

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of February 17, 2015**

**ITEM TITLE:** *(Please define the subject; e.g., change order – Laney College)*  
Workability III—Department of Rehabilitation

**SPECIFIC BOARD ACTION REQUESTED:**

Consider approval to renew the Workability III contract between Laney College and the Department of Rehabilitation and approve DOR Board Resolution #14-15-27.

**ITEM SUMMARY:** *(PLEASE DISCUSS THIS ITEM. IF A VENDOR IS INVOLVED, PLEASE INCLUDE THE COMPANY NAME AS WELL AS THE INDIVIDUAL.)*

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**  
**DEPARTMENT REHABILITATION**

**BACKGROUND/ANALYSIS:**

The Laney College Workability III Program (WAIII) will provide program administration and management, pre-employment services, career planning, employment preparation, job search instruction, employment services, and on-going support activities to students/Department of Rehabilitation (DOR) consumers for up to 90 days after job placement. These services will include full-time job placement and/or interim part-time placement for students who are attending classes to get the training necessary for attaining their employment goals on the Individual Plan for Employment (IPE). All students will be referred to WAIII. Primary focus will be on Laney matriculating students. All services, funded directly or through certified expenditures, provided through this agreement shall be exclusively for students who have been referred by a DOR counselor as part of their IPE.

**DELIVERABLES AND SCOPE OF WORK:**

The program will instruct students in developing basic computer skills to enable them to use technology for employment search and work preparation. Instruction will be provided to students/DOR consumers who require job search skills, and/or soft skills to maintain long term employment. The Workability III staff will provide job development, placement, and follow up services. Additional job support activities are to be provided on and individual basis as determined by Workability III staff, students/DOR consumers, and the DOR counselors.

**ANTICIPATED COMPLETION DATE:**

This contract is for fiscal years 2015-2016, 2016-2017 and 2017-2018

**ALTERNATIVES/OPTIONS:**

**EVALUATION AND RECOMMENDED ACTION:**

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ NO \_\_\_\_\_

**COMMENTS:**

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (VICE CHANCELLOR)**

(\*\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor.)

**DOCUMENT PREPARED BY:**

Prepared by: Carmen N. Fairley, Coordinator  
[Enter Here - Your Name and Title of Individual]

Date: 2-5-2015

**DOCUMENT PRESENTED AND APPROVED BY:**

Presented and approved by: Elnora Webb, College President

Date: 2-5-2015

[Enter Here - Name of College President, (if originating from a college) or Vice-Chancellor (if originating from the District)]

**FINANCE DEPARTMENT REVIEW**

Finance review required       Finance review *not* required

If Finance review is required, determination is:       Approved       Not Approved

If not approved, please give reason: \_\_\_\_\_

Signature: Susan Rinne  
Susan Rinne, Interim Vice Chancellor for Finance and Administration

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required       Legal review *not* required

If Legal review is required, determination is:       Approved       Not Approved

Signature: \_\_\_\_\_  
Nitasha Sawhney, General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda       Not Approved, but Place on Agenda

Signature: Dr. José M. Ortiz  
Dr. José M. Ortiz, Chancellor