

**PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of April 14, 2015**

ITEM TITLE:

Consider Approval to Enter into an Agreement with Jackson & Son Plumbing for the Districtwide Plumbing, Testing, Repairs, and Replacement.

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested to enter into an Agreement with Jackson & Son Plumbing for the Districtwide Emergency Plumbing Testing, Repairs, and Replacement, in the amount not-to-exceed \$40,200.

ITEM SUMMARY:

Throughout the year, the District needs a variety of emergency and project plumbing services to help keep facility operations functioning and to keep classrooms open. Previously, Jackson & Son Plumbing provided emergency plumbing repairs. This continued Agreement will allow Jackson & Son Plumbing to provide material, equipment, and labor to complete emergency 2014/2015 plumbing repairs and services. Board approval is required because the contractor's cumulative contract amount has exceeded the \$25,000 threshold.

The Chancellor recommends approval.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Maintenance & Operation Funds and Scheduled Maintenance Funds.

BACKGROUND/ANALYSIS:

In compliance with the Public Contract Code, Section 22050 for Emergency Contracts, the District, "pursuant to a four-fifths vote of the Governing Board of Trustees, may repair or replace a public facility, take any directly related and immediate action required by that emergency, and procure the necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts."

DELIVERABLES AND SCOPE OF WORK:

Jackson & Son Plumbing will provide plumbing repairs, replacement and certification on an as needed basis.

ANTICIPATED COMPLETION DATE:

The contractor's Agreement for this service will end June 30, 2015.

ALTERNATIVES/OPTIONS:

Not Applicable

EVALUATION AND RECOMMENDED ACTION:

Approval is recommended to accept this Agreement with Jackson & Son Plumbing for Districtwide Plumbing, Repairs, Testing, and Replacement to maintain operations, and to provide services that cannot be done in-house.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ **NO** **X**

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (Vice Chancellor Ikharo)

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Dr. Sadiq B. Ikharo Date: April 1, 2015
Vice Chancellor of General Services

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Dr. Sadiq B. Ikharo Date: April 1, 2015
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Susan Rinne
Susan Rinne, Interim Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy Thi Nguyen
Thuy Thi Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: José M. Ortiz
Dr. José M. Ortiz, Chancell