

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of April 22, 2008

ITEM # 19

ITEM TITLE: *(Please define the subject; e.g., change order – Berkeley City College)*

Approval to Increase Fees for Daily Metered Parking and Semester Parking Passes at College of Alameda, Laney College and Merritt College

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested to increase the fee for District parking lot meters located at College of Alameda, Laney College and Merritt College, and to increase the fee for semester parking passes as follows:

Type of Parking	Current Fee	Proposed Fee
Parking Lot Meter Fees (Daily)	\$ 0.50	\$ 1.00
Semester Passes (Fall/Spring)	\$20.00	\$40.00
Semester Passes (Summer)	\$10.00	\$20.00

Approval is also requested to increase District parking fees and modify Board Policy 6.43 PARKING AND TRANSPORTATION SERVICES FEES to reflect the increased fees.

ITEM SUMMARY: *(PLEASE DISCUSS THIS ITEM)*

Parking fees have not been increased for more than fourteen years. The proposed increases will allow the District to recover more of the costs associated with parking expenditures, such as upgrading and maintaining the college parking lots and meters. (Fiscal accounting regulations limit the use of the parking fee revenue. Revenue cannot be used for specific projects such as student government/club spending or parking security.)

A survey was conducted of the Bay 10 colleges to determine what other districts charge for parking. Fees ranged from highs of \$50 per semester (College of Marin) and \$6 for daily parking (Solano) to Peralta, who charges the lowest daily fee and is among the lowest for the semester fees. (The complete table is included with Board members' backup materials.) The proposed fee increases have been discussed at the Board Facilities and Land Use Committee. As due diligence, a request has been made to Student Trustees to arrange a forum for the Department of General Services and students to discuss the proposed fee increases. Funding Source: The increased fees will provide additional funds for parking maintenance. The Chancellor recommends approval.

Policy 6.43 PARKING AND TRANSPORTATION SERVICES FEES

In order to produce revenue to be used to increase the level of security and safety in the colleges' parking lots and to maintain, repair, rebuild, and expand the lots as necessary, the Board of Trustees authorizes the administration to collect a student parking and transportation service fee as authorized by Education Code Section 76360.

A. Students

1. Pursuant to Education Code Section 76360 all students attending a Peralta Community College and using one of its parking lots shall pay a parking fee as set forth in an approved schedule.
2. Students may either purchase a parking lot pass good for a specific period, which shall be usable at all college locations, or they may elect to purchase daily tickets from vending machines located in each parking lot.
3. This policy does not provide for a waiver for students with disabilities; however, as required by law, preferential parking spaces will be made available and designated for such students.
4. The parking fee will apply to all lots and parking spaces on campus streets. It will not apply to parking spaces on public streets adjacent to the campuses.

Faculty and Staff

1. Parking shall be made available for faculty and staff at no cost.
2. In the absence of negotiated agreements with bargaining units, parking spaces made available to faculty and staff shall be at no cost to the employees.
3. Designated parking spaces set aside for faculty and staff will not be available for student parking.

C. Visitors

1. If applicable, visitors must purchase the daily parking ticket unless they have been issued a special event parking pass.
2. Invited or registered individuals may be issued special event parking passes to display on their vehicle which will permit parking at no cost.

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3. In accordance with Education Code § 67301, each college shall provide free visitor parking to persons with disabilities or those providing transportation to such persons.

4. The fees shall be:

Parking Lot Meter Fees (Daily) \$1.00

Semester Passes (Fall/Spring) \$40.00

Semester Passes (Summer) \$20.00

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Source of Law:

California Education Code §§ 76360, 67301

California Code of Regulations, Title 5, Sections 54100, 59306

Approved by Board of Trustees: September 8, 1992

Revised and Approved by Board: February 26, 2008

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A survey was conducted of the Bay 10 colleges to determine what other districts charge for parking. Fees ranged from highs of \$50 for semester permits (College of Marin) and \$6 for daily parking (Solano) to Peralta's fees, which are the lowest for daily parking (\$.50) and among the lowest for semester permits. Following is the complete table:

Parking Fees Survey - (As of March/2007)

Current Parking Lot Fees (Bay 10 Colleges)

College	Semester Permits	Daily Parking	Summer Parking	EOPS/ Financial Aid Recipients
Peralta Colleges	\$20	\$.50	\$10	N/A
City College of SF	\$40	\$3	\$30	\$20
Chabot College	\$30	\$2	\$10	N/A
College of Marin	\$50	N/A	N/A	N/A
College of San Mateo	\$30	\$1	\$20	N/A
Contra Costa College	Auto \$36 Cycle \$20	\$2	\$20	N/A
San Jose City College	Auto \$40 Cycle \$14	Auto \$2 Cycle \$.50	Auto \$8 Cycle \$4	N/A
Canada Community College	\$30	\$1	\$20	\$20
Skyline Community Colleges	\$30	\$1	\$20	N/A
Evergreen Valley College	Auto \$40 Cycle \$14	\$2	N/A	N/A
Foothill-De Anza College	Auto \$26 (Quarterly) Cycle \$15 (Quarterly)	\$2	\$20	\$13.50
Solano Community College	\$20	\$6	N/A	N/A

BART (Bay Area Rapid Transit) - Current Monthly Lot Rates

	Daily	Monthly	Note
Lake Merritt BART Station	\$1	\$84	There is a 24-hour limit on weekday parking in all lots. Cars left more than 24 hours on weekdays will be subject to a \$100.00 fine. All stations offer

Following is information regarding parking fee revenue, including the actual amount received in 2005-06 for parking fees, permits and the District's share of citations, with an estimate of the increased revenue based on the parking fee increases:

Total Parking Revenue Funds Collected

Parking Meters:

Company: Douglas Parking
Contact: Lisa Medina
Phone: 510) 444-7412

Process: Douglas Parking personnel collects coins from Peralta's meters in locked security bags. Bags are collected weekly. Bags are then taken to a secure facility for counting (counting machines are used). Funds are deposited into Douglas Parking bank account. Once a month, Douglas Parking issues a check to Peralta, after operational expenses are deducted, accompanied by a details report. Peralta's Finance Department then deposits net amount into pre-designated fund accounts according to fiscal accounting regulations.

Semester Permits:

Process: Semester permit passes are sold at the campuses, and once a month funds collected are sent to the Finance Department, accompanied by a detail report. Peralta's Finance Department then deposits the net amount into pre-designated fund accounts according to fiscal accounting regulations.

Citations:

Company: Enforcement Technology (ETS)
Contact: Mary Soto
Phone: (949) 707-3832 x 11

Process: The Sheriff's Department is responsible for management of the parking citations up to, but not including, the final determination by a hearing officer. The hearing officer is independently contracted with Alameda County for the sole purpose of conducting parking citation hearings. The District currently uses the services of Enforcement Technology Services (ETS) as its agent in the collection of parking fines. All revenue generated from parking citations are the property of the District. A monthly check is sent to Peralta by ETS accompanied by detail report. Peralta's Finance Department then deposits net amount into pre-designated fund accounts according to fiscal accounting regulations.

Summary (District Parking Fund 2005/2006 FYE)

Total Parking Revenues	Amount
College of Alameda	\$69,007.00
Laney	\$102,939.00
Merritt	\$96,537.00
Fines & Citations*	\$267,570.00
TOTAL REVENUE	\$536,053.00

**Note. Fines & Citations are not reported by site.*

Analysis – (if levels were increased by 100%)

2005/2006 Revenues (District Parking Fund)

2005/2006 REVENUE (DISTRICT PARKING FUND)

PARKING METERS ONLY	
CURRENT RATE = 0.5	
	Amount Collected
COA	\$ 69,007.00
Laney	\$ 102,939.00
Merritt	\$ 96,537.00
Total Revenues;	\$ 268,483.00

FINES & CITATIONS	
Note: Fines & Citations are reported by site	
	Amount Collected
Total Gross (All Sites)	\$ 267,570.00

TOTAL DISTRICT PARKING FUND: \$ 536,053.00

PROJECTED REVENUES AT 100% INCREASE

PARKING METERS ONLY	
100% INCREASE	
PROPOSED RATE INCREASE = \$1	
	Estimate
COA	\$ 138,014.00
Laney	\$ 205,878.00
Merritt	\$ 193,074.00
Total Proposed Revenue:	\$ 536,966.00

TOTAL PROJECTED REVENUES (WITH INCREASE) \$ 804,536.00

ALTERNATIVES/OPTIONS:

Not applicable.

EVALUATION AND RECOMMENDED ACTION:

Approval is recommended to increase the daily fee for parking lot meters located at College of Alameda, Laney College and Merritt College, to increase the fee for semester parking passes, and to modify Board Policy 6.43 PARKING AND TRANSPORTATION SERVICES FEES to reflect the increased fees.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

The increased fees will provide revenue to the District to be used for parking maintenance

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

Yes _____ No X

COMMENTS:

No additional comments.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Vice Chancellor Ikharo

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? Yes _____ No X

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by: Sadiq B. Ikharo Date: April 22, 2008
Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

DOCUMENT PRESENTED BY:

Sadiq B. Ikharo Date: April 22, 2008
Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW

X Finance review required _____ Finance review *not* required

If Finance review is required, determination is: _____ Approved _____ Not Approved

If not approved, please give reason: _____

Signature: _____ Date: _____
Thomas Smith
Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

X Legal review required _____ Legal review *not* required

If Legal review is required, determination is: _____ Approved _____ Not Approved

Signature: Thuy T. Nguyen Date: 4/16/08
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

X Approved, and Place on Agenda _____ Not Approved, but Place on Agenda

Signature: Elihu Harris Date: 4/15/08
Elihu Harris, Chancellor