



Curriculum & Instruction Recommendations 02/02/15

Educational Services
Office of the Vice Chancellor
Presented and Approved at Board Meeting of March 10, 2015

Berkeley City College

College of Alameda

Laney

Merritt

BERKELEY CITY COLLEGE

CIPD

February 2015

Process Title	Discipline	Course #	Full Course Title	Effective Term	Units	Hours	Grading	Prerequisites	Catalog Description	Top Code	Justification	List of Changes	CIPD Actions
BCC New Course	BIOL	50A	Introduction to Biotechnology: Techniques and Methods	Fall 2015	3	2 hours lecture, 4 hours laboratory	(GR)	Prerequisite: MATH 201 Recommended Preparation: BIOL 1A, 3, or 10	Introduction to the laboratory and basic molecular biology techniques: Common equipment, laboratory mathematics, media and buffer preparation, aseptic and basic microbiological techniques, chemical safety and hazardous waste disposal, good laboratory practices. Not open for credit to students who have completed or are currently enrolled in BIOL 230 and 230A.	0430.00	Following completion students will be able to proceed to introductory courses in biology and chemistry, as well as work as laboratory assistants in the biotechnology industry. This is a new course that will replace BIOL 230A.	New course. Formerly BIOL 230A Changed the following: 1. Title 2. Units from 2 to 3 and Hours 3. Catalog Description 4. Student Assessment 5. Prerequisites and Recommended Preparation NOTE: The course was changed from BIOL 230A to BIOL 50A because we had to make the course transferable. The course also needs more lab time, so the units were changed from 2 to 3.	Approved
BCC New Course	BIOL	50B	Protein Chemistry and Fermentation	Fall 2015	3	2 hours lecture, 4 hours laboratory	(GR)	Prerequisite: BIOL 50A and CHEM 30A Recommended Preparation: BIOL 1A, 3, or 10 and CHEM 1A and 30B	Introduction to protein chemistry: Purification technologies, protein assays, SDS-PAGE, immunoblotting, enzyme kinetics, crystallization techniques, fermentation, and good manufacturing practices. Not open to students who have completed BIOL 230 and 230B.	0430.00	This course is an integral part of the A.S. degree and Certificate in Biotechnology. This is a new course that will replace BIOL 230B.	New course. Formerly BIOL 230B Changed the following: 1. Title 2. Units and Hours 3. Catalog Description 4. Student Assessment 5. Prerequisites and Recommended Preparation NOTE: The course was changed from BIOL 230B to BIOL 50B because we had to make the course transferable. The course also needs more lab time, so the units were changed from 2 to 3.	Approved
BCC New Course	BIOL	50C	Advanced Scientific Methods	Fall 2015	3	2 hours lecture, 4 hours laboratory	(GR)	Prerequisite: BIOL 50A and 50B Recommended Preparation: BIOL 33 or 34	Advanced experimental techniques and research methods: Embryonic and induced pluripotent stem cells, use of FACS, microarrays, quantitative PCR, advanced DNA sequencing methods and bioinformatics. Not open for credit to students who have completed or are currently enrolled in BIOL 230 and 230C.	0430.00	This course is an integral part of the A.S. degree and Certificate in Biotechnology. This is a new course that will replace BIOL 230C.	New course. Formerly BIOL 230C. 1. Course Description 2. Units and Hours 3. Prerequisites and Recommended Preparation NOTE: The course was changed from BIOL 230C to BIOL 50C because we had to make the course transferable. The course also needs more lab time, so the units were changed from 2 to 3.	Approved

BERKELEY CITY COLLEGE
CIPD
February 2015

Process Title	Discipline	Course #	Full Course Title	Effective Term	Units	Hours	Grading	Prerequisites	Catalog Description	Top Code	Justification	List of Changes	CIPD Actions
BCC New Course	CIS	80	Discrete Structures	Fall 2015	3	3 hours lecture	(GR or P/NP)	Prerequisites: CIS 6 and MATH 203 or 204C or 211D or Entry Skills: Demonstrate satisfactory competency in each skill given in the course outline; e.g., solving quadratic equations, evaluating logarithmic functions, etc. Demonstrate a satisfactory understanding of the concepts which provide the foundation for the various skills/procedures required in the course outline, in order to continue work in mathematics and to	Mathematical concepts for computer applications: Algorithms and analysis of algorithms, logic and mathematical proofs (contradiction and induction), sets, relations and functions, recursion, combinatorics, Boolean algebra, and discrete probability; Bayes' theorem, trees and graphs.	0701.00	Course needed for SB 1440 CIS degree program.	New Course. Formerly CIS 3. 1. Course Title 2. Catalog description 3. Units and Hours 4. Lecture Content 5. Lab Content 6. Student Performance Objectives 7. Student Learning Outcomes 9. Methods of Instruction 10. Student Assessment 11. Texts, readings, and Materials 12. Prerequisites	Approved

BERKELEY CITY COLLEGE
CIPD
February 2015

Process Title	Discipline	Course #	Full Course Title	Effective Term	Units	Hours	Grading	Prerequisites	Catalog Description	Top Code	Justification	List of Changes	CIPD Actions
BCC New Course	CIS	232	Exploring Robotics	Fall 2015	2	1 hour lecture, 3 hours laboratory	(GR or P/NP)		Introduction to robotics and computing: Modeling, designing, planning, and programming; hands-on robotic projects using motors and sensors.	0706.00	Robotics is a fast growing field with a wide range of applications. This course aims to provide hands-on introduction to the world of computer science, engineering and mathematics. Robotics can help teach design, innovation, problem solving, and teamwork within the context of math, science, and technology, and put academic concepts in context. It is a course to explore the feasibility of an engineering program combined with mathematics, computer sciences, and physics.	New course	Approved
BCC Course Changes in Catalog Info	CIS	36A	Java Programming Language I	Fall 2015	4	3 hours lecture, 3 hours laboratory	(GR or P/NP)	Prerequisite: CIS 6, 25, or 26	Introduction to object-oriented program design using Java: Developing web pages and stand-alone applications.		Course needed for SB 1440 CIS degree program.	1. Catalog Description 2. Student performance Objectives 3. Course Content 4. Texts, Readings, and Materials 5. Prerequisites	Approved
BCC Deactivate Course	CIS	10	Introduction to Programming in BASIC	Fall 2015							The course will no longer be offered.	Permanent deactivation.	Approved
BCC Deactivate Course	CIS	13	Introduction to BASIC Programming for Non-Technical Users	Fall 2015							The course will no longer be offered.	Permanent deactivation. The course is not tied to any programs.	Approved
BCC Deactivate Course	CIS	47	Visual Basic Programming	Fall 2015							The course will temporarily be deactivated.	Temporary deactivation.	Approved

BERKELEY CITY COLLEGE
CIPD
February 2015

Process Title	Discipline	Course #	Full Course Title	Effective Term	Units	Hours	Grading	Prerequisites	Catalog Description	Top Code	Justification	List of Changes	CIPD Actions
BCC Deactivate Course	CIS	102	Advanced Information Architecture & Large Web Site Management	Fall 2015							The course will temporarily be deactivated.	Temporary deactivation. The course is not tied to any programs.	Approved
BCC Deactivate Course	LRNRE	212	Study Strategies and Learning Differences	Fall 2015							The course will no longer be offered.	Permanent deactivation. The course is not tied to any programs.	Approved
BCC Deactivate Course	LRNRE	223	Social Justice Research	Fall 2015							The course will no longer be offered.	Permanent deactivation. The course is not tied to any programs.	Approved
BCC Deactivate Course	LRNRE	224	Peer mentoring	Fall 2015							The course will no longer be offered.	Permanent deactivation. The course is not tied to any programs.	Approved
BCC Deactivate Course	LRNRE	248UM	Foundations of Team Self-Management	Fall 2015							The course will no longer be offered.	Permanent deactivation. The course is not tied to any programs.	Approved
BCC Deactivate Course	LRNRE	248UP	Environmental Literacy	Fall 2015							The course will no longer be offered.	Permanent deactivation. The course is not tied to any programs.	Approved
BCC Deactivate Course	LRNRE	248UR	Communication and College Success	Fall 2015							The course will no longer be offered.	Permanent deactivation. The course is not tied to any programs.	Approved
BCC Deactivate Course	LRNRE	294	Introduction to Learning Disabilities	Fall 2015							The course will no longer be offered.	Permanent deactivation. The course is not tied to any programs.	Approved
BCC Deactivate Course	SOCS	101	Introduction to Social Services	Fall 2015							The course will no longer be offered.	Permanent deactivation. The course is not tied to any programs.	Approved

COLLEGE OF ALAMEDA

CIPD

February 2015

Process Title	Discipline	Course #	Full Course Title	Effective Date	Units	Hours	Letter Grade or Pass/No Pass	Requisites	Catalog Description	Top Code	Justification	List of Changes	DE Addendum	CIPD
COA Course Reactivation	BUS	70	Introduction to Marketing	Fall 2015	3	3 hrs lec	GR or P/NP		Introduction to integrated marketing strategies: Identification and satisfaction of customers' wants and needs with products (goods and/or services), price, place, and promotional strategies; customer relationship management; integration of marketing into strategic business plans.	0509.00	Course Reactivation to support the establishing of an Entrepreneurship Program at the College of Alameda. Marketing Concepts are a critical course for any Business or Entrepreneurship program. We are currently not offering BUS 070. The reactivation of this course is critical for us to establish a our Entrepreneurship Program. This course will introduce students to traditional and modern marketing techniques including advertising, social media, promotions and publicity.			Approved
COA Deactivate Course	ADAM	112	Design and Sketching II	Fall 2015							ADAM 112 was submitted to the State in error. The correct course number is ADAM 113. A new course proposal for ADAM 113 is in the process for submission to next CIPD meeting. Permanent deactivation.			Approved

LANEY COLLEGE

CIPD

February 2015

Process Title	Discipline	Course #	Full Course Title	Effective Term	Units	Hours	Letter Grade or Pass/No Pass	Requisites	Catalog Description	Top Code	Justification	List of Changes	DE Addendum	CIPD Action
Laney New Course	ARCH	125	Digital Tools for Architecture and Design	Fall 2015	3	2.00 Lec 4.00 Lab	Both Letter Grade or Pass/No Pass		Computer modeling and illustration : Strategic use of computer software for creation of three-dimensional models and two-dimensional illustrations, impact of software on design process, efficient production of presentation renderings, creative style balanced with effective and professional graphic communication.	299.00	Skills in Sketchup, Rhino, and Photoshop are in demand in industry and are often expected as basic prerequisites at other academic institutions. This software allows for rapid production of computer models and illustrations, which is key to visualization of project designs. Software licenses are already purchased and available; no new software would be needed.	Peralta Community College New Course for Fall 2015		Approved
Laney New Course	ATHL	67	Cross Country Foundation	Fall 2015	3	10.00 Lab	Both Letter Grade or Pass/No Pass		Activity class: Fundamentals of intercollegiate cross country competition; theory, team organization, technique, strategy and leadership.	835.50	There is a need in the student population for skill and fitness progression and development through the sport of Cross Country. Students benefit from learning about and participating in healthy physical activity. Students learn about their body's training capacity and ability to strengthen in many healthy ways. Students develop positive character traits that assist them as students and as citizens. Courses in this area are being revised due to title 5 repeatability requirements.	Peralta Community College New Course for Fall 2015		Approved

LANEY COLLEGE

CIPD

February 2015

Process Title	Discipline	Course #	Full Course Title	Effective Term	Units	Hours	Letter Grade or Pass/No Pass	Requisites	Catalog Description	Top Code	Justification	List of Changes	DE Addendum	CIPD Action
Laney New Course	KIN	070B	Speed Training II - Beginning	Fall 2015	0.5	2.00 Lab	Both Letter Grade or Pass/No Pass		Activity class: Beginning level speed training through skill and fitness development as it contributes to performance in various sports.	835.00	There is a need in the student population for speed training through skill and fitness development as it contributes to performance in various sports. Students benefit from learning about and participating in healthy physical activity. Students learn about their body's training capacity and ability to strengthen in many healthy ways. Students develop positive character traits that assist them as students and as citizens. Courses in this area are being revised due to new repeatability requirements.	Peralta Community College New Course for Fall 2015		Approved
Laney New Course	KIN	070C	Speed Training III - Intermediate	Fall 2015	0.5	2.00 Lab	Both Letter Grade or Pass/No Pass		Activity class: Intermediate level speed training through skill and fitness development as it contributes to performance in various sports.	835.00	There is a need in the student population for speed training through skill and fitness development as it contributes to performance in various sports. Students benefit from learning about and participating in healthy physical activity. Students learn about their body's training capacity and ability to strengthen in many healthy ways. Students develop positive character traits that assist them as students and as citizens. Courses in this area are being revised due to new repeatability requirements.	Peralta Community College New Course for Fall 2015		Approved

LANEY COLLEGE

CIPD

February 2015

Process Title	Discipline	Course #	Full Course Title	Effective Term	Units	Hours	Letter Grade or Pass/No Pass	Requisites	Catalog Description	Top Code	Justification	List of Changes	DE Addendum	CIPD Action
Laney New Course	KIN	070D	Speed Training IV - Experienced	Fall 2015	0.5	2.00 Lab	Both Letter Grade or Pass/No Pass		Activity class: Competitive level speed training through skill and fitness development as it contributes to performance in various sports.	835.00	There is a need in the student population for speed training through skill and fitness development as it contributes to performance in various sports. Students benefit from learning about and participating in healthy physical activity. Students learn about their body's training capacity and ability to strengthen in many healthy ways. Students develop positive character traits that assist them as students and as citizens. Courses in this area are being revised due to new repeatability requirements.	Peralta Community College New Course for Fall 2015		Approved
Laney New Course	KIN	120C	Volleyball III - Intermediate	Fall 2015	0.5	2.00 Lab	Both Letter Grade or Pass/No Pass	Recommended Preparation: CSU/UC Campuses; Club level and/or high school level experience/play.	Activity class: Intermediate level of volleyball rules and skills.	835.00	Provide opportunity to reach an intermediate volleyball skill level for students.	Peralta Community College New Course for Fall 2015		Approved

LANEY COLLEGE

CIPD

February 2015

Process Title	Discipline	Course #	Full Course Title	Effective Term	Units	Hours	Letter Grade or Pass/No Pass	Requisites	Catalog Description	Top Code	Justification	List of Changes	DE Addendum	CIPD Action
Laney New Course	PHIL	14	Introduction to the Philosophy of Death	Fall 2015	3	3.00 Lec	Letter Grade Only		Analysis of the concepts of life, death and meaning as expressed in classical East and West, modern and contemporary perspectives.	1509.00	This course provides an in-depth introduction to the philosophical problems surrounding death. Throughout the course, students will be asked to examine the following question through discussion and selected texts: With the fact of death, how should one live? The course is part of the Humanities and Philosophy programs in an effort to expand their course offerings and to create courses that are interdisciplinary. Recommended for students who are majoring in the social sciences or planning to enter the health professions. Acceptable for Credit: CSU	Peralta Community College New Course for Fall 2015	DE Addendum	Approved
Laney Course Updating - Information Only	ANTHR	3	Introduction to Social and Cultural Anthropology	Fall 2015	3	3.00 Lec	Both Letter Grade or Pass/No Pass		Cross-cultural analysis of social and cultural factors of human behavior in the recent past and present.		Transfers to four year institutions. Satisfies the requirement in the following majors: Social Sciences and General Curriculum. Satisfies the requirement for Social and Behavioral Sciences in General Education for the Associate Degree as well as this course is an elective for the Communication Studies AA-T Acceptable for credit: CSU, UC.	Added DE	DE Addendum	Approved

LANEY COLLEGE

CIPD

February 2015

Process Title	Discipline	Course #	Full Course Title	Effective Term	Units	Hours	Letter Grade or Pass/No Pass	Requisites	Catalog Description	Top Code	Justification	List of Changes	DE Addendum	CIPD Action
Laney Course Updating	ASAME	26	Politics in Modern Asia	Fall 2015	3	3.00 Lec	Both Letter Grade or Pass/No Pass		Survey of major political developments in Asia in the 21st century.	2202.00	This course is necessary for citizens of a multiracial, multicultural society which is, in turn, part of an interdependent global society. Acceptable for credit: CSU, UC.	Changed course description		Approved
Laney Course Updating - Information Only	LIS	85	Introduction to Information Resources	Fall 2015	2	2.00 Lec	Both Letter Grade or Pass/No Pass	Recommended Preparation: ENGL 201A Recommended Preparation: CIS 205 or Recommended Preparation: CIS 001 or Prerequisite: BUS 219	Explores the concepts, processes, and tools used in information research: Emphasis on how to develop a research topic and find, locate, evaluate, and use information; search strategies for print and online resources including reference books, catalogs, indexes, specialized databases, and the Internet.	1699.00	This course has been revised in order to meet a general education requirement in information competency at several CSUs such as SFSU and CSU Hayward and a future requirement for the CA Community College System. The Academic Senate of the California Community Colleges has recommended to the Board of Governors that information competency become a locally designed graduation requirement for degree and certificate programs. No date for implementation has been set.	Added DE	DE Addendum	Course Tabled; DE component approved

LANEY COLLEGE

CIPD

February 2015

Process Title	Discipline	Course #	Full Course Title	Effective Term	Units	Hours	Letter Grade or Pass/No Pass	Requisites	Catalog Description	Top Code	Justification	List of Changes	DE Addendum	CIPD Action
Laney Course Updating	MATH	003F	Differential Equations	Fall 2015	3	3.00 Lec	Letter Grade Only	Prerequisite: MATH 003B Prerequisite: MATH 003E Recommended Preparation: MATH 003C	Ordinary differential equations: First-order, second-order, and higher order equations; separable and exact equations, series solutions, LaPlace transformations, system of differential equations. Math 3E plus Math 3F are equivalent to Math 3D. Not open for credit to students who have completed or are currently enrolled in Math 3D.	1701.00	Satisfies the General Education Analytical Thinking requirement for Associate Degrees. Provides foundation for more advanced study in mathematics and related fields, such as Physics. Satisfies the Quantitative Reasoning component required for transfer to UC, CSU, and some independent four-year institutions. Acceptable for credit: CSU, UC.	Change of Math 3C from a corequisite to recommended preparation		Course Tabled; DE component approved
Laney Course Deactivation	BUS	221A	Office Procedures and Practices	Fall 2015	1	0.67 Lec 1.00 Lab	Both Letter Grade or Pass/No Pass	Prerequisite: BUS 205 and Prerequisite: BUS 215D	Individualized, self-paced course in office procedures and practices: Characteristics of the successful employee; basic principles of document preparation and writing letters, memorandums, and reports; forms of electronic communications; and processing of mail.	514.00	No longer being offered.	Permanent deactivated course. Not longer being offered. Not part of any program		Approved

LANEY COLLEGE

CIPD

February 2015

Process Title	Discipline	Course #	Full Course Title	Effective Term	Units	Hours	Letter Grade or Pass/No Pass	Requisites	Catalog Description	Top Code	Justification	List of Changes	DE Addendum	CIPD Action
Laney Course Deactivation	BUS	221B	Office Procedures and Practices	Fall 2015	1	0.67 Lec 1.00 Lab	Both Letter Grade or Pass/No Pass		Individualized, self-paced course in office procedures and practices: Introduction to computer hardware and software; filing and records management; administrative office routines including setting up meetings and conferences, making travel arrangements, and routine fiscal procedures.	514.00	No longer offered.	Permanent deactivated course. Not longer being offered. Not part of any program		Approved
Laney Course Deactivation	BUS	221C	Office Procedures and Practices	Fall 2015	1	0.67 Lec 1.00 Lab	Both Letter Grade or Pass/No Pass		Individualized, self-paced course in office procedures and practices: Business and e-commerce terminology; the office environment including making purchases, payments, and banking; setting priorities and dealing with customers and the public; job-seeking skills including preparing a resume and job application; professional development opportunities; and stress management and business etiquette.	514.00	Course no longer offered.	Permanent deactivated course. Not longer being offered. Not part of any program		Approved

LANEY COLLEGE

CIPD

February 2015

Process Title	Discipline	Course #	Full Course Title	Effective Term	Units	Hours	Letter Grade or Pass/No Pass	Requisites	Catalog Description	Top Code	Justification	List of Changes	DE Addendum	CIPD Action
Laney Course Deactivation	ESL	214	Technical Reading for Career Technical Students	Fall 2015	2	2.00 Lec	Both Letter Grade or Pass/No Pass	Prerequisite: ESL 251B or Prerequisite: ESL 253B or	Support language skills for career technical students in reading English texts: Workplace terminology, comprehension, and efficient reading techniques.	4930.85	Non-native and basic skills students enrolled in Career Technical classes need help with reading textbooks, safety manuals, installation manuals, schematics, and tests. Instructional techniques and developments in technical reading and reading apprenticeship can help students improve their reading and comprehension skills.	Permanent deactivated course. Not longer being offered. Not part of any program		Approved
Laney Course Deactivation	ESL	224	Writing for Career Technical Students	Fall 2015	2	2.00 Lec	Both Letter Grade or Pass/No Pass	Prerequisite: ESL 251B or Prerequisite: ESL 253B	Language skills for career technical students in writing for the workplace: Reports, instructions, memos, letters and other related materials. Workplace terminology included.	4930.84	Non-native and basic skills students enrolled in Career Technical classes need help with specific workplace writing skills, e.g. writing reports, giving written instructions, writing memos and letters. Punctuation, spelling, and grammar, as well as using correct vocabulary are also skills needed by students.	Permanent deactivated course. Not longer being offered. Not part of any program		Approved

LANEY COLLEGE

CIPD

February 2015

Process Title	Discipline	Course #	Full Course Title	Effective Term	Units	Hours	Letter Grade or Pass/No Pass	Requisites	Catalog Description	Top Code	Justification	List of Changes	DE Addendum	CIPD Action
Laney Course Deactivation	ESL	256B	Spelling 2: Difficult-to-Spell Words	Fall 2015	5	5.00 Lec	Both Letter Grade or Pass/No Pass	Prerequisite: ESL 256A or Prerequisite: ESL 222A or Prerequisite: ESL 222B	Study of the spelling of American English: Focus upon difficult-to-spell words	4930.87	This intermediate spelling course, the second of three spelling levels, will help basic skills students but will primarily target college-/transfer-level students, who depend upon accurate spelling for academic writing. Mastering English spelling is a challenging process for anyone, but especially so for ESL students, who, in addition to distinguishing between phonics and sight words, must simultaneously learn to pronounce and recognize American sounds, study the spelling, meaning and usage of each new word, and unravel confounding aspects of the language which most native speakers understand implicitly. The focus of spelling at this level will be upon sight words (words that ignore phonics rules) and on words built from word parts, i.e. prefixes, suffixes and word roots.	Permanent deactivated course. Not longer being offered. Not part of any program		Approved

LANEY COLLEGE

CIPD

February 2015

Process Title	Discipline	Course #	Full Course Title	Effective Term	Units	Hours	Letter Grade or Pass/No Pass	Requisites	Catalog Description	Top Code	Justification	List of Changes	DE Addendum	CIPD Action
Laney Course Deactivation	ESL	275	ESL for Wood Technology	Fall 2015	3	3.00 Lec	Both Letter Grade or Pass/No Pass		Designed to provide speaking, grammar, reading, writing and technical vocabulary skills to students enrolled in the Wood Technology program	4930.82	Non-native and bilingual students enrolled in Wood Technology classes need assistance with vocabulary, reading and comprehension skills, writing and speaking in connection with their trade. This class provides basic help in all the skill areas for students and is based on material in the existing Wood Technology courses.	Permanent deactivated course. Not longer being offered. Not part of any program		Approved

MERRITT COLLEGE

CIPD

February 2015

Process Title	Discipline	Course #	Full Course Title	Effective Term	Units	Hours	Grading	Requisites	Catalog Description	Top Code	Justification	List of Changes/Notes	CIPD Actions
MC New Course	BIOL	61G	Natural History: Mammals of the Greater Bay Area	Already offered	2	2 Lec	Both letter grade or Pass/no pass	Recommended preparation : Bio 10 Intro to biology	Survey of Bay Area Mammals: Marine and terrestrial mammals, endemic species, introduced species, and relatively recent extinctions.	0408.00	Currently required for Bay Area Master Naturalist Certificate of Proficiency	Already offered. No record of CIPD approval.	Approved
MC New Course	BIOL	61M	Natural History: Insects of the Greater Bay Area	Likely Fall 2015	1	1 Lec	Both letter grade or Pass/no pass		Survey of the orders and common families of California's insects: Emphasis on field identification.	0408.00	Currently required for Bay Area Master Naturalist Certificate of Proficiency		Approved

MERRITT COLLEGE

CIPD

February 2015

Process Title	Discipline	Course #	Full Course Title	Effective Term	Units	Hours	Grading	Requisites	Catalog Description	Top Code	Justification	List of Changes/Notes	CIPD Actions
MC New Course	COUN	501	Counseling Learning Lab	Likely Spring 2015 (Late start)		1-5 Lab	Pass/No pass		Success and retention strategies offered in small groups: Provides supervised tutoring to students in overcoming barriers in reaching their educational goals and increasing their successful completion of college courses and programs. Course study under this section may be repeated as necessary. Student may attend multiple sessions per semester.	4930.09	This course is designed to provide academic assistance to small groups of students, in a variety of workshops focusing on improved development of educational goals, increased successful completion of college courses and improved retention. Examples of workshop content are such topics as: orientation to college and educational options at Merritt, course enrollment for first semester students, assessment of completion of associate degree requirements, and overview of transfer requirements	Approved by BOT on 4/26/2011. Resubmitting to get updated BOT date for state approval.	Approved

MERRITT COLLEGE

CIPD

February 2015

Process Title	Discipline	Course #	Full Course Title	Effective Term	Units	Hours	Grading	Requisites	Catalog Description	Top Code	Justification	List of Changes/Notes	CIPD Actions
MC Course Changes in Catalog Info (Information Only)	LIS	85	Introduction to Information Resources	Spring 2015	2	2 Lec	Both letter grade or Pass/no pass	Recommended preparation : ENGL 201A: Preparation for Composition and Reading or appropriate placement through multiple-measures assessment .	Introduction to the basic concepts and tools used in information research: Emphasis on how to develop a research topic, find, locate, evaluate and use information; search strategies for print and online resources including reference books, catalogs, indexes, specialized databases and the Internet.	1699.00	This course has been revised in order to meet a general education requirement in information competency at several CSU's such as SFSU and CSU Hayward and a future requirement for the California Community College System. The Academic Senate of the California Community Colleges has recommended to the Board of Governors that information competency become a locally-designed graduation requirement for degree and certificate programs. No date for implementation has been set.	1) Added DE Addendum	Approved

PROGRAM PROPOSALS
 CIPD Agenda Items
 February 2015

College	Proposal Type	Program Title	Award Type	Effective Term	Top Code	Justification (or Description)	Curriculum Committee Approval Date	CIPD Actions
Berkeley City College	BCC New Program	Chemistry	Associate in Science	Fall 2015	0954.00	<p>Chemistry is essential and required for many science majors. At Berkeley City College we offer courses designed to prepare students for transfer to four year colleges or universities, as well as to provide the analytical skills needed as entry level technicians in academic and research laboratories. This is a two-year (four-semester) course sequence that allows students to start in either the fall or spring semester. Students have the option of completing the minimum requirements to receive a Certificate of Achievement or completing both the minimum requirements and general education requirements to obtain an Associate in Science Degree. For the latter option, students must seek advice from a counselor to develop a Student Education Plan (SEP) and participate in the Student Success (Matriculation) program. Completion of the Associate in Science Degree will qualify candidates to work as entry level technicians in chemistry laboratories in academic or research institutions. Candidates will be able to assist professors or researchers to prepare and conduct basic experiments, collect and analyze data, and understand the safety/health hazard associated with chemicals.</p>	12/4/2014	Approved

PROGRAM PROPOSALS
CIPD Agenda Items
February 2015

College	Proposal Type	Program Title	Award Type	Effective Term	Top Code	Justification (or Description)	Curriculum Committee Approval Date	CIPD Actions
Berkeley City College	BCC New Program	Chemistry	Certificate of Achievement	Fall 2015	0954.00	Chemistry is essential and required for many science majors. At Berkeley City College we offer courses designed to prepare students for transfer to four year colleges or universities, as well as to provide the analytical skills needed as entry level technicians in academic and research laboratories. This is a two-year (four-semester) course sequence that allows students to start in either the fall or spring semester. Students have the option of completing the minimum requirements to receive a Certificate of Achievement or completing both the minimum requirements and general education requirements to obtain an Associate in Science Degree. For the latter option, students must seek advice from a counselor to develop a Student Education Plan (SEP) and participate in the Student Success (Matriculation) program. Completion of the Associate in Science Degree will qualify candidates to work as entry level technicians in chemistry laboratories in academic or research institutions. Candidates will be able to assist professors or researchers to prepare and conduct basic experiments, collect and analyze data, and understand the safety/health hazard associated with chemicals.	12/4/2014	Approved
Laney College	Laney Program Modification	Architecture	A.S. Degree	Fall 2015	201.00	Provides necessary digital and technical skills that are utilized in the design and construction industry. The AS degree prepares students for transfer to a 4- and 5-year institution and for entry level positions. Program modified by: switching the order of when students should take courses ARCH 111 (moved from 3rd semester to 1st) and ARCH 107 (moved from 1st semester to 2nd); added new course ARCH 125; added to recommended courses COMM 45, MEDIA 180; removed ARCH 211, ART 20 from recommended courses.	11/21/2014	Approved
Merritt	MC New Program	Family Child Care	Certificate of Proficiency	Likely Fall 2015	1305.40	An expansion of need for quality family child care services. There is a trend for the professionalization of family child care providers.	12/11/2014	Approved

PROGRAM PROPOSALS
CIPD Agenda Items
February 2015

College	Proposal Type	Program Title	Award Type	Effective Term	Top Code	Justification (or Description)	Curriculum Committee Approval Date	CIPD Actions
Merritt	MC New Program	Infant/Toddler Specialist	Certificate of Proficiency	Likely Fall 2015	1305.40	New federal and state requirements, industry standards and parent demand via the Quality Rating Inventory Scale(QRIS)are now requiring that Infant Toddler teachers have 6 units of specialized classes.	12/11/2014	Approved
Merritt	MC Program Modification	Administrative Assistant	AA	Spring 2015	0541.00	Updating program requirements to make current and relevant with today's workforce. Changes: Took out: BUS 201, 205, 221A-C, 230D-F, 244A (no longer offered); recommended BUS 20, 202, 244C Added: BUS 20, CIS 1 or 5, CIS 40, CIS 42, COPED 450, COMM 20, typewriting proficiency requirement	4/14/2011	Approved , it was approved at CIPD 5/2/2011, BOT 5/24/2011. More recent board date needed for state audit correction.
Merritt	MC Program Modification	Administrative Assistant	Certificate of Achievement	Spring 2015	0541.00	Updating program requirements to make current and relevant with today's workforce. Changes: Took out: BUS 201, 205, 221A-C, 230D-F, 244A (no longer offered); recommended BUS 20, 202, 244C Added: BUS 20, CIS 1 or 5, CIS 40, CIS 42, COPED 450, COMM 20, typewriting proficiency requirement	4/14/2011	Approved it was approved at CIPD 5/2/2011, BOT 5/24/2011. More recent board date needed for state audit correction.

PROGRAM PROPOSALS
CIPD Agenda Items
February 2015

College	Proposal Type	Program Title	Award Type	Effective Term	Top Code	Justification (or Description)	Curriculum Committee Approval Date	CIPD Actions
Merritt	MC Program Modification	Administrative Office Systems and Applications	AA	Spring 2015	0541.00	To update curriculum pattern and make relevant with current workforce development criteria. Changes: Took out: BUS 201, 205, 221A-C or 244C, 230D-F, 244A (no longer offered) Added: CIS 1 or 5, CIS 40, CIS 42, COPED 450, COPED 456Q or 450, COMM 20, typewriting proficiency requirement; recommended BUS 2, BUS 50, BUS 70, ECON 1, ECON 2	4/14/2011	Approved at CIPD 5/2/2011, BOT 5/24/2011. More recent board date needed for state audit correction.
Merritt	MC Program Modification	Business Information Processing	Certificate of Achievement	Spring 2015	0541.00	To update curriculum and align with current workforce standards. Changes: Took out: BUS 20, BUS 231D-F, 244A, 244C; 6 units from the following: HLTOC 201, PARLG 1, PARLG 4, PARLG 6 Added: CIS 1 or 5, CIS 40, CIS 42, CIS 234A, CIS 234D, CIS 234D, CIS 234E, COMM 20, COPED 450, typewriting proficiency requirement; recommended BUS 54, BUS 70, BUS 74	4/14/2011	Approved it was approved at CIPD 5/2/2011, BOT 5/24/2011. More recent board date needed for state audit correction.

PROGRAM PROPOSALS
CIPD Agenda Items
February 2015

College	Proposal Type	Program Title	Award Type	Effective Term	Top Code	Justification (or Description)	Curriculum Committee Approval Date	CIPD Actions
Merritt	MC Program Modification	Business Information Processing	AA	Spring 2015	0541.00	To update curriculum and align with current workforce standards. Changes: Took out: BUS 20, BUS 231D-F, 244A, 244C; 6 units from the following: HLTOC 201, PARLG 1, PARLG 4, PARLG 6 Added: CIS 1 or 5, CIS 40, CIS 42, CIS 234A, CIS 234D, CIS 234E, COMM 20, COPED 450, typewriting proficiency requirement; recommended BUS 54, BUS 70, BUS 74	4/14/2011	Approved it was approved at CIPD 5/2/2011, BOT 5/24/2011. More recent board date needed for state audit correction.
Merritt	MC Program Correction	Histotechnician	Certificate of Achievement	Likely Fall 2015	1205.00	There is a dire lack of access to training for histotechnicians in the Western USA, despite the high demand due to their critical roles in health, biotech, and agriculture. Corrected title to "Histotechnician" to align with BACCC endorsement. Corrected to include BIOL 3 in requirements.	12/11/2014	Approved
Merritt	CurricUNET/ Inventory Cleanup	Economics	AA	Spring 2015	2204.00	No program modification on record. State Inventory has incorrect units. Resubmitting proposal to get new board date for state submission.		Approved
Merritt	MC Program Deactivation	Spanish	AA	Spring 2015	1105.00	Currently, Merritt is only able to offer Spanish 1A consistently. We no longer offer Spanish 2AB at all and thus no longer offer the courses required for the degree. Moreover, there are no contract faculty in Spanish who could support this degree.	12/11/2014	Approved

Laney New Fee-Based Course

Process Title	Discipline	Course #	Full Course Title	Hours	Catalog Description	Top Code	Justification	List of Changes	Curriculum Committee Approval Date
Laney New Fee-Based Course	BUS	810	Introduction to Cooperative Entrepreneurship	39.00 Lec	Overview of basics needed by entrepreneurs for starting and operating a democratically run, worker-owned business: Introduction to cooperatives and cooperative principles; creating governance, management, and leadership structures and processes within flat or horizontal enterprises; creating a culture reinforcing healthy and positive feedback loops for workers within the businesses; introduction to legal issues faced when starting and operating cooperative business.	6822.00	The East Bay lacks training programs and job opportunities for low- and moderate-income students to create their own stable, career-path employment. Not only do students lack the ability to create their own stable careers, the typical entrepreneur takes on all of the financial, legal, and management burdens when creating their businesses. The proposed course addresses these fundamental problems by training students for cooperative entrepreneurship. Worker cooperatives are businesses that are owned and controlled by their employees. The course is targeted at marginalized student populations and entrepreneurs seeking to increase their social impact through a for-profit business venture. By supporting students to launch worker-owned small business cooperatives, they will be taking advantage of an innovative and powerful business model that can provide high quality jobs and shared entrepreneurship opportunities. Cooperative businesses	Peralta Community College New Fee-Based Course for Fall 2015	12/5/2014

Laney New Fee-Based Course

Process Title	Discipline	Course #	Full Course Title	Hours	Catalog Description	Top Code	Justification	List of Changes	Curriculum Committee Approval Date
Laney New Fee-Based Course	E/ET	800	CALCTP-Full program	50.00 Lec/32.0 0 Lab	Training for certification of electricians in the proper installation and commissioning of advanced lighting control systems: Including 50 hours of CALCTP (California Advanced Lighting Controls Training Program); 16 hours of Acceptance Test Technician (ATT); 6 hours of AT-Employer; and 10 hours of System classes.	6822.00	To prepare participants for careers in the Advanced Lighting Controls Industry and the Acceptance Testing Certification program which is designed to ensure statewide energy efficiency goals. The Commission finds that 1000 technicians are required for an estimate of 20,000 nonresidential buildings that will require testing each year. Job market is open and has a high demand for these technicians.	Peralta Community College New Fee-Based Course for Fall 2015	1/30/2015