



PERALTA COMMUNITY COLLEGE DISTRICT

REGULAR MEETING OF THE BOARD OF TRUSTEES

Tuesday, July 28, 2015

5:00 p.m. Closed Session

7:00 p.m. Public Session

333 East 8th Street

Oakland, CA 94606

Welcome to a meeting of the Peralta Community College District Board of Trustees. Meetings of the Peralta Community College District Governing Board are Broadcast Live on Peralta TV – Cable Channel 27 – Alameda and Berkeley, Cable Channel 28 – Oakland, Emeryville, and Piedmont. Listed agenda times are estimates. Live stream video of the meetings, agendas, minutes, and all open session reports and meeting materials are available for viewing on Granicus:

Link on the Peralta Board Website: <http://web.peralta.edu/trustees/meetings-votelog/>

PLEASE TURN OFF YOUR CELL PHONES DURING THE MEETING - THANK YOU!

AGENDA

CALL TO ORDER (7:00 p.m.)

CLOSED SESSION (5:00 p.m.)

Topics to be discussed include:

Conference with Labor Negotiator Largent, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6)

Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9)

- Conference with Legal Counsel (54956.9(a)), Williams v. PCCD, Alameda County Superior Court, Case No. HG-14730396.
- Conference with Legal Counsel (54956.9(a)), In re Municipal Derivatives Antitrust Litigation, U.S. District Court, Southern District of New York, Case No. 1:08-cv-02516-VM-GWG.
- Conference with Legal Counsel (54956.9(a)), BAP Events LLC v. PCCD, Alameda County Superior Court, Case No. RG14-728878.

- Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (1 cases)

Public Employee Appointment (Government Code Section 54957)

- Recommendation to appoint Interim Vice President of Student Services, Berkeley City College.
- Recommendation to appoint Interim Dean of Academic Pathways, Workforce Development and Student Success, Berkeley City College.
- Recommendation to appoint Vice President of Instruction, Laney College.
- Ratification of Chancellor Ortiz' approval to appoint Acting Vice President of Student Services, Laney College.

Public Employee Evaluation (The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.)

- Chancellor

Public Employee Discipline/Dismissal/Release (The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.)

Conference with Real Property Negotiators: (Govt. Code Section 54956.8)
Agency Negotiators: Chancellor Laguerre & President Budd

OPEN SESSION (7:00 P.M.)

PLEDGE OF ALLEGIANCE

ROLL CALL Trustees Bonilla Pr_ Ab_, Brown, Pr_ Ab_, González Yuen Pr_ Ab_, Handy Pr_ Ab_, Riley Pr_ Ab_, Withrow Pr_ Ab_, and Gulassa Pr_ Ab_, Student Trustees Oliver Pr_ Ab_ and Rolley Pr_ Ab_.

REPORT OF ACTION TAKEN IN CLOSED SESSION (7:01 P.M.)

(Any public employee contracts are subject to contractual agreement by the Chancellor, and provided salaries are for informational purposes only.)

APPROVAL OF THE AGENDA (Please state the Agenda Item Number and Identify the Issue) (7:02 P.M.)

At this time, Board members or the Chancellor may request to modify the agenda. Board members may request that items on the consent calendar be removed to be addressed separately on the Action Calendar. Subsequent to the approval of the consent calendar, the items removed from the consent calendar are discussed and voted on separately. Changes to the agenda are to be approved by a majority of the Board. The Board may move to the Action Calendar items with public speakers.

APPROVAL OF THE MINUTES (7:30 P.M.)

- 1. Consider Approval of the regular Board meeting Minutes of July 14, 2015.

Consider approval of the regular Board meeting Minutes of July 14, 2015. The minutes are posted on Granicus.

PUBLIC COMMUNICATION (7:32 P.M.)

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board's jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President's discretion. A speaker's card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board's consideration of the item and are honored in the order the cards are received. A speaker may yield time to another speaker up to a limit of 6 additional minutes, with no more than 5 speakers on the issue, where both have completed a speaker's card, and the yielder must identify him/herself to the Board. Speakers are asked to submit any materials to the Board Clerk and shall not approach the dais during meetings. (Please line-up when your name is called.) Further direction is provided in Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings. <http://web.peralta.edu/trustees/board-policies/>

REPORTS (7:45 P.M.)

The Board requests that constituent group reports and presentations be brief and concise, and that only electronic copies be provided for posting. All open session reports and meeting materials have been submitted to the Board electronically, and are available for public viewing on Granicus.

- 2. Associated Student Government Reports

Representatives of the Associated Student Governments will be afforded an opportunity to address the Board. (Please provide your Name, College, and Position, and line-up to speak.)

- 3. Chancellor's Reports

| | |
|---------------------------|-------------------------------|
| Chancellor's Report | Dr. Jowel C. Laguerre |
| Interim Deputy Chancellor | Dr. Eric Gravenberg |
| Vice Chancellor's Reports | |
| Budget Update | Interim Vice Chancellor Rinne |
| Enrollment and | Vice Chancellor Orkin |
| Student Services Update | |
| General Services | Vice Chancellor Ikharo |
| Human Resources | Vice Chancellor Largent |

College Reports

| | |
|-----------------------|--------------------------|
| Berkeley City College | President Budd |
| College of Alameda | President Blake |
| • Aircraft donations | |
| Laney College | President Webb |
| Merritt College | President Ambriz-Galaviz |

4. Board of Trustees' Reports

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

5. District Academic Senate Report **Presenter: DAS President Cleavon Smith**

PRESENTATIONS (8:30 P.M.)

6. Office of Risk Management Performance Review and Roadmap (15 minutes)
Presenter: Greg Valentine, Director of Risk Management

The Office of Risk Management will present a historical review of the performance of major risk management programs and services, including: Insurance Procurement; Claim management; Health and Safety Programs; Loss Control Programs and Emergency Preparedness Program. The presentation also includes a summary report on current strategic areas of focus and tactical needs of risk management across the Peralta District.

CONSENT CALENDAR (8:45 P.M.)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

BOARD MATTERS

7. Consider Approval of Board Policy 5010, Admissions, Special Admissions, and Enrollment **Presenter: Chancellor Laguerre**

Consider approval of final reading for Board Policy 5010, Admissions, Special Admissions, and Enrollment

8. Consider Approval of Board Policy 2010, Board Membership **Presenter: Chancellor Laguerre**

Consider approval of final reading for Board Policy 2010, Board Membership

9. Consider Approval of Board Policy 3420, Equal Employment Opportunity **Presenter: Chancellor Laguerre**

Consider approval of final reading for Board Policy 3420, Equal Employment Opportunity

10. Consider Approval of Board Policy 3501, Campus Security and Access **Presenter: Chancellor Laguerre**

Consider approval of final reading for Board Policy 3501, Campus Security and Access

11. Consider Approval of Board Policy 3510, Workplace Violence Plan **Presenter: Chancellor Laguerre**

Consider approval of final reading for Board Policy 3510, Workplace Violence Plan

12. Consider Approval of Board Policy 5030, Fees **Presenter: Chancellor Laguerre**

Consider approval of final reading for Board Policy 5030, Fees.

13. Consider Approval of Board Policy 5040, Student Records, Directory Information, and Privacy **Presenter: Chancellor Laguerre**

Consider approval of final reading for Board Policy 5040, Student Records, Directory Information and Privacy.

14. Consider Approval of Board Policy 5050, Student Success and Support Program **Presenter: Chancellor Laguerre**

Consider approval of final reading for Board Policy 5050, Student Success and Support Program.

15. Consider Approval of Board Policy 5110, Counseling. **Presenter: Chancellor Laguerre**

Consider approval of final reading for Board Policy 5110, Counseling.

16. Consider Approval of Board Policy 5130, Financial Aid **Presenter: Chancellor Laguerre**

Consider approval of final reading for Board Policy 5130, Financial Aid.

17. Consider Approval of Board Policy 6100, Delegation of Authority, Business and Fiscal Affairs **Presenter: Chancellor Laguerre**

Consider approval of final reading for Board Policy 6100, Delegation of Authority, Business and Fiscal Affairs.

18. Consider Approval of Board Policy 6340, Bids and Contracts **Presenter: Chancellor Laguerre**

Consider approval of final reading for Board Policy 6340, Bids and Contracts.

19. Consider Approval of Board Policy 6400, Financial Audits **Presenter: Chancellor Laguerre**

Consider approval of final reading for Board Policy 6400, Financial Audits.

20. Consider Approval of Out of State Travel pursuant to Board Policy 7400 **Presenter: Chancellor Laguerre**

Consider approval of Out of State Travel pursuant to Board Policy 7400 for the following faculty:

| Name | Travel Location | Travel Dates |
|--------------|------------------|--------------------------------------|
| Drew Gephart | Washington, D.C. | September 29, 2015 – October 3, 2015 |

EDUCATIONAL AND STUDENT SERVICES

21. Consider Approval of Contract between PCCD and LifeLong Medical Care for \$65,000 for 2015-16FY. **Presenter: Vice Chancellor Orkin**

This is a contract between PCCD and Lifelong Medical Care (LMC). LMC will be providing a mental health counselor three days a week at BCC at a rate not to exceed \$65,000 for the 2015-16 FY for staff and expenses. The manager at LFC in charge of this service is Brenda Goldstein (510) 981-4136. LMC has been providing these services to BCC students since 2012.

22. Consider approval of the License Agreement between the Peralta Community College District/College of Alameda and Tenacity Lacrosse Organization, Inc.
Presenter: President Blake

Consider approval of the License Agreement between the Peralta Community College District/College of Alameda and Tenacity Lacrosse Organization, Inc., a community athletic organization that desires to utilize COA's fields for the purposes of it hosting lacrosse club teams, summer camps and summer leagues in the Bay Area. The term of the License to the Premises shall be from January 1, 2016 and shall continue until August 31, 2035.

All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

23. Consider Approval to accept the Alameda County Workforce Investment Board (ACWIB) One-Stop Career Centers contract with PCCD to operate the Alameda and North Cities One Stop Career Centers. **Presenter: President Blake**

The Peralta Community College District (PCCD) is proud to align with the Alameda County Workforce Investment Board (ACWIB) in its vision for a regional system of integrated workforce services, education, and career and technical certified training, responsive to the local labor market. In partnership with the Adult Education division of the Berkeley Unified School District, Peralta CCD will realize this vision in the North Cities through the operation of two specialized One-Stop Career Centers (OSCCs): one continuing at its current on-campus location at the College of Alameda, and the other, a new site at the Berkeley Adult School. By supporting WIOA participant access to a full scope of training, job search and job placement services at these sites and through classroom-integrated services at Berkeley City College, Peralta CCD will increase the number of North Cities residents who obtain marketable and industry-recognized credentials or degrees, leading to meaningful employment, family-supporting careers and a vibrant East Bay economy.

All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: Alameda County Workforce Investment Board**

24. Consider Approval of the Memorandum of Understanding between PCCD and OUSD that would enable the Peralta Colleges to establish Course Agreements with OUSD to offer college courses on high school campuses during the 2015-16 school year. **Presenter: Dr. Karen Engel**

Consider Approval of the Memorandum of Understanding between PCCD and OUSD that would enable the Peralta Colleges to establish Course Agreements with OUSD to offer college courses on high school campuses during the 2015-16 school year. As part of PCCD's initiative to build and strengthen career pathway programs with our K-12 district partners in the East Bay Career Pathways

Consortium, this MOU enables an official pilot project for the Peralta Colleges to work with our largest feeder district (OUSD) to scale the number of early college experiences for Oakland high school students. This is a critical part of OUSD's Linked Learning initiative. Research has demonstrated that early college experience (taking at least one college level course while still in high school) can dramatically increase a student's chances of completing high school and persisting to and through college for students. This MOU and the related Course Agreements that the Peralta Colleges will establish with local high schools will launch a deliberate effort to scale the number of early college experiences for Oakland high school students on their high school campus. It also allows our Colleges to identify and, where necessary, develop courses in a career pathway program that offer a "bridge" between high school and college level work. These bridges, or "special admission" courses, would enhance the level of preparedness of incoming Peralta students in career pathway programs.

All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

FINANCIAL SERVICES

25. Consider Contract for Fiscal Year 2015–16 Enrollment Campaign for Berkeley City College, College of Alameda, Laney College and Merritt College (Competitive Bid No. 14-15/41: District Wide Advertising and Outreach Broker Services.
Presenters: Director Hampton/Executive Director Heyman.

Consider approval of a contract for Associated Advertising Services, Inc., dba Flying A Media, a media buying company, for Fiscal Year 2015–16 enrollment advertising campaigns consisting of the following elements: Outdoor billboards throughout the District service area, transit ads; targeted TV and radio spots aimed at key demographic groups. This is a coordinated campaign featuring all four of the Peralta Colleges to increase enrollment for Fall 2015 and Spring and Summer 2016. The amount is not to exceed \$106,157.78 for the fall campaign. The vendor was the only responder to Competitive Bid No. 14-15/41: District Wide Advertising and Outreach Broker Services.

All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

26. Review of Purchase Order Report **Presenter: Interim Vice Chancellor Rinne**

The Purchase Order Report is being presented for review in accordance with Education Code Section 81656 which states, "All transactions entered into by the officer or employee (designated employees enumerated in AP 6330) shall be reviewed by the Board of Trustees every 60 days." This Purchase Order Report contains all orders issued from May 23, 2015 through July 10, 2015 which have been issued in accordance with applicable policies, procedures and laws by an

authorized officer of the District. The Purchase Order Report is brought to the Board for informational purposes only.

27. Consider *Ratification* of the AP, Travel, and Consulting Contract Warrant Register
Presenter: Interim Vice Chancellor Rinne

Consider *ratification* of the AP, Travel, and Consulting Contract Warrant Register from May 23, 2015 through July 10, 2015. Recent AP, Travel and Consulting Contract warrant registers are brought to the Board for *ratification* purposes only. The Chancellor recommends *ratification*.

28. Consider Approval of Budget Transfer Report **Presenter: Interim Vice Chancellor Rinne**

Consider approval of budget transfer report covering the period from May 23, 2015 through June 30, 2015. California Code of Regulations Section 58307 limits the District's expenditures to the amount appropriated for each major expenditure classification as approved by the Board of Trustees through the adoption of the District's annual budget or as amended by subsequent budget transfers or revisions. Due to this statutory control language, budget transfers that move budget authority between major object codes or classifications must be approved by the Board of Trustees. The budget transfers presented are requests originating from the Colleges' or District's departments during the ordinary course of operations and do not significantly alter the final budget that was approved by the Board of Trustees on September 9, 2014. The Chancellor recommends approval.

29. Consider Approval of the District's fiscal year 2014-15 Fourth Quarter CCFS-311Q Report **Interim Vice Chancellor Rinne**

Consider approval of the District's fiscal year 2014-15 fourth quarter CCFS 311Q report. The CCFS-311Q is the State Chancellor's Office Quarterly Financial Status Report summarizing and communicating the results of the budgetary decisions and transactions made by the District through the fourth quarter of fiscal year 2014-15. The Chancellor recommends approval.

HUMAN RESOURCES

30. Consider Approval of Short-Term Assignments - Hiring of Non-Academic Short-Term Employees **Presenter: Vice Chancellor Largent**

Pursuant to California Education Code Section 88003, the below list contains the name, date of hire, assignment end date, position title, and site location of candidates recommended for short-term assignments in non-academic classified positions. Each candidate's assignment will not exceed the position title into which the candidate is assigned.

| Last Name | First Name | Date of Hire | End Date | Position Title | Site |
|--------------------|-------------------|---------------------|-----------------|----------------------------------|-------------|
| Alexander | Roy | 8/10/15 | 5/26/16 | Food Service Worker | L |
| Ashtiani Moghaddam | Sharifeh | 8/10/15 | 6/10/16 | Child Care Assistant II | D |
| Balogh | Adam | 8/17/15 | 6/30/16 | Inst Asst/Machine Technology | L |
| Boyd Davis | Denise | 8/10/15 | 6/10/16 | Cook | D |
| Brown | Linda | 8/19/15 | 5/10/16 | Staff Asst/Student Services | M |
| Burnett | Kristal | 7/29/15 | 11/23/15 | Clerical Assistant II | M |
| Cantu | Nicholas | 8/17/15 | 6/30/16 | Inst Asst/Machine Technology | L |
| Ceaser | Kirsten | 7/29/15 | 6/30/16 | Staff Asst/Admin (General) | D |
| Culhane | Stephanie | 8/23/15 | 5/20/16 | Instructional Asst I/DSPS | M |
| Cruz | Marissa | 8/18/15 | 5/27/16 | Inst Asst/English | L |
| Dacorro | Mary | 8/18/15 | 5/27/16 | Inst Asst/English | L |
| Dixon | Linda | 7/29/15 | 12/17/15 | Inst Asst/English | M |
| Doan | Lan | 8/17/15 | 6/30/16 | Inst Asst/Culinary Arts | L |
| Edinburgh | Emunah | 8/3/15 | 6/30/16 | Inst Asst/Wood Technology | L |
| Flores | Ashley | 7/29/15 | 6/30/16 | Staff Asst/Student Services | A |
| Gezmu | Abera | 7/29/15 | 10/30/15 | Inst Asst/Computer Info Sys | L |
| Gomez | Cris | 7/29/15 | 12/31/15 | Staff Asst/Admin (General) | B |
| Hall | Curtis | 7/29/15 | 5/26/16 | Food Services Worker | L |
| Ho | Sung | 8/10/15 | 6/10/16 | Child Care Assistant II | D |
| Hull | Candice | 7/29/15 | 10/16/15 | Staff Asst/VP Office | L |
| Jaemsopon | Charina | 8/10/15 | 6/10/16 | Child Care Assistant II | D |
| Jones | Ronald | 8/17/15 | 6/30/16 | Inst Asst/Machine Technology | L |
| Le | Connie | 8/17/15 | 6/30/16 | Inst Asst/Culinary Arts | L |
| Li | Tianyu | 8/17/15 | 6/30/16 | Inst Asst/Machine Technology | L |
| Mohamed | Fathia | 7/29/15 | 10/1/15 | Help Desk Supt Tech (Trainee) | D |
| O'Brien | Mackenzie | 8/17/15 | 6/30/16 | Inst Asst/Machine Technology | L |
| Osmani | Parween | 8/10/15 | 6/10/16 | Child Care Assistant II | D |
| Pickett | Sierra | 7/29/15 | 6/30/16 | Interpreter III | All |
| Rahman | Tahmid | 8/24/15 | 5/31/16 | Instructional Asst I/DSPS | M |
| Roberson | Craig | 8/10/15 | 6/3/16 | Food Services Worker | L |
| Sargin | Johanna | 8/3/15 | 12/31/15 | Inst Asst/LRC | A |
| Seymore | Olanda | 8/10/15 | 5/26/16 | Cashier | L |
| Spencer Vacca | Laura | 7/29/15 | 6/30/16 | Interpreter, Partially Certified | All |
| Tieng | Julie | 8/10/15 | 6/10/16 | Child Care Assistant II | D |
| Vo | Diep | 8/10/15 | 6/10/16 | Child Care Specialist | D |
| Wallace | Brionna | 8/10/15 | 6/10/16 | Child Care Assistant II | D |
| Willis | Curtis | 8/10/15 | 6/10/16 | Child Care Specialist | D |
| Willis-Henry | Rachel | 7/29/15 | 11/23/15 | Staff Asst/CalWorks | M |
| Yang | Shirly | 8/10/15 | 6/10/16 | Child Care Assistant II | D |
| Zettler | Steven | 8/17/15 | 6/30/16 | Inst Asst/Machine Technology | L |

“The District has complied with the applicable provisions of the Education Code”

ACTION CALENDAR ITEMS

The Action Calendar lists non-routine items that the Board of Trustees may wish to discuss and/or debate. The list below may be supplemented by items removed from the Consent Calendar. The Board may move to the Action Calendar items with public speakers, and Board-sponsored Resolutions. The Board will hear public comments prior to taking any action on these items.

ANNOUNCEMENTS

ADJOURNMENT

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours prior to the meeting to the Board Clerk, Chancellor's Office, 333 East 8th Street, Oakland, CA, (510) 466-7203, bmartinez@peralta.edu at least 48 hours prior to the meeting.