

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of October 6, 2015

ITEM TITLE: *(Please define the subject; e.g., change order – Berkeley City College)*

Independent Contractor Agreement for Georgia Piedmont Technical College (GPTC), Co-PI for Laney's National Center for Building Efficiency for a Sustainable Tomorrow (BEST Center)

SPECIFIC BOARD ACTION REQUESTED:

Consider Approval of Independent Contractor Agreement for Georgia Piedmont Technical College (in an amount not to exceed \$118,325) to render specialized program and educational support services for Laney's National Center for Building Efficiency for a Sustainable Tomorrow (BEST Center)

ITEM SUMMARY: *(PLEASE DISCUSS THIS ITEM. IF A VENDOR IS INVOLVED, PLEASE INCLUDE THE COMPANY NAME AS WELL AS THE INDIVIDUAL.)*

Consider approval of a contract for Georgia Piedmont Technical College (GPTC), in an amount up to \$118,325 funded by the National Science Foundation Advanced Technological Education (ATE) grant, to carry out activities in fulfillment of project objectives for Laney College's National Center for Building Efficiency for a Sustainable Tomorrow (BEST Center). GPTC is a sub-awardee of the BEST Center. On behalf of BEST Center, GPTC will conduct a fall 2015 and a summer 2016 Instructor's Workshop on *Building Automation Systems (BAS) Technology* and provide curriculum and lab equipment documentation. In addition, GPTC will promote the Center and participate in BEST Center's 2016 Winter Workshop, fall Webinar and other conferences as well as assist with the NSF National Visiting Committee Meetings. Lastly, they will provide technical assistance to colleges expanding their BAS Programs.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

National Science Foundation Funding (Advanced Technological Education), categorical funds, with no fiscal impact on Peralta.

BACKGROUND/ANALYSIS:

DELIVERABLES AND SCOPE OF WORK:

On behalf of BEST Center, GPTC will conduct a Summer 2016 Instructor's Workshop on *Building Automation Systems (BAS) Technology*; a Fall 2015 BAS Workshop and in addition, GPTC will promote the Center and participate in BEST Center's 2016 Winter Workshop and other industry advisory meetings.

GPTC is critical to our Technical Assistance Program providing technical support on setting up labs and implementing Building Automation Programs in other community colleges across the nation. GPTC will provide training packages working with three BAS industry partners to develop training solutions packages complete with several lesson plans, equipment and drawings for use within the BEST Center Community. GPTC will also participate in webinars and Program Solutions Conference Calls with the BEST Center community of colleges nationwide. The following summarizes key activities carried out or supported by GPTC:

- Conduct two professional development workshops on Building Automation Systems Technology;
- Provide Technical Assistance on site to colleges needing BAS program development support;
- Assistance with BEST Center Winter Workshop at Laney College;
- Participation in NSF National Visiting Committee meetings;
- Content and subject matter expertise for publications and website communications;
- Coordination with annual reporting requirements and National Visiting Committee meeting, Spring 2016;
- Develop training packages for college faculty working with BAS industry partners;
- Participate in Webinars and Program Solutions Conference Calls with the BEST Center community of colleges nationwide.

ANTICIPATED COMPLETION DATE: June 30, 2016

ALTERNATIVES/OPTIONS: NONE

EVALUATION AND RECOMMENDED ACTION:

Approval

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? Dr. Elnora Webb, President, Laney College

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Peter Crabtree, Dean of CTE, Laney College Date: 9-22-15

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Dr. Elnora T. Webb, President, Laney College Date: 9/22/15

FINANCE DEPARTMENT REVIEW

 Finance review required X Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: _____

Ron Little, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

_____ Legal review required

X Legal review *not* required

If Legal review is required, determination is:

___ Approved

___ Not Approved

Signature: _____

Nitasha Sawhney, Acting General Counsel

CHANCELLOR'S OFFICE APPROVAL

X Approved, and Place on Agenda

___ Not Approved, but Place on Agenda

Signature: _____

Dr. Jowel C. Laguerre
Dr. Jowel Laguerre, Chancellor