
\$2.30	\$2.09	\$2.41	\$2.10
\$0.46	\$0.46	\$0.46	\$0.46
\$0.05	\$0.05	\$0.05	\$0.05
\$2.81	\$2.60	\$2.92	\$2.61
\$2.26	\$2.05	\$2.37	\$2.06
\$2.26	\$2.05	\$2.37	\$2.06
\$36.66	\$33.51	\$36.83	\$32.09

American

AIR CONDITIONING, PLUMBING & HEATING

Complete H.V.A.C. & Plumbing Service • California License No. 660334
 820 Aladdin Avenue • San Leandro, CA 94577-4306 • (510) 351-7578 • FAX (510) 351-8315

JOB LANEY COLLEGE
BLDG A
 W/O # 1975-EXT72A
 ADDR: _____ DATES(S) 10-22 THRU 11-8-1
 SUITE OR BLDG # _____ PHONE _____
 CONTACT KIRK STUBER CUST.P.O. # _____

EQUIPMENT: Make _____ Model _____ Serial No. _____

WORK PERFORMED: ALL WORK INSIDE THE BUILDING WAS DONE NIGHT AND WEEKEND.

- INSTALLED 4 CEILING SUSPENDED AIR CONDITIONING UNITS.

- CAL WEST CONCRETE CUTTING DID THE CORE DRILLING THROUGH ROOF SLAB TO ACCOMMODATE A/R REFRIGERANT LINES, CONDENSATE, ELECTRICAL, CONTROLS

REFRIGERANT RECOVERY			
TYPE OF REFRIGERANT	_____	TOTAL POUNDS NEW	_____
TOTAL POUNDS RECOVERED	_____	TECH SIGNATURE	_____
TOTAL POUNDS DISPOSED	_____		

RECOMMENDATIONS: _____

	MECHANICAL/HRS
JOB COMPLETE <input type="checkbox"/>	<u>TOE IN 120</u>
INCOMPLETE <input type="checkbox"/>	<u>EARLY W/ 24</u>
OVERTIME <input type="checkbox"/>	<u>1</u>

MATERIALS:	QTY.	ITEM	T.S.	PRICE

TOTAL MATERIAL \$ _____
 TOTAL LABOR _____ HRS @ \$ _____ \$ _____
 OTHER: \$ _____
 SALES TAX \$ _____

CUSTOMER SIGNATURE: _____ INVOICE TOTAL \$ _____

American

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Complete H.V.A.C. & Plumbing Service • California License No. 660334

820 Aladdin Avenue • San Leandro, CA 94577-4306 • (510) 351-7578 • FAX (510) 351-8315

JOB Laney College W/O # 1975-ETEA

ADDR: Bldg A DATES(S) _____

Morris, D/L

SUITE OR BLDG # _____ PHONE _____

CONTACT _____ CUST P.O. # _____

EQUIPMENT: Make _____ Model _____ Serial No. _____

WORK PERFORMED: Overtime on Saturday 11/15/14

Run floor lines on roof & in class rooms

REFRIGERANT RECOVERY		MATERIALS:		
TYPE OF REFRIGERANT	TOTAL POUNDS NEW	QTY.	ITEM	T.S. PRICE
TOTAL POUNDS RECOVERED _____	TECH SIGNATURE _____			
TOTAL POUNDS DISPOSED _____				

RECOMMENDATIONS:

Gele Martin 7 OT Deeet Brooks 7 1/2 1 OT **MECHANICAL/HRS**

Robert Frost 7 1/2 1 OT

Robert Henderson III 7 1/2 1 OT

JOB COMPLETE INCOMPLETE OVERTIME

CUSTOMER SIGNATURE: _____ INVOICE TOTAL \$ _____

Distribution: White - AAC Yellow - Invoice Pink - Customer