

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of March 24, 2015

ITEM TITLE: *(Please define the subject; e.g., change order – Berkeley City College)*

Consider Approval of Contract addendum to increase Independent Contractor Agreement with Mia Taylor in the amount of \$17,755.

SPECIFIC BOARD ACTION REQUESTED:

Consider Board ratification of a contract addendum to extend Independent Contractor Agreement number 16921 for Mia Taylor in the amount of \$17,755 to continue to provide workforce development services for the Alameda and North Cities One Stop Career Centers. Funding is through contract with Alameda County Workforce Investment Board. The initial contract amount was \$24,920. The Interim Director, Workforce Systems is requesting an increase in the amount by \$17,755 to bring the total amount for contractor to \$42,675 for services through 06/30/2015. Mia Taylor will continue to provide mandated career services to individuals enrolled in the Workforce Investment Act (WIA) including administering assessments, developing individual employment plans, and leading career related workshops.

ITEM SUMMARY: AUGMENTATION OF FUNDS TO ENSURE CONTINUED MANDATED SERVICES TO WORKFORCE INVESTMENT ACT (WIA) CLIENTS ENROLLED AT ALAMEDA AND NORTH CITIES ONE STOP CAREER CENTERS

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT): ALAMEDA COUNTY WORKFORCE INVESTMENT BOARD

DELIVERABLES AND SCOPE OF WORK:

Scope of Work

1. Administer assessments and develop individual employment plans for all WIA enrolled clients.
2. Provide guidance to individuals seeking training and develop individual training accounts (ITAs).
3. As part of workforce services team, assist in linking jobseekers to employment.
4. Document attendance and assist in obtaining all necessary training documents / certificates required by WIA / ACWIB for participants enrolled in partner institutions.

ANTICIPATED COMPLETION DATE:
CONTRACT PERIOD IS THROUGH JUNE 30, 2015

ALTERNATIVES/OPTIONS:

EVALUATION AND RECOMMENDED ACTION:

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ **NO** _____

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (VICE CHANCELLOR)

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Michael Goldberg, Interim Director, Workforce Systems March 11, 2015
[Enter Here - Your Name and Title of Individual]

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: President Joi Lin Blake Date: March 11, 2015

[Enter Here - Name of College President, (if originating from a college) or Vice-Chancellor (if originating from the District)]

FINANCE DEPARTMENT REVIEW

X Finance review required _____ Finance review *not* required

If Finance review is required, determination is: X Approved _____ Not Approved

If not approved, please give reason: _____

Signature: Susan Rinne
Susan Rinne, Interim Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: _____
Nitasha Sawhney, Acting General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: Dr. José M. Ortiz
Dr. José M. Ortiz, Chancellor