

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of March 10, 2015**

**ITEM TITLE:**

Consider Approval of Amendment No. 1 to Modify the Terms of Agreement Between Tyco/SimplexGrinnell and the District for the Fire System Testing, Inspection, Repair, and Maintenance Services District-wide (RFP No. 13-14/15).

**SPECIFIC BOARD ACTION REQUESTED:**

Approval is requested for Amendment No. 1 to modify the vendor's original terms of agreement to June 1, 2014 to June 30, 2017, and add \$ 120,000 (\$45,000 previously earmarked for repairs) in funding for maintenance and repair, in the amount not-to-exceed a total of \$165,000.

**ITEM SUMMARY:**

The original contract term was from January 1, 2014, to June 30, 2017. The term of the contract must be amended because no services were provided from January 1, 2014 to May 2014. An additional fund of \$120,000 is needed because the original allocated funding of \$45,000 for three (3) years was not enough to cover projected expenses for repairs and material cost.

The vendor's original agreement was approved by the Board of Trustees on January 21, 2014, in the amount of \$410,391 for a three (3) year term. Including this Amendment No. 1, the total contract amount will be \$515,391.

The Chancellor recommends approval.

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

The District-wide Fire System Testing, Inspection, Repair and Maintenance will be funded by the District General (Maintenance) Funds.

**BACKGROUND/ANALYSIS:**

The administration complied with the Public Contract Code (PCC) Section 20651 and the District's Purchasing Procedures to procure services with Tyco/SimplexGrinnell. The Purchasing Department and the Department of General Services (DGS) issued RFP No. 13-14/15 for the District-wide Fire System Testing, Inspection, Repair and Maintenance. A formal Request for Proposal (RFP) was advertised in newspaper publications of general circulation on Tuesday, November 12, 2013 and Tuesday, November 19, 2013.

A technical screening committee comprising of three (3) evaluators were established to evaluate and score all proposal submissions according to the scoring criteria defined in the Request for Proposal (RFP). Pursuant to the Public Contract Code (PCC) Section 20651, the District awarded this contract to the bidder whose proposal is determined to be the "best value" to the District based solely on the criteria set forth in the Request for Proposal.

On January 21, 2014, the Governing of Board of Trustees approved the term of the original contract with SimplexGrinnell for a period of three (3) years in the amount not-to-exceed \$530,391.00. Their work and contract are subject to an annual review and renewal and approval by the Chancellor, upon satisfactory

performance of contract deliverables. The District may continue their contracts for services for a maximum of five (5) years. Therefore, the District may elect to renew this contract for an additional two (2) years (renewable annually) for a total not-to-exceed five (5) years.

**DELIVERABLES AND SCOPE OF WORK:**

The vendor will provide fire system, inspection, repair, and maintenance services for a three (3) year term.w

**ANTICIPATED COMPLETION DATE:**

The vendor's contract will end June 30, 2017.

**ALTERNATIVES/OPTIONS:**

Not Applicable

**EVALUATION AND RECOMMENDED ACTION:**

The administration recommends the approval of the additional fund and the modification of the terms of agreement from June 1, 2014 to June 30, 2017.

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ No  X

**COMMENTS:**

None

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?** Vice Chancellor Ikharo

(\*\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor.)

**DOCUMENT PREPARED BY:**

Prepared by: Dr. Sadiq B. Ikharo Date: November 25, 2014  
Vice Chancellor of General Services

**DOCUMENT PRESENTED AND APPROVED BY:**

Presented and approved by: Dr. Sadiq B. Ikharo Date: November, 2014  
Vice Chancellor of General Services

**FINANCE DEPARTMENT REVIEW**

Finance review required  Finance review *not* required

If Finance review is required, determination is:  Approved  Not Approved

If not approved, please give reason: \_\_\_\_\_  
\_\_\_\_\_

Signature: Susan Rinne  
Susan Rinne, Interim Vice Chancellor for Finance and Administration

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required  Legal review *not* required

If Legal review is required, determination is:  Approved  Not Approved

Signature: Thuy Thi Nguyen  
Thuy Thi Nguyen, General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda  Not Approved, but Place on  
Agenda

Signature: José M. Ortiz  
Dr. José M. Ortiz, Chancellor