

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of October 6, 2015**

**ITEM TITLE:** *(Please define the subject; e.g., change order – Berkeley City College)*

Independent Contractor Agreement for Milwaukee Area Technical College, Co-PI for Laney's National Center for Building Efficiency for a Sustainable Tomorrow (BEST Center)

**SPECIFIC BOARD ACTION REQUESTED:**

Consider Approval of Independent Contractor Agreement for Milwaukee Area Technical College (in an amount Not exceed \$66,550) to render specialized program and educational support services for Laney's National Center for Building Efficiency for a Sustainable Tomorrow (BEST Center)

**ITEM SUMMARY:** *(PLEASE DISCUSS THIS ITEM. IF A VENDOR IS INVOLVED, PLEASE INCLUDE THE COMPANY NAME AS WELL AS THE INDIVIDUAL.)*

Consider approval of a contract for Milwaukee Area Technical College, in an amount up to \$66,550 funded by the National Science Foundation Advanced Technological Education (ATE) grant, to carry out activities in fulfillment of project objectives for Laney College's National Center for Building Efficiency for a Sustainable Tomorrow (BEST Center). MATC is a sub-awardee of the BEST Center, and BEST Center Co-PI Ted Wilinski is the lead developer of MATC's Sustainable Facilities Operations program. On behalf of BEST Center, MATC will provide curriculum development and documentation services and assist with BEST Center professional development workshops; in addition, MATC will follow-up and report on workshop participants who are developing their own curricula in Sustainable Facilities Operations. MATC's scope also includes promotion of the Center and participation in conferences, webinars and NSF National Visiting Committee meetings.

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

National Science Foundation Funding (Advanced Technological Education), categorical funds, with no fiscal impact on Peralta.

**BACKGROUND/ANALYSIS:**

**DELIVERABLES AND SCOPE OF WORK:**

**MATC WILL PROVIDE THE FOLLOWING:**

- Provide documentation of MATC's Sustainable Facilities Operations program;
- Attend and support ATE Conference and BEST sponsored Professional Development Workshops;
- Follow-up with workshop attendees and document contacts in BEST Resource Portal;
- Provide assistance with BEST Center Fall, Winter and Summer 2016 workshops at Laney, in Chicago & Atlanta;
- Outreach at select events and conferences to promote BEST Center;
- Participation in webinars and conference calls;
- Content and subject matter expertise for publications and website communications;

- Coordination with annual reporting requirements and National Visiting Committee meeting, Spring 2016.

ANTICIPATED COMPLETION DATE: June 30, 2016

ALTERNATIVES/OPTIONS:

EVALUATION AND RECOMMENDED ACTION:

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES \_\_\_\_\_ NO  X

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? Dr. Elnora Webb, President, Laney College  
(\*\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Peter Crabtree, Dean of CTE, Laney College Date: 9/22/15

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Dr. Elnora T. Webb, President, Laney College Date: 9/22/15

FINANCE DEPARTMENT REVIEW

\_\_\_\_\_ Finance review required  X  Finance review *not* required

If Finance review is required, determination is: \_\_\_\_\_ Approved \_\_\_\_\_ Not Approved

If not approved, please give reason: \_\_\_\_\_

Signature: \_\_\_\_\_

Ron Little, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

\_\_\_\_\_ Legal review required  X  Legal review *not* required

If Legal review is required, determination is: \_\_\_\_\_ Approved \_\_\_\_\_ Not Approved

Signature: \_\_\_\_\_

Nitasha Sawhney, Acting General Counsel

CHANCELLOR'S OFFICE APPROVAL

X  Approved, and Place on Agenda \_\_\_\_\_ Not Approved, but Place on Agenda

Signature: Dr. Jowel C. Laguerre

Dr. Jowel Laguerre, Chancellor