

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of September 8, 2015

ITEM TITLE: *(Please define the subject; e.g., change order – Berkeley City College)*

Ezequiel Guzman ICC 10395

SPECIFIC BOARD ACTION REQUESTED:

Consider approval of Independent Contractor Agreement for Ezequiel Guzman to perform CCE assessment, develop a work stream model and provide job placement coaching for our Allied Health program.

ITEM SUMMARY: *(PLEASE DISCUSS THIS ITEM. IF A VENDOR IS INVOLVED, PLEASE INCLUDE THE COMPANY NAME AS WELL AS THE INDIVIDUAL.)*

Ezequiel Guzman will continue to provide and assist with career, externship and job placement services to students who are enrolled in Merritt's Allied Health programs (more particularly Medical Assisting). Mr. Guzman will continue to assist in the development of an Allied Health Employer Advisor Network at Merritt College. Additional services also will include developing a plan to expand career services under the Career Center of Excellent (CCE) model to other Allied Health Care programs.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

PASS Funds
6-12-601-5105-1-660100-2550-00

BACKGROUND/ANALYSIS:

Students that graduate from Merritt's Medical Assistant programs are required, based on industry or state accreditation standards, to complete clinical externship or internship hours in order to qualify for employment and state certification. By continuing to provide career and placement services to Merritt's Allied Health students, the college will have successfully obtained externships and job placement with medical groups throughout the East Bay. Mr. Guzman's services have allowed Merritt College to make a concentrated effort to engage employers, establish relationships, and place students into successful workforce opportunities.

DELIVERABLES AND SCOPE OF WORK:

- Perform a CCE needs assessment in collaboration with Allied Health & Science programs, and develop a Work Stream based on MEDAS model.
- Prepare plan for providing accessibility and participation in Coaching for Successful Job Placement workshops for Allied Health Care Students.
- Provide externship development and job placement services for 2016 Spring and Summer COPED 470MEDAS cohorts.

- Continue work on developing Merritt College's MEDAS/ Employer Allied Healthcare Advisory Board, strengthening relationships and partnership development with the local healthcare industry.
- Assist MEDAS team with scheduling and setting up Advisory Board meeting for the Fall 2015 semester.
- Begin the planning process for Spring MEDAS Annual Job Fair to be held in April 2016.
- Work with and assist the Dean of Workforce Development to develop capacity for sustainability and staff a Career Center of Excellence for Merritt College Allied Health Programs.

ANTICIPATED COMPLETION DATE:

June 30, 2015

ALTERNATIVES/OPTIONS:

EVALUATION AND RECOMMENDED ACTION:

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (VICE CHANCELLOR)

Merritt College President

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: *Dr. Norma Ambriz-Galaviz*

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: *Dr. Norma Ambriz-Galaviz*, President, Merritt College

FINANCE DEPARTMENT REVIEW

_____ Finance review required X Finance review *not* required

If Finance review is required, determination is: ___ Approved ___ Not Approved

If not approved, please give reason: _____

Signature: _____

RoN Little, Vice Chancellor, Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: _____
Nitasha Sawhney, Acting General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: Dr. Jowel C. Laguerre
Dr. Jowel C. Laguerre, Chancellor