

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of 6 October 2015**

**ITEM TITLE:** *(Please define the subject; e.g., change order – Berkeley City College)*

Consider Approval of an Independent Contractor/Consultant Services Contract with Stephanie Green for Berkeley City College.

**SPECIFIC BOARD ACTION REQUESTED:**

Consideration of approval of an independent contractor/consultant services contract with Stephanie Green for Berkeley City College.

**ITEM SUMMARY:** *(PLEASE DISCUSS THIS ITEM. IF A VENDOR IS INVOLVED, PLEASE INCLUDE THE COMPANY NAME AS WELL AS THE INDIVIDUAL.)*

Consider approval of an independent contractor/consultant services for Stephanie Green in the amount of \$41,500 for workforce and professional development services for Berkeley City College's Public Health and Services Learning Community in fulfillment of the project objectives of the Career Advancement Academy (CAA) and Office of Statewide Health Planning and Development (OSHPD) Peer Personnel Education and Experience Pathway grant funding. Source of funds, CAA and OSHPD grants, no impact on General Fund.

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):** Career Advancement Academy (CAA) and Office of Statewide Health Planning and Development (OSHPD), no impact on General Fund.

**GENERAL FUNDS: NONE**

**BACKGROUND/ANALYSIS: NOT APPLICABLE**

**DELIVERABLES AND SCOPE OF WORK:**

Ms. Green shall provide grant-funded workforce and professional development services to Berkeley City College's Public Health and Services Learning Community in fulfillment of the Career Advancement Academy (CAA) and Office of Statewide Health Planning and Development (OSHPD) grant objectives, including workforce development (partnership building and maintenance with over 100 community social service and healthcare providers), as well as onsite and one-on-one professional development support for BCC PHS students (ensuring students meet/exceed industry standards during work-based learning/internship placements and result in successful student performance and experience within these critical partner organizations).

**ANTICIPATED COMPLETION DATE:** 30 JUNE 2016

**ALTERNATIVES/OPTIONS: NONE**

**EVALUATION AND RECOMMENDED ACTION:** Approve Independent Contractor/Consultant Services Contract with Stephanie Green for Berkeley City College.

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ No   X

**COMMENTS:**

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (VICE CHANCELLOR)**

(\*\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor.)

**DOCUMENT PREPARED BY:**

Prepared by: Maeve Katherine Bergman, Dean of Special Programs and Grants, Berkeley City College  
[Enter Here - Your Name and Title of Individual]

**DOCUMENT PRESENTED AND APPROVED BY:**

Presented and approved by: Dr. Deborah Budd, President  
[Enter Here - Name of College President, (if originating from a college) or Vice-Chancellor (if originating from the District)]

**FINANCE DEPARTMENT REVIEW**

Finance review required       Finance review *not* required

If Finance review is required, determination is:       Approved       Not Approved

If not approved, please give reason: \_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_  
Ron Little, Vice Chancellor, Finance and Administration

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required       Legal review *not* required

If Legal review is required, determination is:       Approved       Not Approved

Signature: \_\_\_\_\_  
Nitasha Sawhney, Acting General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda       Not Approved, but Place on Agenda

Signature: Dr. Jowel C. Laguerre  
Dr. Jowel C. Laguerre, Chancellor