

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of October 6, 2015**

**ITEM TITLE:** *(Please define the subject; e.g., change order – Berkeley City College)*

Consider approval of an Independent Contractor/Consultant Services Contract with Dr. Robert “Bob” Barr for Berkeley City College, College of Alameda, Laney College, and Merritt College.

**SPECIFIC BOARD ACTION REQUESTED:**

Requesting approval of an *Independent Contractor/Consultant Services Contract* with Dr. Robert “Bob” Barr, a consultant nationally known for his work in institutional research, planning, business intelligence, data collection and reporting, and statistical analysis, to provide institutional research and data reporting services for Berkeley City College, College of Alameda, Laney College, and Merritt College (\$20,000 for each college, totaling \$80,000.) The objective of Dr. Barr’s services is to provide the colleges with additional support for closing the Equity Gap by analyzing and assisting with reports for: The Equity Plan, SSSP, Special Programs and Grants and the Ed Master Plan. His analysis will help deepen the conversation at the colleges for creating successful pathways of study for all groups. The contractor will perform this work on an hourly basis at a rate of \$120/hour. Duration of contract shall begin with Board of Trustees’ approval through the contract end date of June 30, 2016.

**ITEM SUMMARY:** *(PLEASE DISCUSS THIS ITEM. IF A VENDOR IS INVOLVED, PLEASE INCLUDE THE COMPANY NAME AS WELL AS THE INDIVIDUAL.)*

Dr. Robert “Bob” Barr shall conduct institutional research on student metrics and institutional decision-making in general and within selected grant projects of the District and its four colleges. Most research and data reporting is expected to be such that a report developed for one of the colleges can easily be replicated for the other three colleges using the Hyperion query and reporting tool.

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT)**

UNRESTRICTED GENERAL FUND – ONE-TIME ALLOCATION FOR FY2015-2016

Berkeley City College: Source of fund is: 8-02-801-5105-1-660100-0000-00  
College of Alameda: Source of fund is: 2-02-201-5105-1-660100-0000-00  
Laney College: Source of fund is: 5-02-501-5105-1-660100-0000-00  
Merritt College: Source of fund is: 6-02-601-5105-1-660100-0000-00

**GENERAL FUNDS:**

UNRESTRICTED GENERAL FUND – ONE-TIME ALLOCATION FOR FY2015-2016

**BACKGROUND/ANALYSIS: NOT APPLICABLE**

**DELIVERABLES AND SCOPE OF WORK:**

Provide the following: Ed Master Plan data; Student Trend data; Program Review Data; SSSP/Student Equity Data; Balanced Scorecard Data and, Institutional Set Standards Data. Consultant will provide a summary report with specific data and findings for each of the four colleges.

**ANTICIPATED COMPLETION DATE:** 30 June 2016

**ALTERNATIVES/OPTIONS:** NONE

**EVALUATION AND RECOMMENDED ACTION:** Approve Independent Contractor/Consultant Services Contract with Dr. Robert “Bob” Barr for Berkeley City College, College of Alameda, Laney College, and Merritt College.

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ NO  X

**COMMENTS:** \_

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (VICE CHANCELLOR)**

(\*\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor.)

**DOCUMENT PREPARED BY:**

Prepared by:  Cynthia D. Reese   
[Enter Here - Your Name and Title of Individual]

**DOCUMENT PRESENTED AND APPROVED BY:**

Presented and approved by:  Dr. Deborah Budd/Dr. Joi Lin Blake/Dr. Elñora Webb/Dr. Norma Ambriz-Galaviz   
[Enter Here - Name of College President, (if originating from a college) or Vice-Chancellor (if originating from the District)]

**FINANCE DEPARTMENT REVIEW**

\_\_\_\_\_ Finance review required       X  Finance review *not* required

If Finance review is required, determination is:      \_\_\_\_\_ Approved      \_\_\_\_\_ Not Approved

If not approved, please give reason: \_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_  
Ron Little, Vice Chancellor, Finance and Administration

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required       Legal review *not* required

If Legal review is required, determination is:       Approved       Not Approved

Signature: \_\_\_\_\_  
Nitasha Sawhney, Acting General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda       Not Approved, but Place on Agenda

Signature: Dr. Jowel C. Laguerre  
Dr. Jowel C. Laguerre, Chancellor