

**PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of April 14, 2015**

ITEM TITLE:

Consider Approval of Resolution No. 14/15-38, to Purchase and Install Kitchen Equipment and Appliances in the Nutrition Department in the Barbara Lee Merritt College Science and Allied Health Building (Bid No. 14-15/22) from East Bay Restaurant Supplies, Inc.

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested to purchase and install kitchen equipment and appliances in the Nutrition Department in the Barbara Lee Merritt College Science and Allied Health Center from East Bay Restaurant Supply, Inc., in the amount not-to-exceed \$129,092.

ITEM SUMMARY:

Kitchen equipment that supports the academic program of the Nutrition department was specified and presented as a formal public bid. The purchase of equipment from East Bay Restaurant Supply, Inc. is not limited to, refrigerators, freezers, ice machines, ovens, hot food prep stations, plate dispensers, dishwashers, and drying racks. This total bid price includes all taxes, delivery, installation/placement/assembly, and disposal of packaging material charges. All installations will comply with minimum wage ordinance in the City of Oakland. This vendor is also a local vendor.

The Chancellor recommends approval.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A, as approved by the voters in Peralta’s constituency and authorized under Resolution 03/04-45, Exhibit A-1, District-Wide Projects, “Equip classroom and campus facilities; technology upgrades and facility improvements.”

BACKGROUND/ANALYSIS:

Pursuant with the Public Contract Codes, Section 20651, a formal request for Bids was conducted for this project; the bid was publicized on February 13 and 20, 2015. A bid opening was held on March 13, 2015. Also, the administration issued three (3) public advertisements in local newspapers: The Post, Sing Tao, and El Reportero. The Purchasing Department contacted and notified eleven (11) different suppliers of kitchen equipment of the advertised bid. To reach out to more bidders, this project was listed on the Bay Area Builders Exchange website, a Contractors Association serving the construction industry in Northern California. Licensed contractors, specialty subcontractors, material manufacturers and suppliers, design professionals and building-related business associates had access to public works information. Through the Bay Area Builders Exchange, over twelve (12) vendors viewed the procurement details. One bid was received.

CONTRACTOR	LOCATION	TOTAL BID
East Bay Restaurant, Inc.		\$129,092

Hence, the responsible and responsive bid was submitted by East Bay Restaurant Supply, Inc., in the amount of lowest

\$129,093. The company is a Small Local Business Enterprise located in Oakland, managed by John Breznikar (President) and Lou Breznika (Vice President). The administration recommends that the bid be awarded to meet the critical path of construction deadline. The anticipated project completion date is June 2015.

DELIVERABLES AND SCOPE OF WORK:

East Bay Restaurant Supply, Inc. will provide and install the kitchen appliances and equipment in the Nutrition Department of the new Barbara Lee Science and Allied Health Center as specified in the RFP.

ANTICIPATED COMPLETION DATE:

The anticipated completion date is June 2015.

ALTERNATIVES/OPTIONS:

Not - Applicable

EVALUATION AND RECOMMENDED ACTION:

To meet the project deadline, approval is recommended to accept the bid and award the contract to purchase and install kitchen equipment and appliances in the Nutrition Department in the Barbara Lee Merritt College Science and Allied Health Center from East Bay Restaurant Supply, Inc.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ NO X

COMMENTS:

None

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (VICE CHANCELLOR IKHARO)

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

Date: April 1, 2015

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

Date: April 1, 2015

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Susan Rinne
Susan Rinne, Interim Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy Thi Nguyen
Thuy Thi Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: José M. Ortiz
Dr. José M. Ortiz, Chancellor

**PERALTA COMMUNITY COLLEGE DISTRICT
RESOLUTION 14/15-38**

**ACCEPT BID AND AWARD TO PURCHASE AND INSTALL KITCHEN
APPLIANCES AND EQUIPMENT IN THE NUTRITION DEPARTMENT
IN THE BARBARA LEE MERRITT COLLEGE SCIENCE AND ALLIED
HEALTH BUILDING (BID NO. 14-15/22)**

East Bay Restaurant Supplies, Inc.

WHEREAS, this Board has heretofore advertised for bids to secure all labor, material, equipment, mechanical workmanship, transportation and services for the Purchase and Installation of Kitchen Supplies and Equipment in the Nutrition Department in the Barbara Lee Merritt College Science and Allied Health Building (Bid No. 14-15/32); and

WHEREAS, one (1) bid was received in response to said advertisement on the 10th day of March, 2015; and

WHEREAS, this Board does hereby accept the bid of East Bay Restaurant Supplies, Inc.; and

NOW, THEREFORE, BE IT RESOLVED that this Board does hereby accept the bid of East Bay Restaurant Supplies, Inc., 49 4th Street, Oakland, California 94607 for Total Bid in the amount of ONE HUNDRED TWENTY NINE THOUSAND AND NINETY-TWO AND NO/100 DOLLARS (\$129,092.00); and

BE IT FURTHER RESOLVED that the bid of the other bidders shall be and the same are hereby rejected; and

BE IT FURTHER RESOLVED that the Secretary of this Board be and he is hereby authorized and directed to enter into a contract in accordance with law with said East Bay Restaurant Supplies, Inc. for the Purchase and Installation of Kitchen Supplies and Equipment in the Nutrition Department in the Barbara Lee Merritt College Science and Allied Health Building (Bid No. 14-15/32) and the bid bond of said bidder be returned to it upon the acceptance of said contract together with the bonds attached thereto.

PASSED AND ADOPTED this 14th of April, 2015. The full Board has voted in support of this resolution, unless the Board meeting minutes reflect otherwise.

José M. Ortiz
Chancellor and Secretary
Board of Trustees
Peralta Community College District



Peralta Community College District
 Department of General Service
 333 East 8th Street Oakland, California 94606
 Ph. (510) 466-7346

BID TABULATION

Bid No. 14-15/22 Merritt College Science & Allied Health Bldg Kitchen Equipment
BID DUE DATE: March 13, 2015 at 2:00 PM

	Vendor Name	Bid Total	Bid Signed by Vendor Yes/No	Signed Non-Collusion Affidavit Yes/No	SLBE Yes/No	Addenda Acknowledged Yes/No
1	East Bay Rest. Supply	\$129,092 ⁰⁰	✓	✓	NO	✓
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Witness #1 *Nery Bank*
 Witness #2 _____

Read by *John Holt*
 Recorded by *Eva Bowen*