

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of April 28, 2015**

**ITEM TITLE:**

Laney College Substantive Change Proposal

**SPECIFIC BOARD ACTION REQUEST:**

Consider approval of the Laney College Substantive Change Proposal for Distance Education (DE) that will be considered by the Accrediting Commission for Community and Junior Colleges in May 2015. This proposal will be submitted at the urging of the ACCJC visitors who evaluated the College during their March 9-12, 2015 comprehensive visit. This action responds to, and is a necessary step in addressing, one of the recommendations assigned to the College from the visiting team lead.

**ITEM SUMMARY:**

Consider approval of the Laney College Substantive Change Proposal for Distance Education (DE) that will be considered by the Accrediting Commission for Community and Junior Colleges in May 2015. This proposal will be submitted at the urging of the ACCJC visitors who evaluated the College during their March 9-12, 2015 comprehensive visit. This action responds to, and is a necessary step in addressing, one of the recommendations assigned to the College from the visiting team lead.

The purpose of this Substantive Change Proposal for Distance Education (DE) is: (1) to augment DE offerings to students through 13 active degree programs and 4 active certificate programs at Laney College that have the potential of completion through 50% or more of the required courses via DE; and (2) to secure formal approval of the Accrediting Commission for Community and Junior Colleges (ACCJC) to offer these DE programs and courses. A complete list of these degrees and certificates is identified in Appendix A. This list includes two associate degrees and one certificate of achievement that can be completed in full through DE. The courses included in these degree and certificate programs have been approved by Laney College's Curriculum Committee, Council on Instruction, Planning and Development (CIPD), Peralta Community College District (PCCD) Board of Trustees (governing board), and California Community College Chancellor's Office. Laney College has reported this information regularly in its Annual Report to ACCJC. The programs of study are also included in the appendices.

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

N/A

**BACKGROUND/ANALYSIS:**

The College is requesting that the Board consider approval of the Laney College Substantive Change Proposal for Distance Education (DE) that will be considered by the Accrediting Commission for Community and Junior Colleges in May 2015. This proposal will be submitted at the urging of the ACCJC visitors who evaluated the College during their March 9-12, 2015 comprehensive visit. This action responds to, and is a necessary step in addressing, one of the recommendations assigned to the College from the visiting team lead.

Online or hybrid/blended instruction has become the predominant mode of delivery of DE. The growth in DE classes has been in response to supporting Laney's diverse student population and its varying needs for accommodating and accessible enrollment options. For many of our students who juggle multiple responsibilities, DE offers the flexibility and convenience of taking courses in a virtual environment.

As illustrated in Table B, distance education offerings have slowly grown over the last five years, and the college continues to offer most of its courses (over 90%) through face-to-face delivery mode: DE makes up approximately 5% of all offerings and 6.5% of enrollments. While the DE percentages are low, the mix of courses that are approved to be offered via DE has increased and resulted in specific degrees and certificates where more than 50% of the required courses can be completed online. Further, more than 50% of the college's general education courses can be delivered online. This makes the requested change necessary.

**DELIVERABLES AND SCOPE OF WORK:**

**ANTICIPATED COMPLETION DATE:** TO BE DETERMINED

**ALTERNATIVES/OPTIONS:** NOT APPLICABLE

**EVALUATION AND RECOMMENDED ACTION:** NOT APPLICABLE

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

**YES** \_\_\_\_\_ **NO** \_\_\_\_\_

**COMMENTS:**

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?**

Dr. Elnora Webb, President of Laney College

(\*\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor.)

**DOCUMENT PREPARED BY:**

Prepared by: Maisha Jameson Date: 4/15/2015  
Maisha Jameson, E.A., President's Office

**DOCUMENT PRESENTED AND APPROVED BY:**

Presented and approved by: Elnora Webb Date: 2/5/2015  
Elnora T. Webb, President of Laney College

**FINANCE DEPARTMENT REVIEW**

Finance review required  Finance review *not* required

If Finance review is required, determination is:  Approved  Not Approved

If not approved, please give reason: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Susan Rinne, (Interim) Vice Chancellor for Finance and Administration

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required  Legal review *not* required

If Legal review is required, determination is:  Approved  Not Approved

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Thuy Thi Nguyen, General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda  Not Approved, but Place on Agenda

Signature: Dr. José M. Ortiz  
Dr. José M. Ortiz, Chancellor