

LANEY COLLEGE RECOMMENDATIONS

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| <p>College Recommendation 1: Integrated Planning and Evaluation</p> <p>In order to meet the Standard, the College should clearly define, document, communicate, and evaluate the structures, roles, responsibilities, and processes used to integrate human, facilities, and fiscal planning in support of student learning and achievement.</p> |
| <p>Standards: I.B.6, I.B.7, II.B.3.a, II.B.4, III.B.2.b, III.D.4, IV.A.5</p> |
| <p>Action: In progress</p> |
| <p>Evidence: Institutional Effectiveness Report with section on Integrated Planning and Evaluation; Institutional Effectiveness Website; Program Reviews; Educational Master Plan</p> |
| <p>Completion Date: June 2016</p> |
| <p>Division/Department: Office of the President</p> |
| <p>Person(s) Responsible: President</p> |
| <p>College Recommendation 2: Program Learning Outcomes and Assessment</p> <p>In order to meet the Standard, the College must: (1) identify and publish program learning outcomes; (2) ensure official SLOs align with SLOs on course syllabi; (3) regularly assess course and program student learning outcomes; publish results of program level assessment; and (4) use assessment results to take actions that may result in improvement and evaluate results of these actions.</p> |
| <p>Standards & Eligibility Requirement: II.A.1.a; II.A.1.c; II.A.2.a; II.A.2.b; II.A.2.e; II.A.2.f; IIA.2.i; ER 10</p> |
| <p>Action: : In progress</p> |
| <p>Evidence: Institutional Effectiveness Report with section on Learning Outcomes Assessment; Learning Assessment Website; College Catalog</p> |
| <p>Completion Date: June 2016</p> |
| <p>Division/Department: Offices of Instruction and Student Services</p> |
| <p>Person(s) Responsible: Vice Presidents of Instruction and Student Services</p> |
| <p>See attachment:</p> |
| <p>College Recommendation 3: Substantive Change</p> <p>In order to comply with the ACCJC Distance Education Policy, for all programs, certificates or degrees where 50 percent or more of the requirements are approved for delivery via distance learning, Laney College must submit a substantive change proposal.</p> |
| <p>Standards: II.A.1.b, II.A.2.d, II.B.1, II.B.2.a, II.C.1, ACCJC Policy on Distance Education</p> |
| <p>Action: Completed.</p> |
| <p>Evidence: Letter from the Accrediting Commission for Community and Junior College dated May 19, 2015</p> |
| <p>Completion Date: May 9, 2015, Confirmation provided by ACCJC</p> |
| <p>Division/Department: Office of Instruction</p> |
| <p>Person(s) Responsible: Vice President of Instruction/Accreditation Liaison Officer</p> |
| <p>See attachment: Substantive Change Proposal for Distance Education</p> |

PERALTA COMMUNITY COLLEGE DISTRICT RECOMMENDATIONS

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| <p>District Recommendation 1: Fiscal Management</p> <p>In order to meet the Standards, the team recommends that the District follow the 2014 audit recommendations and develop an action plan to fund its Other Post-Employment Benefits (OPEB) liabilities, including the associated debt service</p> |
| <p>Standard: III.D.1.c, III.D.3.c., III.D.1.c.</p> |
| <p>Action: Completed</p> |
| <p>Evidence: Substantive Change Plan, 2011 and updated 2014 along with special summary drafted by VC of Finance and Administration</p> |
| <p>Completion Date: 2011</p> |
| <p>Division/Department: District Office of Finance and Administration</p> |
| <p>Person(s) Responsible: Vice Chancellor of Finance and Administration</p> |
| <p>See attachment: Substantive Change Plan, 2011 and updated 2014</p> |
| <p>District Recommendation 2: Fiscal Management</p> <p>In order to meet the Standards, the team recommends that the District resolve the ongoing deficiencies identified in the 2013 and 2014 external audit findings</p> |
| <p>Standards: I II.D.2.b, III.D.3.h</p> |
| <p>Action: Completed</p> |
| <p>Evidence: (to be confirmed)</p> |
| <p>Completion Date: (to be confirmed)</p> |
| <p>Division/Department: District Office of Finance and Administration</p> |
| <p>Person(s) Responsible: Vice Chancellor of Finance and Administration</p> |
| <p>See attachment:</p> |
| <p>Commission Concern 1: Financial Stability</p> <p>Regarding District recommendations 1 &2, the Commission carefully reviewed the team report and the District’s external audit and found that the District must provide documented, long-term planning necessary for continued financial stability of the District. ...</p> |
| <p>Standards: III.D.1.c, III.D.2.b, III.D.3.c, III.D.3.h</p> |
| <p>Action: In Progress</p> |
| <p>Evidence: Report on the Fiscal Stability of the Peralta Community College District</p> |
| <p>Completion Date: June 2016</p> |
| <p>Division/Department: District General Services Department</p> |
| <p>Person(s) Responsible: Vice Chancellor for the Department of General Services</p> |

District Recommendation 3: Global Planning

In order to meet the Standards, the team recommends that District General Services (DGS) work with college personnel to implement a plan to address total cost of ownership for new facilities and equipment, including undertaking critical deferred maintenance and preventive maintenance needs at the college in order to assure safe and sufficient physical resources for students, faculty and staff

Standards: III.B.1; III.B.1.a; III.B.2.a

Action: In Progress

Evidence: Districtwide Facilities Master Plan, including each of the Colleges' Facilities Master Plan; permanent line Item for total cost of ownership

Completion Date: June 2016

Division/Department: District General Services Department

Person(s) Responsible: Vice Chancellor for the Department of General Services

See attachment:

District Recommendation 4: Institutional Effectiveness

In order to meet the Standards, the District should clearly identify the structures, roles, responsibilities and document the processes used to integrate human, facilities, technology planning, and fiscal planning in support of student learning and achievement and regularly evaluate the process in order to fairly allocate resources to support the planning priorities.

Standards: I III.A.6, III.B.2, III.C.2, III.D.4, IV.B.3.g

Action: In Progress

Evidence: Districtwide Institutional Effectiveness Plan, including program reviews with annual benchmarks

Completion Date: June 2016

Division/ Department: Office of the Chancellor

Person(s) Responsible: Chancellor or designee

See attachments:

District Recommendation 5: Institutional Effectiveness

In order to meet the Standards, the team recommends that the District ensure retention of key leadership positions and that adequate staffing capacity is available to address the needs of the colleges in three critical areas reflected in the accreditation standards: institutional effectiveness and leadership, institutional research, and financial accountability and management

Standards: III.A.2, III.A.6

Action: : In Progress

Evidence: Districtwide Institutional Effectiveness Plan, Human Resources Section

Completion Date: June 2016

Division/ Department: Office of the Chancellor

Person(s) Responsible: Chancellor or designee

District Recommendation 6: Governance

In order to meet the Standards, the team recommends that the District clearly delineate and communicate the operational responsibilities and functions of the district from those of the colleges and consistently adheres to this delineation in practice; and regularly assesses and evaluates District role delineation and governance and decision-making structures and processes to assure their integrity and effectiveness in assisting the colleges in meeting educational goals

Standards: IV.B.3

Action: In Progress

Evidence: Districtwide Institutional Effectiveness Plan, Planning and Budgeting Integration and Evaluation Section

Completion Date: June 2016

Division/ Department: Office of the Chancellor

Person(s) Responsible: Chancellor or designee

See attachment:

District Recommendation 7: Governance

In order to meet the Standards, the team recommends the Governing Board adhere to its appropriate role. The Board must allow the chancellor to take full responsibility and authority for the areas assigned to District oversight.

Standards: IV.B.1, IV.B.1a, IV.B.1.e, IV.B.1.j

Action: In Progress

Evidence: (To be determined)

Completion Date: June 2016

Division/ Department: Peralta Community College District Board of Trustees & Office of the Chancellor

Person(s) Responsible: Governing Board

District Recommendation 8: Governance

In order to meet the Standards, the team recommends that the District systematically evaluate the equitable distribution of resources and the sufficiency and effectiveness of district-provided services in supporting effective operations of the colleges

Standards: IV.B.3.b, IV.B.3.c, III.D.1.a, III.D.1.b, III.D.1.h

Action: : In Progress

Evidence: Revised Budget Allocation Model included in the Districtwide Institutional Effectiveness Plan

Completion Date: June 2016

Division/ Department: Office of the Chancellor

Person(s) Responsible: Chancellor or designee

See attachment: