

**PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of June 9, 2015**

ITEM TITLE:

Request Board Authorization to Increase Independent Contractor's Agreement for Professional Services for Gordon & Rees, LLP.

SPECIFIC BOARD ACTION REQUESTED:

Approval of contract addendum for Gordon & Rees, LLP.

ITEM SUMMARY:

District administration requests Board authorization to increase an existing professional services agreement with Gordon & Rees, LLP to provide legal services to the District. The current contract has reached its limit of \$25,000, therefore, the District requests an increase by an additional \$20,000 for a contract not to exceed \$45,000 limit for fiscal year ending June 30, 2015. All Board-approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

SOURCE OF FUNDS: LEGAL SERVICES

BACKGROUND/ANALYSIS:

GORDON & REES, LLP HAS PROVIDED LEGAL SUPPORT TO THE DISTRICT SINCE 2004. THE INCREASE OF THE ICC WILL ENABLE THE OFFICE OF GENERAL COUNSEL TO PROVIDE A CONTINUITY OF LEGAL SERVICES TO THE DISTRICT.

DELIVERABLES AND SCOPE OF WORK:

LEGAL SERVICES INCLUDING BUT NOT LIMITED TO EMPLOYMENT LITIGATION.

ANTICIPATED COMPLETION DATE: JUNE 30, 2015

ALTERNATIVES/OPTIONS:

EVALUATION AND RECOMMENDED ACTION:

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? DEPUTY CHANCELLOR, DR. ERIC GRAVENBERG

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Alifea Davis, J.D., L.L.M. Date: _____
Alifea Davis, Exec. Assist. to Deputy Chancellor and General Counsel

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Eric V. Gravenberg, Ph. D. Date: _____
Deputy Chancellor Eric V. Gravenberg

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Susan Rinne
Susan Rinne, Interim Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Nitasha Sawhney, Esq.
Nitasha Sawhney, Acting General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: Dr. José M. Ortiz
Dr. José M. Ortiz, Chancellor