

TIMELINE FOR THE ACTIONABLE IMPROVEMENT PLANS (AIPs) IDENTIFIED IN THE 2015 LANEY COLLEGE INSTITUTIONAL SELF EVALUATION REPORT

STANDARD	TEXT OF SUBSECTION	ACTIONABLE IMPROVEMENT PLAN	RESOLUTION STATUS		Responsible Unit/Party		
			Action/Outcome	Timeline	College	District	
1	IIA: Student Learning Programs and Services	II.A.1.b. The institution utilizes delivery systems and modes of instruction compatible with the objectives of the curriculum and appropriate to the current and future needs of its students.	In anticipation of further increase in demand for online offerings, to continue to meet the standard, Laney is strengthening a strategy and is executing a plan to align with best practices in DE in regard to policy, instructor certification, professional development and quality assurance.	1. Develop DE plan to align with effective practices <i>Added: submission of the college's Substantive Change proposal to ACCJC by April 2015</i>	April 2015	VPI w/DE Coordinator (faculty lead) <i>Recommend: Faculty Senate</i>	
2	IIA: Student Learning Programs and Services	II.A.1.c. The institution identifies student learning outcomes for courses, programs, certificates, and degrees; assesses student achievement of these outcomes; and uses assessment results to make improvements.	To exceed the standard, we have identified and are in the process of purchasing software that will allow us to unite, in the technical sense, the inherently connected processes of assessment and curriculum improvement. A single system for curriculum inventory, program review, and the management of SLOs, assessment information, and data will enable us to streamline college and district processes, efficiently keep track of changes between cycles, and provide the easiest possible access of information to faculty and administrators. We are maintaining the processes that have worked well historically – collaborative assessment by faculty, use of sound assessment tools, and reflection on and discussion of results.	2. Purchase (and/or help develop) software e.g., CurriCuNet META that supports collaborative assessment by faculty, , use of assessment tools, and reflection and discussion of Results	AY 2015-16	Vice President of Instruction (w/faculty lead) <i>Recommend: Faculty Senate & Curriculum Committee</i>	Vice Chancellor of Educational Services
3	Standard IIIA: Human Resources	III A. 2. The institution maintains a sufficient number of qualified faculty with full-time responsibility to the institution. The institution has a sufficient number of staff and administrators with appropriate preparation and experience to provide the administrative services necessary to support the institution's mission and purposes	The College will continue to seek district support to hire full-time faculty and classified staff, an institutional research and planning officer, public information officer/webmaster, instructional assistants and lab technicians, custodians, and other essential professionals. In consultation with Laney College, the district's Human Resources Department should develop a comprehensive plan to address the need to improve the process of recruitment and hiring.	3. Produce a comprehensive Staffing (Human Resources) Plan to reflect the results from fall 2015 program reviews and helps improve the process of recruitment and hiring	Spring 2016	Executive Committee	Vice Chancellor of Human Resources
				4. Identify and assign timeline and funding for positions to fill a. Full-time faculty - 17 allocations b. Classified Staff – (see prioritization list) c. Administrators – (see ISE Report)	Each Spring term	<i>Recommend: College Council</i>	
4	Standard IIIB: Physical Resources	III. B. 1.a. Laney College plans, builds, maintains, and upgrades or replaces its physical resources in a manner that assures effective utilization and the continuing quality necessary to support its programs and services.	In consultation with Laney College, including its Facilities Planning Committee (FPC), District General Services (DGS) should develop and work toward full implementation of a comprehensive maintenance program that would include: a plan with schedule to address outstanding deferred maintenance; an explicit preventative maintenance program; and replacement of the antiquated work order system with a web-based system. It shall include a study to determine the full engineer and maintenance staffing needs for Laney College with an analysis of deferred maintenance requirements. In consultation with Laney College, DGS will prepare, ensure full funding for, and execute an updated and comprehensive plan to address, in the short term, major infrastructure renovation needs, including sewer and drain pipe replacement, air handling units and related equipment replacement, air balancing and air volume correction and repair, upgrade of undersized chiller plant, and electrical and gas systems replacement. DGS will adopt a written policy that any renovation work on campus buildings and systems should, to the maximum extent possible, address any and all deferred maintenance items associated with that building or system as part of the contractor scope.	5. Develop a comprehensive maintenance program that includes a plan with schedule to address outstanding deferred maintenance, a preventative maintenance program	Achieved: 3/15 (review for updates annually)	Director of Business and Administrative Services <i>Recommend: Facilities Planning Committee</i>	Vice Chancellor of General Services
				6. Replace the antiquated work order system with web-based system. Result from a complete a study to determine the full engineer and maintenance staffing needs for Laney College with an analysis of deferred maintenance requirements.	AY 2015-16		Vice Chancellor of General Services

