

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of November 10, 2015

ITEM TITLE:

Consider Approval of a Service Contract with Jackson & Son Plumbing for Districtwide Plumbing Repair Services.

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested for a service contract with Jackson & Son Plumbing for Districtwide Plumbing Repair Services, in the amount not-to-exceed \$46,257.

ITEM SUMMARY:

During the 2014/2015 fiscal year, staff requested for Jackson & Son Plumbing to fix emergency piping, plumbing fixtures, and related equipment systems at different colleges: Laney College, College of Alameda, and Merritt College. The transaction was incremental that summed up to be \$46,257 and not one transaction. During the fiscal year, the price quote was not available to complete this transaction.

This replacement was necessary to allow classes or the College Buildings to be functional and student's activities to utilize functional facilities. The contractor has completed the work. Board approval is required because the contractor's total contract amount exceeds the \$25,000 threshold for contracted services in the 2014/2015 fiscal year.

The Chancellor recommends approval.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure E and Scheduled Maintenance Fund 65

BACKGROUND/ANALYSIS:

Fiscal year 2014/2015 the District's Department of Facilities and Operations reached out to Jackson & Son Plumbing due to emergency work that required an outside plumbing contractor. In order to pay for outstanding services already performed, staff is requesting approval to execute a contract to cover past invoices for work performed. After plumbing problems surfaced, staff completed a walkthrough with Jackson and Son to identify the problematic locations. This is a maintenance and operations project.

DELIVERABLES AND SCOPE OF WORK:

Jackson & Son Plumbing provided material, equipment and labor as described under the Item Summary.

ANTICIPATED COMPLETION DATE:

The scope of services was completed before June 30, 2015.

ALTERNATIVES/OPTIONS:

NA

EVALUATION AND RECOMMENDED ACTION:

The administration recommends the approval of this service contract with Jackson & Son Plumbing to pay for completed work.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? Vice Chancellor Ikharo

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Dr. Sadiq B. Ikharo Date: October 28, 2015
Vice Chancellor of General Services

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Dr. Sadiq B. Ikharo Date: October 28, 2015
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW

 X Finance review required _____ Finance review *not* required

If Finance review is required, determination is: X Approved _____ Not Approved

If not approved, please give reason: _____

Signature: Ronald D. Little II
Ronald D. Little II, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

 X Legal review required _____ Legal review *not* required

If Legal review is required, determination is: X Approved _____ Not Approved

Signature: Nitasha Sawhney

Nitasha Sawhney, Acting General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda

Not Approved, but Place on

Signature: *Jowel C. Laguerre*

Dr. Jowel C. Laguerre, Chancellor

	Contract	No Contract	Board Approved?	PO	Contracts to match PO	Only Contracts	Remaining Amts	Amts with Contract
				\$ 9,200.00	\$ (9,200.00)			
	\$ 20,000.00			\$ 19,463.86		\$ 536.14	\$ 19,463.86	\$ -
				\$ 4,494.67	\$ (4,494.67)			
	\$ 9,900.00			\$ 9,900.00	\$ -		\$ 1,475.00	\$ 8,425.00
	\$ 32,465.45			\$ 32,462.48		\$ 2.97	\$ 30,308.20	\$ 2,154.28
	\$ 3,500.00			\$ 2,154.25			\$ 2,154.25	\$ -
				\$ 2,315.13	\$ (2,315.13)			
	\$ 3,200.00			\$ 3,200.00	\$ -		\$ 2,154.25	\$ 1,045.75
				\$ 884.30	\$ (884.30)			
				\$ 2,760.00	\$ (2,760.00)			
	\$ 8,500.00			\$ 8,500.01			\$ 7,389.62	\$ 1,110.39
				\$ 4,874.96	\$ (4,874.96)			
		\$ 8,890.83						\$ -
	\$ 77,565.45			\$ 100,209.66	\$ (24,529.06)	\$ 539.11		\$ 12,735.42
Total contract amt	\$ 86,456.28							
Amt to Board	\$ (40,200.00)							
Needs Board approval	\$ 46,256.28			Liabilities	\$ 17,315.83		Amt paid	\$ 9,443.88
				Legitimately paid	\$ (8,425.00)			
				Outstanding	\$ 8,890.83			