

# **Peralta Community College District Board of Trustees Agenda Report For the Trustee Meeting Date of October 6, 2015**

## **ITEM TITLE:**

Consider Approval of GoverNET contract to implement CurricUNET META with Modules.

## **SPECIFIC BOARD ACTION REQUESTED:**

Approval of GoverNET contract to implement CurricUNET META with modules, to be used for data management of Academic Courses and Programs, along with Modules for program review and outcome assessment total price not to exceed \$112,000 (itemized below). Work to be completed by June 30, 2016

## **ITEM SUMMARY:**

CurricUNET, a GoverNET product, is software used for data management of academic courses and programs sanctioned by the State Chancellor's Office. Peralta has been using CurricUNET since March, 2008. There is a need to update the features of this software and ensure that it meets the current standards of the State Chancellor's Office and the Accreditation Commission. Peralta has been using a second vendor's product, Taskstream, for assessment and program review, for the past few years. Taskstream doesn't interface with CurricUNET and requires unnecessary work to maintain in parallel with GoverNET products. Now, GoverNET has introduced a compatible product, CurricUNET META, with modules, that link curriculum, assessment and program review as part of one software package.

## **SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT): GENERAL FUNDS:**

The list price for the items is as follows:

META Program Review Module	\$37,500.00
META Program Review Module Annual Support	\$5000.00
META SLO Module	\$30,000.00
META SLO Module Annual Support	\$3,000.00
Annual Support, Maintenance and Hosting fees for CurricUNET February 1,2016-January 31 2017	\$32,000.00
<b>TOTAL</b>	<b>\$107,500</b>

When Implementation, data migration, and training for CurricUNET Meta with modules are complete we will retire Taskstream for and annual savings of approximately \$42,000.

**BACKGROUND/ANALYSIS:**

The District Council on Instruction, Planning, and Development (CIPD), along with other shared governance committees (DEC, PBC), have reviewed CurricUNET META and found it to be appropriate for the needs of Peralta in curriculum as well as in assessment and program review in a way that will streamline College and District processes, efficiently keep track of changes between cycles, and provide easier access of information to faculty and administrators. A resolution in support of this, unanimously passed by CIPD last Spring, is included in this request.

**DELIVERABLE AND SCOPE OF WORK:**

- Upgrade CurricUNET V2
- Implement META upgrade 4, program review module and outcome assessment module interface all products with PEOPLESOFT.
- Annual hosting and maintenance.
- Oversee and ensure migration of data from Taskstream to CurricUNET.
- Document functionality of upgrades and new modules and provide “Train the Trainer” support and develop prototype for demonstration and testing purposes.

**ANTICIPATED COMPLETION DATE:** JUNE 30, 2016

**ALTERNATIVES/OPTIONS:**

As mentioned above Taskstream is an alternative for program review and assessment but does not communicate with CurricUNET thus is not a feasible alternative. All community colleges must use CurricUNET for data management of courses and programs.

**EVALUATION AND RECOMMENDED ACTION:** Approval of Contract Extension

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ No   X  

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?** Dr. Michael Orkin

(\*\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor.)

**DOCUMENT PREPARED BY:**

Prepared by:   Dr. Michael Orkin   Date: \_\_\_\_\_

**Dr. Michael Orkin, Vice Chancellor of Educational Services**

**DOCUMENT PRESENTED AND APPROVED BY:**

Presented and approved by:   Dr. Michael Orkin   Date: \_\_\_\_\_

**Dr. Michael Orkin, Vice Chancellor of Educational Services**

**FINANCE DEPARTMENT REVIEW:**

Finance review required       Finance review *not* required

If Finance review is required, determination is:  Approved       Not Approved

If not approved, please give reason: \_\_\_\_\_

Signature:     *Ronald Little*          Date: \_\_\_\_\_

**Ronald Little, Vice Chancellor for Finance and Administration**

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required       Legal review *not* required

If Legal review is required, determination is:       Approved       Not Approved

Signature: \_\_\_\_\_      Date: \_\_\_\_\_

**Nitasha Sawhney, Acting General Counsel**

**CHANCELLOR'S OFFICE APPROVAL:**

Approved, and Place on Agenda       Not Approved, but Place on Agenda

Signature:     *Dr. Jowel C. Laguerre*          Date: \_\_\_\_\_

**Dr. Jowel C. Laguerre, Chancellor**