

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustees' Meeting Date of July 14, 2015**

**ITEM TITLE:**

Request Board Authorization to Increase Independent Contractor's Agreement for Professional Services for Curls Bartling, P.C.

**SPECIFIC BOARD ACTION REQUESTED:**

Approval of contract addendum for Fiscal Year 2014-15 for Curls Bartling, P.C.

**ITEM SUMMARY:**

District administration requests Board authorization to increase an existing professional services agreement with Curls Bartling, P.C. for provision of legal services to the District. The current agreement has approached its limit of \$45,000. As a result, the District requests an increase of \$18,625 in the agreement's not to exceed limit to \$63,625 for fiscal year ending June 30, 2015.

All Board-approved contracts, including amendments thereto, are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

**SOURCE OF FUNDS:** General Funds/Legal Budget

**BACKGROUND/ANALYSIS:**

Curls Bartling P.C. has provided ongoing legal support to the District, primarily in the area of advice, drafting and negotiation of commercial contracts, grants, affiliation agreements and licenses, since 2005, including for the 2014-15 fiscal year.

The increase in fees is to address an unexpected increase in Services to timely facilitate the creation of memorandum of understanding and a course agreement template to facilitate relationships with schools in the Oakland Unified School District in furtherance of the District's career pathways efforts in time for new courses to begin this fall semester and to address priorities established by the Chancellor to address provide necessary clarifications in, and improve the implementation of, the construction project labor agreement prior to the end of the 2014-15 fiscal year.

**DELIVERABLES AND SCOPE OF WORK:**

Provision of legal advice and services in connection with the structure of the special admit enrollment MOU and related course agreement for use with OUSD and provision of legal advice and drafting in connection with the current construction project labor agreement to incorporate the terms of the Side Letter approved by the Board in December 2014 and negotiations with Building Trades Council for clarifications in the PLA's terms in furtherance of priorities established by Chancellor Ortiz to improve the implementation of the PLA.

**ANTICIPATED COMPLETION DATE:** JUNE 30, 2015

**ALTERNATIVES/OPTIONS:**

**EVALUATION AND RECOMMENDED ACTION:**

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ No  X   
COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? **DR. GRAVENBERG, INTERIM DEPUTY CHANCELLOR**

(\*\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor.)

**DOCUMENT PRESENTED AND APPROVED BY:**

Presented and approved by:  Dr. Eric Gravenberg   
Dr. Eric Gravenberg, Interim Deputy Chancellor

**FINANCE DEPARTMENT REVIEW**

X  Finance review required      \_\_\_\_\_ Finance review *not* required

If Finance review is required, determination is:       X  Approved      \_\_\_\_\_ Not Approved

If not approved, please give reason: \_\_\_\_\_  
\_\_\_\_\_

Signature:  Susan Rinne   
Susan Rinne, Interim Vice Chancellor for Finance and Administration

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

\_\_\_\_\_ Legal review required       X  Legal review *not* required

If Legal review is required, determination is:      \_\_\_\_\_ Approved      \_\_\_\_\_ Not Approved

Signature: \_\_\_\_\_  
Nitasha Sawhney, Acting General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

X  Approved, and Place on Agenda      \_\_\_\_\_ Not Approved, but Place on Agenda

Signature: Jowel Laguerre  
Dr. Jowel Laguerre, Chancellor