

**PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of November 10, 2015**

ITEM TITLE:

Consider Approval to Ratify Additional VoIP Telecommunications Equipment and Services for the District-Wide VoIP Project.

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested to ratify services and purchase additional VoIP telecommunications equipment and services for the District-Wide VoIP Project from Datalink in the not-to-exceed amount of \$155,788.63

ITEM SUMMARY:

Consider approval of change orders to ratify and purchase supplementary VoIP telecommunications equipment and services for the District-Wide VoIP Project for Merritt, Laney, and College of Alameda. The change orders consist of ratification of out-of-scope changes associated with the Barbara Lee Science and Allied Health Building, a projected contingency amount to complete Laney and College of Alameda, along with additional telephones and equipment needs for College of Alameda. The Change Orders are listed below.

Change Order	Billing Date	Service	Vendor	Total Cost
#PCCD151022 v3	Sept. 17, 2015	Health & Science	Datalink	\$38,846.25
#PCCD151013	October 13, 2015	Laney & COA Services	Datalink	\$43,000.00
QUOTE00091664 V1	October 13, 2015	COA Equipment	Datalink	\$73,942.38
Total				\$155,788.63

District IT (IT), in collaboration with Datalink, has already completed the deployment for the Barbara Lee Science and Allied Health building, Merritt College, Berkeley City College, and the District offices. The District utilizes a costly managed service contract with Advantel to perform “adds, moves, and changes” of phones and voice mailboxes. In order to further reduce costs, these functions need to be performed by in-house staff. The solution calls for over 1,300 phones comprising of administrators, staff/faculty, and classroom phones. Some of the features of the new system are as follows:

- Provide high capacity, secure, and reliable telecommunication services
- Advanced E-911 functionality
- E-FAX capabilities
- Emergency paging capabilities
- Reduce local toll call charges between campuses through network communications
- Replace Mitel PBX, Mitel VoIP, and Cisco VoIP systems with one VoIP system
- Support present and future telecommunication requirements for the entire District

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure E

BACKGROUND/ANALYSIS:

The District was in the process of maintaining three (3) telecommunication systems; Mitel PBX, Mitel VoIP, and Cisco VoIP. The systems were beyond the end of life systems and could not accommodate future growth for the colleges. Having there (3) different systems makes it difficult to administrate and maintain for the IT teams at the Colleges and District. The District utilizes a costly managed service contract with Advantel to perform “adds, moves, and changes” of phones and voice mailboxes. In order to further reduce costs, these functions need to be performed by in-house staff. The solution calls for over 1,300 phones comprising of administrators, staff/faculty, and classroom phones. The project aims to install a phone in every classroom.

After Board approval, the Administration will immediately begin the requisition process in order for manufacturers to deliver the equipment by December 31st 2015. This project is in support of all Peralta Colleges and District Office Projects.

DELIVERABLES AND SCOPE OF WORK:

Under this purchase, Datalink deliverables will include equipment needs for all remaining colleges, necessary software licenses, contingency funding, as well as any other services specified in the change order.

ANTICIPATED COMPLETION DATE:

March 2016.

ALTERNATIVES/OPTIONS:

N/A.

EVALUATION AND RECOMMENDED ACTION:

The equipment and services provided by Datalink and Cisco is highly recommended due to the price, cost of maintenance, and advanced functionality of the solution. Approval is recommended to ratify cost Datalink for the purchase of the equipment and services needed to complete the project.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES X NO

COMMENTS: NONE

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Associate Vice Chancellor Calvin Madlock

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Calvin Madlock Date: 10/29/2015
Calvin Madlock, Associate Vice Chancellor of IT

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Calvin Madlock Date: 10/29/2015
Calvin Madlock, Associate Vice Chancellor of IT

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Ron Little
Ron Little, Vice Chancellor of Finance & Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: _____ Date: _____
General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: Dr. Jowel Laguerre
Jowel Laguerre, Chancellor