

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of March 24, 2015**

**ITEM TITLE:** Independent Contractor Agreement-Laney College, for Rockefeller Philanthropy Advisors.

**SPECIFIC BOARD ACTION REQUESTED:**

Consider approval of Independent Contractor for Rockefeller Philanthropy Advisors to render services for Laney College's Asian American Native American Pacific Islander Serving Institution (AANAPISI) Grant Program.

**ITEM SUMMARY:**

Requesting board action on hiring independent contractor: Rockefeller Philanthropy Advisors in the amount of \$30,462 for Laney College's (Asian American Native American Pacific Islander Serving Institution) AANAPISI Grant Program. Also date of independent contractor agreement is March 31-April 3, 2015 in the total amount of \$30,462 where 50 percent will be paid prior to the training before March 31, 2015 and 50 percent will be paid within 30 days after the training. Rockefeller Philanthropy Advisors are bringing diversity trainers from the Academy of Excellence (ACE) Four-Day Experiential Learning Institute (FELI) to provide diversity and cultural sensitivity workshops to Laney student support staff in the Student Services Division from March 31-April 3, 2015 at the Laney College Bistro and surrounding classrooms. The purpose for this training is to increase the quality of student services at Laney College.

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

Federal grant funds from the Department of Education's AANAPISI \$30,462 for Laney College's AANAPISI Grant Program with no fiscal impact on Peralta.

50 percent will be paid prior to the training before March 31, 2015 and 50 percent will be paid within 30 days after the training.

**BACKGROUND/ANALYSIS:**

Requesting board action on hiring independent contractor: Rockefeller Philanthropy Advisors in the amount of \$30,462 for Laney College's (Asian American Native American Pacific Islander Serving Institution) AANAPISI Grant Program. Also date of independent contractor agreement is March 31-April 3, 2015 in the total amount of \$30,462 where 50 percent will be paid prior to the training before March 31, 2015 and 50 percent will be paid within 30 days after the training. Rockefeller Philanthropy Advisors are bringing diversity trainers from the Academy of Excellence (ACE) for a Four-Day Experiential Learning Institute (FELI) to provide diversity and cultural sensitivity workshops to Laney student support staff in the Student Services Division from March 31-April 3, 2015 at the Laney College Bistro and surrounding classrooms. The purpose for this training is to increase the quality of student services at Laney College in order to increase student enrollment, retention and completion rates. Professional development around cultural identity is also part of the AANAPISI Grant objectives where staff gains vital tools to assist with serving a diverse student population successfully.

The proposed contract will allow the Laney College AANAPISI Grant Program a successful completion of deliverables for the fifth project year. Timely completion of all existing federal grant deliveries and reporting is

critical. Rockefeller Philanthropy Advisors scope of work addresses professional development to improve student support as part of the AANAPISI program grant objectives.

**DELIVERABLES AND SCOPE OF WORK:**

The Four-Day Experiential Learning Institute (FELI) is a diversity training to support Laney student services staff to best serve our diverse student population. The training will be facilitated by Academy for College Excellence (ACE), a critically acclaimed diversity training group.

1. Contractor will provide services related to a diversity training for Laney student services department as follows:

- a. Date: Tuesday, March 31-Friday, April 3, 2015
- b. Location: Laney College, 900 Fallon Street, Oakland, CA 94607

2. For the above stated services, the District agrees to pay by two checks, the fee total of \$30,462.

50 percent will be paid prior to the training before March 31, 2015 and 50 percent will be paid within 30 days after the training. This amount includes the public viewing license, as well as speaker honorarium, housing and ground and air travel.

3. It is understood that the Contractor executes this agreement as an independent Contractor and is not an employee of the District. Contractor agrees to perform and discharge all obligations as an independent Contractor under any and all laws, whether existing or in the future, in any and all laws, whether existing including but not limited to Social Security laws, Worker's Compensation Insurance, Income Taxes, State Employment Insurance taxes or contributions, Public Liability Insurance, and Contractor will hold Presenter harmless against any such laws as well as against all Union claims for welfare payments.

**ANTICIPATED COMPLETION DATE:** APRIL 3, 2015

**ALTERNATIVES/OPTIONS:**NONE

**EVALUATION AND RECOMMENDED ACTION:** Approval

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ No XX

**COMMENTS:**

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?**

Laney College President, Dr. Elnora Webb

(\*\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor.)

**DOCUMENT PREPARED BY:**

Prepared by: Tomoko Roudesh, Interim Director of the AANAPISI

Date: March 9, 2015

[Enter Here - Your Name and Title of Individual]

**DOCUMENT PRESENTED AND APPROVED BY:**

Presented and approved by: President Elnora T. Webb

Date: March 9, 015

[Enter Here - Name of College President, (if originating from a college) or Vice-Chancellor (if originating from the District)]

**FINANCE DEPARTMENT REVIEW**

Finance review required       Finance review *not* required

If Finance review is required, determination is:       Approved       Not Approved

If not approved, please give reason: \_\_\_\_\_

Signature: Susan Rinne

Susan Rinne, Interim Vice Chancellor for Finance and Administration

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required       Legal review *not* required

If Legal review is required, determination is:       Approved       Not Approved

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
**Nitasha Sawhney, Acting General Counsel**

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda       Not Approved, but Place on Agenda

Signature: *Dr. José M. Ortiz*  
Dr. José M. Ortiz, Chancellor