

**PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of April 22, 2008**

ITEM 16

ITEM TITLE:

Approval of Extended Move Management Services, Laney College Short-Term Projects, IPA Planning Solutions, Inc.

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested for an extension of move management services provided by IPA Planning Solutions, Inc. for the Laney College Short-Term Projects, at a fee of (not to exceed) \$85,340.

ITEM SUMMARY:

IPA Planning Solutions, Inc. (IPA) is one of the three vendors previously approved by the Board to conduct move managements services for the District. The current term of service for the Laney College Short-Term Projects ended on March 31, 2008. This amendment will provide compensation for an additional nine months of move management services, through December 31, 2008, at fee of (not to exceed) \$85,340.

BACKGROUND/ANALYSIS:

The original contract fee was \$64,627. This amendment will increase the total fee to \$149,967 and provide move management services to the anticipated completion of the Laney College Short-Term Projects. The proposal from IPA is attached.

ALTERNATIVES/OPTIONS:

Not applicable.

EVALUATION AND RECOMMENDED ACTION:

Approval is recommended for an extension of move management services provided by IPA Planning Solutions, Inc. for the Laney College Short-Term Projects, at a fee of \$85,340.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, Exhibit A-1, Laney College, "Classroom and facilities repairs and grounds improvements."

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

Yes _____ No X

COMMENTS:

No additional comments.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Vice Chancellor Ikharo

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by: Sadiq B. Ikharo Date: April 22, 2008
Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

DOCUMENT PRESENTED BY:

Sadiq B. Ikharo Date: April 22, 2008
Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Thomas Smith Date: 4.16.08
Thomas Smith
Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy T. Nguyen Date: 4/15/08
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: Elihu Harris Date: 4/5/08
Elihu Harris, Chancellor

February 25, 2008
Sadiq B. Ikharo, Vice Chancellor
Department of General Services
Peralta Community College District
333 East 8th Street
Oakland, CA 94606
Subject: Amendment to Agreement for Professional Services
Move Management Services – Laney College Short-Term Projects

Dear Dr. Ikharo:

Please accept this proposal for amendment to our agreement for professional services dated November 7, 2007 to provide move management services for the above referenced project.

Although the term of the contract extends to October 30, 2008, the budgeted compensation of \$64,627 was only through March 31, 2008. This amendment proposes to increase and extend the projected compensation for an additional nine months, which will provide for move management services through December 31, 2008. Based on the additional services projected for move management related to the short-term projects at Laney College through December 31, 2008, we propose increasing our current not-to-exceed amount by \$85,340, changing the original not-to-exceed amount from \$64,627 to \$149,967. All other terms of the agreement are proposed to remain in full force and affect as originally stated.

Thank you for your consideration of our proposed amendment. If the above terms are acceptable to you and the services outlined are in accordance with your understanding, please sign two copies of this amendment letter in the space provided and return one to me. If you have any questions or require any additional information, please do not hesitate to call us at (510) 839-4550.

Very truly yours,

Ineda Adesanya

Chief Executive Officer

Copy: Mark Lindquist, 1701 Associates, Inc.

The terms and conditions above are accepted and agreed to by:

Printed Name: _____

Signature: _____

Title: _____

Date: _____

-End-