



Scope Revision: #PCCD151022 v3	Billing Date: Sept. 17, 2015	Customer Name: Peralta Community College District	SOW # 2692
Project Name:		Cisco UC Voice and Collaboration	
Requester's Name:		Ellen Durman	Phone Number: 562-244-3574
Description of Change Request: (provide attachment if more space is needed)			
<p>These charges are for pre-approve, out of scope items that have been performed per Peralta's request for the addition of the Barbara Lee Building and that have already been completed. These charges apply to work that has been performed from July 1st through September 11, 2015, and cover the cutovers at the District Office and the Barbara Lee Building. Further re-scoped charges might be incurred for cutovers at Berkeley, Merritt, Laney and Alameda.</p>			
Justification for Change Request / Impact If Not Approved:			
<p>PCCD had unforeseen delays, network issues and carrier issues as well as a change in personnel that required a support level that was not original identified or factored into the cost of the project.</p>			
Impact of Change Request on SOW			
Actual Hours	Activities and associated cost		
15	Addition of the Barbara Lee building (Merritt campus) - \$3,000 / verbal approval per G. Tomlinson		
33	Additional integration for Merritt - \$6,600 / per meeting with C. Madlock, R. Wallace and B. Pisciotta		
9	Requested and required changes and re-configuration due to existing network and voice environment status - \$1,800 / verbal one off requests for configuration changes before, during and after cutovers by G. Tomlinson and staff		
12	Phone placement at the Barbara Lee building - \$240 / verbal approval per G. Tomlinson		
8	Training at the Barbara Lee building - \$1,600 / verbal approval per G. Tomlinson		
107.25	Additional Project Management requested and required due to stalls in implementation, change in Peralta personnel and additional support needed to augment Peralta staff - \$13,406.25 / conference calls, onsite meetings, cutover support, prep assistance and documentation.		
14	Additional engineering technical reviews, knowledge transfer, deep dive meetings and carrier support - \$2,800 / verbal requests for additional technical support		
8	Additional VG support needed for out of scope devices - \$1,600 / verbal approval per G. Tomlinson		
39	Additional Post Cut support - \$5,850 / verbal approval per G. Tomlinson		
13	Additional network support for Peralta engineering tasks as it pertains to the UC project - \$1,950 / verbal requests for assistance from Peralta IT team.		
Category of Change Impact/Change			
Cost	\$38,846.25		
Schedule ~	Barbara Lee building is complete.		
Manpower - Datalink	Engineering, Project Management, Training and Phone placement		
Manpower - Customer	~		
Responsibilities	~		
Datalink. Approval			



Name	Title	Signature	Date	
Ellen Durman	Project Manager		Sept. 17, 2015	
Customer Approval				
Name	Title	Signature	Date	P.O. #

BY ACCEPTING THIS CHANGE ORDER, CUSTOMER AGREES TO PAY FOR THE ABOVE OUTLINED ADDITIONAL SERVICES AND TO PROVIDE QUALIFIED CUSTOMER EMPLOYEES AS OUTLINED IN THE ORIGINAL STATEMENT OF WORK