



PERALTA COMMUNITY COLLEGE DISTRICT

REGULAR MEETING OF THE BOARD OF TRUSTEES

Tuesday, December 8, 2015

5:00 p.m. Closed Session

7:00 p.m. Public Session

333 East 8th Street

Oakland, CA 94606

Welcome to a meeting of the Peralta Community College District Board of Trustees. Meetings of the Peralta Community College District Governing Board are Broadcast Live on Peralta TV – Cable Channel 27 – Alameda and Berkeley, Cable Channel 28 – Oakland, Emeryville, and Piedmont. Listed agenda times are estimates. Live stream video of the meetings, agendas, minutes, and all open session reports and meeting materials are available for viewing on Granicus:

Link on the Peralta Board Website: <http://web.peralta.edu/trustees/meetings-votelog/>

PLEASE TURN OFF YOUR CELL PHONES DURING THE MEETING - THANK YOU!

At tonight's meeting, the Board of Trustees will formally honor and recognize the outgoing President and Vice President of the Board of Trustees, 2015 and the incoming President and Vice President of the Board of Trustees of 2016. The Board of Trustees and Chancellor will also bid a fond farewell to Interim Deputy Chancellor Eric Gravenberg. This reception will be held in the District Atrium from 6:30p.m. – 7:00p.m., just prior to convening the regular Board meeting.

AGENDA

PUBLIC COMMENT ON CLOSED SESSION MATTERS (5:00 p.m.)

CLOSED SESSION (5:00 p.m.)

Topics to be discussed include:

Conference with Labor Negotiator Largent, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6)

Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9)

- Conference with Legal Counsel (54956.9(a)), Williams v. PCCD, Alameda County Superior Court, Case No. HG-14730396.
- Conference with Legal Counsel (54956.9(a)), In re Municipal Derivatives Antitrust Litigation, U.S. District Court, Southern District of New York, Case No. 1:08-cv-02516-VM-GWG.
- Conference with Legal Counsel (54956.9(a)), BAP Events LLC v. PCCD, Alameda County Superior Court, Case No. RG14-728878.
- Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (1 cases)

Public Employee Appointment (Government Code Section 54957)

- Recommendation to extend the appointment of the Acting Vice President of Instruction, Merritt College.
- Recommendation to extend the appointment of the Interim Dean of Academic Pathways and Student Success, Merritt College.
- Recommendation to extend the appointment of the Interim Dean of Special Programs and Grants, Merritt College.
- Recommendation to appoint Director of Student Activities & Campus Life, Berkeley City College.
- Recommendation to approve the appointment of the Special Assistant to the Chancellor and Chief of Staff, District Office.

Public Employee Evaluation (The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.)

- Chancellor

Public Employee Discipline/Dismissal/Release (The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.)

OPEN SESSION (7:00 P.M.)

PLEDGE OF ALLEGIANCE

ROLL CALL Trustees Bonilla Pr_ Ab_, Brown, Pr_ Ab_, González Yuen Pr_ Ab_, Handy Pr_ Ab_, Riley Pr_ Ab_, Withrow Pr_ Ab_, and Gulassa Pr_ Ab_, Student Trustees Abuyen Pr_ Ab_ and Hyche Pr_ Ab_.

REPORT OF ACTION TAKEN IN CLOSED SESSION (7:01 P.M.)

(Any public employee contracts are subject to contractual agreement by the Chancellor, and provided salaries are for informational purposes only.)

APPROVAL OF THE AGENDA (Please state the Agenda Item Number and Identify the Issue) (7:02 P.M.)

At this time, Board members or the Chancellor may request to modify the agenda. Board members may request that items on the consent calendar be removed to be addressed separately on the Action Calendar. Subsequent to the approval of the consent calendar, the items removed from the consent calendar are discussed and voted on separately. Changes to the agenda are to be approved by a majority of the Board. The Board may move to the Action Calendar items with public speakers.

AWARDS (7:03 P.M.)

ANNUAL ORGANIZATIONAL MEETING (7:13 P.M.)

Election of President of the Board of Trustees, 2016

Election of Vice President of the Board of Trustees, 2016

Appointment of Secretary of the Board of Trustees, 2016

APPROVAL OF THE MINUTES (7:25 P.M.)

1. Consider Approval of the regular Board meeting Minutes of November 10, 2015.

Consider approval of the regular Board meeting Minutes of November 10, 2015. The minutes are posted on Granicus.

PUBLIC COMMUNICATION (7:26 P.M.)

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board's jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President's discretion. A speaker's card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board's consideration of the item and are honored in the order the cards are received. A speaker may yield time to another speaker up to a limit of 6 additional minutes, with no more than 5 speakers on the issue, where both have completed a speaker's card, and the yielder must identify him/herself to the Board. Speakers are asked to submit any materials to the Board Clerk and shall not approach the dais during meetings. (Please line-up when your name is called.) Further direction is provided in Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings. <http://web.peralta.edu/trustees/board-policies/>

REPORTS (7:35 P.M.)

The Board requests that constituent group reports and presentations be brief and concise, and that only electronic copies be provided for posting.

All open session reports and meeting materials have been submitted to the Board electronically, and are available for public viewing on Granicus.

2. Associated Student Government Reports

Representatives of the Associated Student Governments will be afforded an opportunity to address the Board. (Please provide your Name, College, and Position, and line-up to speak.)

3. Chancellor's Reports

Chancellor's Report Dr. Jowel C. Laguerre

Interim Deputy Chancellor Dr. Eric Gravenberg

Vice Chancellor's Reports

Budget Update Vice Chancellor Little

Enrollment and Vice Chancellor Orkin

Student Services Update

General Services Vice Chancellor Ikharo

Human Resources Vice Chancellor Largent

College Reports

Berkeley City College President Budd

College of Alameda President Blake

Laney College President Webb

Merritt College President Ambriz-Galaviz

4. Board of Trustees' Reports

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

5. District Academic Senate Report **Presenter: DAS President Cleavon Smith**

CONSENT CALENDAR (8:00 P.M.)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

BOARD MATTERS

6. Consider Approval of *ratification* for Out of State Travel pursuant to Board Policy 7400 **Presenter: Chancellor Laguerre**

Consider Approval of *ratification* for Out of State Travel pursuant to Board Policy 7400 for the following faculty:

Name	Travel Location	Travel Dates
Clark, Ada	Las Vegas, NV	November 30, 2015 – December 4, 2015
Crabtree, Peter	Buffalo Grove, IL	November 18, 2015 – November 21, 2015
Davila-Sanchez, Arturo	Hyderabad, India	December 20, 2015 – December 23, 2015
Espinas, James	Buffalo Grove, IL	November 18, 2015 – November 21, 2015
Frost, Charles	Buffalo Grove, IL	November 18, 2015 – November 21, 2015
Koroma, Joseph	Las Vegas, NV	November 30, 2015 – December 5, 2015
Laguerre, Jowel	Havana, Cuba	November 20, 2015 – November 24, 2015
Nguyen, Kent	Las Vegas, NV	November 30, 2015 – December 4, 2015
Odembo, Horizon	Las Vegas, NV	November 30, 2015 – December 5, 2015
Pang-Sagara, Pauline	Las Vegas, NV	November 30, 2015 – December 4, 2015
Wallace, Pamela	Chicago, IL	November 17, 2015 – November 21, 2015

7. Consider Approval of Out of State Travel pursuant to Board Policy 7400 **Presenter: Chancellor Laguerre**

Consider approval of Out of State Travel pursuant to Board Policy 7400 for the following faculty:

Name	Travel Location	Travel Dates
Aguilar, Maria	Las Vegas, NV	November 30, 2015 – December 5, 2015
Alderman, Natalee	Las Vegas, NV	November 30, 2015 – December 4, 2015
Ambalal, Monica	Austin, TX	December 3, 2015 – December 6, 2015
Beam, John	San Antonio, TX	January 8, 2016 – January 13, 2016
Laguerre, Jewel	New York City, NY	January 8, 2016 – January 11, 2015
Little, Ron	New York City, NY	January 8, 2016 – January 11, 2016
Masry, Amany	Seattle, WA	March 6, 2015 – March 9, 2015
Odembo, Horizon	Las Vegas, NV	November 30, 2015 – December 5, 2015

8. Consider Approval of Board Policy 3225, Institutional Effectiveness **Presenter: Chancellor Laguerre**

Consider approval of final reading for Board Policy 3225, Institutional Effectiveness. The Chancellor recommends approval.

9. Consider Approval of Board Policy 3430, Prohibition of Harassment **Presenter: Chancellor Laguerre**

Consider approval of final reading for Board Policy 3430, Prohibition of Harassment. The Chancellor recommends approval.

10. Consider Approval of Board Policy 5700, Intercollegiate Athletics **Presenter: Chancellor Laguerre**

Consider approval of final reading for Board Policy 5700, Intercollegiate Athletics. The Chancellor recommends approval.

11. Consider Approval of Board Policy 7130, Compensation **Presenter: Chancellor Laguerre**

Consider approval of final reading for Board Policy 7130, Compensation. The Chancellor recommends approval.

12. Consider Approval of Board Policy 7160, Professional Development **Presenter: Chancellor Laguerre**

Consider approval of final reading for Board Policy 7160, Professional Development. The Chancellor recommends approval.

13. Consider Approval of Board Policy 7340, Leaves **Presenter: Chancellor Laguerre**

Consider approval of final reading for Board Policy 7340, Leaves. The Chancellor recommends approval.

DEPUTY CHANCELLOR

14. Request Board Authorization to Increase Independent Contractor's Agreement for Professional Services for Andrea Kelly Smethurst Law. **Presenter: Interim Deputy Chancellor Gravenberg**

District administration requests Board authorization to increase an existing professional services agreement with Andrea Kelly Smethurst for independent investigative services for the Office of the General Counsel. The current contract is for \$18,000, the District requests an increase by an additional \$17,000 for a contract not to exceed \$35,000 limit for fiscal year ending June 30, 2016.

EDUCATIONAL AND STUDENT SERVICES

15. Consider Acceptance of the Student Equity Plan for Berkeley City College **Presenter: President Budd**

Consider acceptance of the Student Equity Plan for Berkeley City College. The Chancellor recommends approval.

16. Consider Acceptance of the Student Equity Plan for College of Alameda **Presenter: President Blake**

Consider acceptance of the Student Equity Plan for College of Alameda. The Chancellor recommends approval.

17. Consider Acceptance of the Student Equity Plan for Laney College **Presenter: President Webb**

Consider acceptance of the Student Equity Plan for Laney College. The Chancellor recommends approval.

18. Consider Acceptance of the Student Equity Plan for Merritt College **Presenter: President Ambriz-Galaviz**

Consider acceptance of the Student Equity Plan for Merritt College. The Chancellor recommends approval.

19. Consider approval of the addendum to the contract between Randolph Belle Consulting Services and the District for the professional communications related consultation services of Randolph Belle at both Laney College and College of Alameda. **Presenter: President Webb and President Blake**

Laney College and the College of Alameda collectively request the Board to approve an amended amount of \$61,000 (\$45,000 for Laney, and \$16,000 for College of Alameda) to the consulting contract between Randolph Belle Consulting

Services and the Peralta Community College District for the professional communications related consultation services of Randolph Belle.

Generally, the consultant has been contracted to provide the same graphic design and photography services for both the College of Alameda and Laney College (see attached scopes of work). College-wide, programmatic and departmental projects may vary in specificity from Laney's, but the nature of his services is identical.

The requested addition of the \$45,500 associated with the Laney College Addendum, and \$16,000 associated with the College of Alameda addendum, will bring the amount of the consultant's contract with the District to a total of \$85,500.00 for the current fiscal year. All Board contract approval is subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

20. Consider approval of the contract between Molly Duggan Associates, LLC and the Peralta Community College District for professional services related to the Laney College Website. **Presenter: President Webb**

The college requests the board to approve the amount of \$76,740.00 for the consulting contract between Molly Duggan and the Peralta Community College District.

Molly Duggan Associates, LLC is a branding, strategy and creative solutions company that was selected to consult with Laney College to debug and rebuild our website infrastructure. The project will happen in three stages. (1) the Planning and Strategy phase includes the company representatives meeting and collaborating with faculty, staff and students to discuss site mapping, project scheduling, and milestone activities while taking into consideration District requirements. (2) The Design Development phase which includes (a) Branding – creating a strong dynamic presence among target audiences; (b) Design exploration and Creation (c) Architecture/navigation (d) Design presentation and work session which addresses navigational links, look/feel and video integration (e) Design refinement and extension, which include revisions after the draft presentation /demonstration. Existing pages include the home page, lead generation/contact pages as well as steps to enrollment pages. (3) Execution Phase which includes HTML, JavaScript, WCM theme and function creation, existing content integration, review and testing, presentation, final refinement, web content management integration and customer feedback. Total Cost \$76, 740.00. All Board contract approval is subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: Fund 11 – General Restricted Funds 0980 – 2014 - 2015 SSSP Funding**

21. Request for approval of ICC Addendum for Nicole Kelly to have her continue working on Career Pathway Trust (CPT), CTE and Work based Learning activities specific to High School Outreach, ATLAS and CTE Students. **Presenter: President Blake**

Nicole Kelly has been performing contractor duties throughout the Fall Semester. She has made great strides towards achieving the main objectives of the ATLAS, CPT and Work based learning grants. Her exemplary work performance is evident in her accomplished outcomes. We would like to have her continue throughout the Spring 2016 Semester. **Funding Source: Career Pathways Trust Grant (\$17,000) and Work-Based Learning Grant (\$32,000).**

22. Request for approval of ICC Addendum for Linda Early to have her continue working on Career Pathway Trust (CPT), CTE and Work based Learning activities specific to creating employer/COA CTE Program partnerships, scheduling industry tours/speakers and attending local area pathway team meetings. **Presenter: President Blake**

Linda Early has been performing contractor duties throughout the Fall Semester. She has made great strides towards achieving the main objectives of the CPT and Work based learning grants. She has achieved strong employer partnerships and, has started new potential partnerships with a number of companies. She is in the midst of scheduling a number of work based learning events. We would like to have her continue throughout the Spring 2016 Semester.

23. Consider Approval of the third amendment to the Bookstore Operating Agreement between the Peralta Community College District and Follett Higher Education Group, Inc. **Presenter: President Blake**

Consider Approval of the third amendment to the Bookstore Operating Agreement between the Peralta Community College District and Follett Higher Education Group, Inc. Follett shall spend up to a total of \$175,000 to improve the College of Alameda campus Store in accordance with this Section 5. This expenditure may include furniture, trade fixtures and equipment, including point-of-sale equipment, that is readily removable ("Capital Equipment") and Follett and third-party design and project management services, third-party architectural and engineering services, cabling and infrastructure, floor and wall coverings, decorating, lighting and fixtures that are not readily removable ("Store Remodeling"). Capital Equipment and Store Remodeling each include all replacements, additions and extensions paid for by Follett, whenever installed. The Capital Equipment and Store Remodeling together comprise the "Store Improvements." The Store Remodeling book value shall be calculated on the straight-line method, from the in-service date[s], over the greater of 8 years or until expiration of this Agreement.

All Store Improvements, including but not limited to coverings, painting, fixtures and installations shall be obtained and performed in compliance with all applicable laws and shall be in compliance with District standards and otherwise satisfactory to District.

If District is satisfied with the Store Remodeling, as evidenced by a certificate of acceptance from District issued on or following the in-service date(s), and if District terminates the Agreement, without cause, within 5 years following the in-service date(s), District agrees to reimburse Follett for the book value remaining on the Store Remodeling. If District is not satisfied with the Store Remodeling but opts not to require Follett to remove, repair or replace said improvements to District's satisfaction, District shall have no obligation to reimburse Follett for any costs relating thereto and may, upon termination of the Agreement for any cause (or without cause), require Follett to remove any or all unsatisfactory improvements. All Board contract approval is subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: Follett Higher Education Group**

24. Consider approval of the contract between EcoVision Consulting Services and the District for the professional website related consultation services of Danny Beesley. **Presenter: President Webb**

The College requests the Board to approve \$15,000.00 for the consulting contract between EcoVision Consulting and the Peralta Community College District for the professional website/webmaster related day-to-day consultation services of Danny Beesley.

An internal Independent Contractor/Consultant Services Contract was initiated and pending approval to enter into an agreement with the Consultant during the Fall 2015/Spring 2016 semester. We are requesting the Board to approve funding which will ensure the college can finalize the following planned activities: multiple website trainings for the ASLC, faculty including department chairs/committee leads and staff. EcoVision's services will complement the agreement which is also pending approval for the college website re-build project. EcoVision will assist with streamlining existing subsites as well as integrating existing web content with revised content on existing pages. The total cost of this agreement between EcoVision and the District is \$15,000.00. **Funding Source: Fund 10.**

25. Consider approval to lease 2000 Center Street for Berkeley City College from June 1, 2016 (Commencement Date) until no later than June 30, 2019 in the amount of \$280,000 year one, \$247,200 year two and \$254,616 in year three. **Presenter: President Budd**

This request is to recommend the approval of leasing the facility at 2000 Center Street in Berkeley, Ca as the new swing space during the renovation phase of the purchased new facility located at 2118 Milvia Street, Berkeley, Ca. The current swing space located at 2070 Allston Way is scheduled to be converted into condominiums, thus necessitating the lease of the new facility to continue to provide educational services to students.

Terms of Lease:

- A Security Deposit (\$20,000.00) Plus The First Month Rent (\$20,000.00) Is Required On

June 1, 2015.

- The Base Rent Shall Be \$20,000.00 Per Month For The First Year
- Base Rent Shall Be Increased At The End Of Each Twelve Months During The Term Of The Lease By An Amount Equal To Three Percent Of The Previous Year's Base Rent.
- Base Rent In The 2nd Year Will Be \$20,600.00 Per Month And Increase To \$21,218.00 Per Month In Year Three.
- The District Is Required To Pay A Proportionate Share Of The Buildings Operating Cost And Property Taxes If They Exceed Base Year Expenses.
- The College Will Pay HVAC Cost Not To Exceed \$1,100.00 Per Month.

26. Consider approval of a \$30,000 contract addendum to the ICC for LSR Ventures, Inc. for property management services at 2118 Milvia Street (total contracted amount not to exceed \$54,000 for the 15-16 fiscal year). **Presenter: President Budd**

This request is to recommend approving an addendum to extend the independent contractor agreement with LSR Ventures, Inc. for an additional amount of \$30,000. The initial contract agreement number 18806 for LSR Ventures, Inc. in the amount of \$24,000 was approved by the chancellor on July 28, 2015. The request to extend the amount by \$30,000 is a result of ongoing property management services for the 2118 Milvia street property. All Board contract approval is subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

27. Consider approval of a sub-award agreement for Foothill College/Foothill-De Anza Community College District in the amount of \$89,250. **Presenter: President Webb**

Allocation of program improvement funding under Prop 39 was based upon 2014-2015 certificates awarded to students enrolled in participating energy related programs and listed in the Chancellor's Office MIS system or documentation of third party certification provided to the regional project director and approved by the Chancellor's Office.

Peralta Community College District as the fiscal agent for this grant has been approved the expenditure of up to \$933,000 for program improvement and regional program operations funding of which \$450,000 will be allocated among the 9 colleges including Foothill College. Allocation of program improvement funding to each college was based upon 2014-2015 certificates awarded to students enrolled in participating energy related programs and listed in the Chancellor's Office MIS system or documentation of third party certification provided to the regional project director and approved by the Chancellor's office.

The Program Improvement funds are to be used for:

- Enhancement of existing certificate and degree programs for careers in Energy Efficiency.

- Regional curriculum alignment, infusion of new codes and standards into programs, enhancements based on specific industry needs, creation of stackable credentials, lab upgrades, and employment initiatives,
- Purchasing energy efficiency and clean energy related supplies and equipment,
- Faculty professional development activities, curriculum or professional development or other activities that aid to the growth or strengthening of a program
- Enhancement of apprenticeship programs in Energy Efficiency that are part of the existing program at the college.

All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: SB-73 – Clean Energy Job Creation Fund of the California Clean Energy Jobs Act.**

28. Consider approval of a sub-award agreement for College of San Mateo/ San Mateo Community College District in the amount of \$44,500. **Presenter: President Webb**

Allocation of program improvement funding under Prop 39 was based upon 2014-2015 certificates awarded to students enrolled in participating energy related programs and listed in the Chancellor's Office MIS system or documentation of third party certification provided to the regional project director and approved by the Chancellor's Office.

Peralta Community College District as the fiscal agent for this grant has been approved the expenditure of up to \$933,000 for program improvement and regional program operations funding of which \$450,000 will be allocated among the 9 colleges including College of San Mateo. Allocation of program improvement funding to each college was based upon 2014-2015 certificates awarded to students enrolled in participating energy related programs and listed in the Chancellor's Office MIS system or documentation of third party certification provided to the regional project director and approved by the Chancellor's office.

The Program Improvement funds are to be used for:

- Enhancement of existing certificate and degree programs for careers in Energy Efficiency.
- Regional curriculum alignment, infusion of new codes and standards into programs, enhancements based on specific industry needs, creation of stackable credentials, lab upgrades, and employment initiatives,
- Purchasing energy efficiency and clean energy related supplies and equipment,
- Faculty professional development activities, curriculum or professional development or other activities that aid to the growth or strengthening of a program
- Enhancement of apprenticeship programs in Energy Efficiency that are part of the existing program at the college.

All Board recommended contracts are subject to negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: SB-73 – Clean Energy Job Creation Fund of the California Clean Energy Jobs Act.**

29. Consider approval of a sub-award agreement for Skyline College/San Mateo County Community College District in the amount of \$66,000. **Presenter: President Webb**

Allocation of program improvement funding under Prop 39 was based upon 2014-2015 certificates awarded to students enrolled in participating energy related programs and listed in the Chancellor's Office MIS system or documentation of third party certification provided to the regional project director and approved by the Chancellor's Office.

Peralta Community College District as the fiscal agent for this grant has been approved the expenditure of up to \$933,000 for program improvement and regional program operations funding of which \$450,000 will be allocated among the 9 colleges including San Jose City College. Allocation of program improvement funding to each college was based upon 2014-2015 certificates awarded to students enrolled in participating energy related programs and listed in the Chancellor's Office MIS system or documentation of third party certification provided to the regional project director and approved by the Chancellor's office.

The Program Improvement funds are to be used for:

- Enhancement of existing certificate and degree programs for careers in Energy Efficiency.
- Regional curriculum alignment, infusion of new codes and standards into programs, enhancements based on specific industry needs, creation of stackable credentials, lab upgrades, and employment initiatives,
- Purchasing energy efficiency and clean energy related supplies and equipment,
- Faculty professional development activities, curriculum or professional development or other activities that aid to the growth or strengthening of a program
- Enhancement of apprenticeship programs in Energy Efficiency that are part of the existing program at the college.

All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: SB-73 – Clean Energy Job Creation Fund of the California Clean Energy Jobs Act.**

30. Consider approval of a sub-award agreement for San Jose City College/San Jose-Evergreen Community College District in the amount of \$36,000. **Presenter: President Webb**

Allocation of program improvement funding under Prop 39 was based upon 2014-2015 certificates awarded to students enrolled in participating energy related programs and listed in the Chancellor's Office MIS system or documentation of third party certification provided to the regional project director and approved by the Chancellor's Office.

Peralta Community College District as the fiscal agent for this grant has been approved the expenditure of up to \$933,000 for program improvement and regional program operations funding of which \$450,000 will be allocated among the 9 colleges including San Jose City College. Allocation of program improvement funding to each college was based upon 2014-2015 certificates awarded to students enrolled in participating energy related programs and listed in the Chancellor's Office MIS system or documentation of third party certification provided to the regional project director and approved by the Chancellor's office.

The Program Improvement funds are to be used for:

- Enhancement of existing certificate and degree programs for careers in Energy Efficiency.
- Regional curriculum alignment, infusion of new codes and standards into programs, enhancements based on specific industry needs, creation of stackable credentials, lab upgrades, and employment initiatives,
- Purchasing energy efficiency and clean energy related supplies and equipment,
- Faculty professional development activities, curriculum or professional development or other activities that aid to the growth or strengthening of a program
- Enhancement of apprenticeship programs in Energy Efficiency that are part of the existing program at the college.

All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: SB-73 – Clean Energy Job Creation Fund of the California Clean Energy Jobs Act.**

31. Consider approval of a sub-award agreement for Santa Rosa Junior College/Sonoma County Community College District in the amount of \$30,750. **Presenter: President Webb**

Allocation of program improvement funding under Prop 39 was based upon 2014-2015 certificates awarded to students enrolled in participating energy related programs and listed in the Chancellor's Office MIS system or documentation of third party certification provided to the regional project director and approved by the Chancellor's Office.

Peralta Community College District as the fiscal agent for this grant has been approved the expenditure of up to \$933,000 for program improvement and regional program operations funding of which \$450,000 will be allocated among the 9 colleges including Santa Rosa Junior College. Allocation of program improvement funding to each college was based upon 2014-2015 certificates awarded to students enrolled in participating energy related programs and listed in the Chancellor's Office MIS system or documentation of third party certification provided to the regional project director and approved by the Chancellor's office.

The Program Improvement funds are to be used for:

- Enhancement of existing certificate and degree programs for careers in Energy Efficiency.
- Regional curriculum alignment, infusion of new codes and standards into programs, enhancements based on specific industry needs, creation of stackable credentials, lab upgrades, and employment initiatives,
- Purchasing energy efficiency and clean energy related supplies and equipment,
- Faculty professional development activities, curriculum or professional development or other activities that aid to the growth or strengthening of a program
- Enhancement of apprenticeship programs in Energy Efficiency that are part of the existing program at the college.

All Board recommended contracts are subject to final negotiation and execution by the Chancellor. **Funding Source: SB-73 – Clean Energy Job Creation Fund of the California Clean Energy Jobs Act.**

FINANCIAL SERVICES

32. Consider approval to increase ICC # 18997 for Hanson Bridgett, LLP, from NTE \$25,000 to NTE \$60,000 for FY 15-16, an increase of \$35,000. **Presenter: Vice Chancellor Little**

Approval to increase to this contract will enable the District to continue to make progress on refining its OPEB program and related long-term planning. Hanson Bridgett, LLP provides the District, and the Peralta Retirement Board of Authority, expert legal advice and counsel on matters related to the OPEB retiree program, the OPEB bond program, and other related fiduciary matters. The Chancellor recommends approval. **Funding Source: OPEB Reserve Fund.**

33. Review of Purchase Order Report **Presenter: Vice Chancellor Little**

The Purchase Order Report is being presented for review in accordance with Education Code Section 81656 which states, "All transactions entered into by the officer or employee (designated employees enumerated in AP 6330) shall be reviewed by the Board of Trustees every 60 days." This Purchase Order Report

contains all orders issued from October 24, 2015 through November 11, 2015 which have been issued in accordance with applicable policies, procedures and laws by an authorized officer of the District. The Purchase Order Report is brought to the Board for informational purposes only.

34. Consider Ratification of the AP, Travel, and Consulting Contract Warrant Register
Presenter: Vice Chancellor Little

Consider *ratification* of the AP, Travel, and Consulting Contract Warrant Register from October 24, 2015 through November 11, 2015. Recent AP, Travel and Consulting Contract warrant registers are brought to the Board for *ratification* purposes only. The Chancellor recommends *ratification*.

35. Consider Approval of Budget Transfer Report **Presenter: Vice Chancellor Little**

Consider approval of budget transfer report covering the period from October 24, 2015 through November 11, 2015. California Code of Regulations Section 58307 limits the District's expenditures to the amount appropriated for each major expenditure classification as approved by the Board of Trustees through the adoption of the District's annual budget or as amended by subsequent budget transfers or revisions. Due to this statutory control language, budget transfers that move budget authority between major object codes or classifications must be approved by the Board of Trustees. The budget transfers presented are requests originating from the Colleges' or District's departments during the ordinary course of operations and do not significantly alter the final budget that was approved by the Board of Trustees on September 8, 2015. The Chancellor recommends approval.

36. Consider Approval of the District's Fiscal Year 2015-16 First Quarter CCFS-311Q Report **Presenter: Vice Chancellor Little**

Consider approval of the District's fiscal year 2015-16 first quarter CCFS-311Q report. The CCFS-311Q is the State Chancellor's Office Quarterly Financial Status Report summarizing and communicating the results of the budgetary decisions and transactions made by the District through the first quarter of fiscal year 2015-16. The Chancellor recommends approval.

HUMAN RESOURCES

37. Consider Approval of Short-Term Assignments - Hiring of Non-Academic Short-Term Employees **Presenter: Vice Chancellor Largent**

Pursuant to California Education Code Section 88003, the below list contains the name, date of hire, assignment end date, position title, and site location of candidates recommended for short-term assignments in non-academic classified positions. Each candidate's assignment will not exceed the position title into which the candidate is assigned.

Last Name	First Name	Date of Hire	End Date	Position Title	Site
Ali	Wafa	12/9/15	5/31/16	Clerical Assistant II	L
Alvarado	Cynthia	1/18/16	4/22/16	Staff Asst/Admin	M
Bolesh	Peter	12/9/15	6/30/16	Interpreter, Fully Certified	All
Bomanjee	Jasmin	12/9/15	12/30/15	Coordinator/Career & Transfer	B
Bradford	Charles	1/4/16	6/30/16	Clerical Assistant II	L
Burgos Jr	David	1/12/16	4/15/16	Inst Asst/Radiological Science	M
Casey	Gerald	12/9/15	6/30/16	Computer Network Technician	L
Davaasuren	Darkhijar	1/4/16	5/31/16	Clerical Assistant II	L
Ellison	Kim	1/12/16	4/15/16	Inst Asst/Radiological Science	M
Forlastro	Christana	12/9/15	6/30/16	Library Technician II	M
Garcia	Brendan	1/4/16	2/5/16	Admissions & Records Clerk	D
Houang	Thu	12/9/15	6/30/16	Fin Aid & Placement Asst	A
Ignot	Clyde	12/9/15	6/30/16	Duplicating Service Tech II	L
Khidir	Shema	12/9/15	6/30/16	Senior Clerical Assistant	A
Knight	Jacinda	12/9/15	6/30/16	Inst Asst/Cosmetology	L
Lathuras	Carol	12/9/15	6/30/16	Interpreter, Fully Certified	All
Lauti	Feke	1/4/16	6/30/16	Coordinator	L
Livsey	Andrew	1/15/16	6/30/16	Inst Asst IV/DSPS	L
Mack	Anthony	1/4/16	6/30/16	Senior Clerical Assistant	L
Matthews	Renee	1/12/16	4/15/16	Inst Asst/Radiological Science	M
Monroe	Delise	12/9/15	6/30/16	Inst Asst/Social Sciences	M
Moon	Black	12/9/15	6/30/16	Inst Asst/Photography	L
Ng	Sukyee	1/4/16	6/30/16	Clerical Assistant II	L
Rippberger	Bonnie	1/11/16	6/30/16	Inst Asst/Child Development	M
Rosete	Don	12/9/15	6/30/16	Asst Chief Stationary Engineer	D
Su	Huizhen	12/9/15	6/30/16	Clerical Assistant II	L
Tam	Hokman	12/9/15	6/30/16	Program Specialist/CTE	L
Tyson	Benea	12/9/15	6/7/16	Program Specialist/Student Svcs	L
Walker	Latrice	12/9/15	6/30/16	Duplicating Service Tech II	L
Wilkes	Deborah	1/4/16	2/5/16	Admissions & Records Clerk	D
Williams	Jaceeka	12/9/15	6/10/16	Child Care Assistant II	L
Willis-Henry	Rachel	12/9/15	6/30/16	Staff Asst/CalWORKs	M

"The District has complied with the applicable provisions of the Education Code"

38. Request Board Approval of Contract between the District and Alliant Insurance Services, Inc. for Employee Benefits Insurance Consultant/Broker services effective December 9, 2015 through December 31, 2017, in the amount of \$115,000 per year. **Presenter: Vice Chancellor Largent**

On October 3, 2014, the District's former consultant/broker, PSW Benefits Resources, notified the District that owner Peter Wantuch was retiring on December 31, 2014, and as a result, PSW Benefits would cease its business operations.

The District initially sought to select new consultant/broker services through a Request for Proposal (RFP) process, in collaboration with representatives from the District's Health Benefits Committee, (representative of all constituency groups - Local 1021, Peralta Federation of Teachers, Local 39, Management, Confidential employees, and Retirees), who reviewed and provided feedback to the proposed scope of services, ranked bid materials, and reviewed work samples and deliverables. The Committee recommended that Alliant be retained for Employee Benefits Insurance Consultant/Broker services. Through the contract negotiation process, it was determined that the RFP requested services that are broader than what is currently required by the District. Accordingly, the District rejected all bids. The District assessed its current consultant/broker needs and negotiated with Alliant for Consultant/Broker services. The Chancellor recommends approval.

FACILITIES

39. Consider Approval of a Measure A Budget Appropriations and Transfers for Director of Capital Projects' Salary (No. 84), Installation of College of Alameda Chemistry Hood (85), Laney College Women Locker Rooms (86), and Painting Services for College of Alameda Buildings A, B, E, F, and L (87). **Presenter: Vice Chancellor Ikharo.**

Approval is requested to appropriate and transfer Measure A Bond Budget nos. 84, 85, 86, and 87. These budget transfers were sent to the Vice Chancellor of Finance and Administration for approval for December 8, 2015 Regular Board of Trustees Meeting upon review by the Chancellor. Staff has obtained signatures and consent from the Administration (College President, Vice Chancellor of Finance and Administration, Vice Chancellor of General Services, and the Chancellor) for these budget transfers and appropriations. On June 23, 2009, the Board of Trustees approved the Bond Measure (A and E) Spending Plan, which included budget appropriations, cash flow projections, and budget transfer procedures.

Budget Transfer No. 84 (\$183,200) will be allocated for the new Director of Capital Projects' salary which include benefits. The fund is transferred from the Districtwide Unallocated account (#2432) to the Measure A Overhead account (#2300).

Measure A Budget Transfer No. 84

#	Project Name	Current Budget	Revised Budget	Transfer Amount
Transfer To:				
2300	Measure A Overhead	\$16,638,026	\$16,821,226	\$183,200
	Total Transfer			\$183,200
Transfer From:				
2432	District-Wide Unallocated Funds	\$838,116	\$654,916	\$183,200
	Total Transfer			\$183,200

Budget Transfer No. 85 (\$299,000) funds will be allocated for College of Alameda’s Chemistry Hood project located in the existing Building D. The project will provide chemistry fume hoods, chemical storage cabinets, and associated building modifications to support chemistry instruction suite at the main campus. The existing chemistry instruction facilities at 860 Atlantic will remain active. This project will expand capacity to offer chemistry instruction for spring 2016 and is a component of the College of Alameda’s efforts to increase enrollment. The anticipated completion date is seven weeks from Board approval.

The fund will be transferred from the College of Alameda (COA) Contingency account (#2420) to the College of Alameda Chemistry Hood project account (#2469).

Measure A Budget Transfer No. 85

#	Project Name	Current Budget	Revised Budget	Transfer Amount
Transfer To:				
2469	COA Chemistry Hood	-	\$299,000	\$299,000
	Total Transfer			\$299,000
Transfer From:				
2420	COA - Contingency	\$1,526,190	\$1,227,190	\$299,000
	Total Transfer			\$299,000

Budget Transfer No. 86 (\$2,265,000) funds will be allocated for the following soft and construction costs to complete the project: site/existing conditions surveys; regulatory compliance reviews; architectural and engineering design fees; advertisements, printing and distribution; construction costs (e.g., demolition/abatement, design bid built, utility and central plant modifications); project management and inspection fees; furniture, fixtures, and equipment (FF&E), and information technology; miscellaneous project fees (e.g., moving, temporary locker rooms, legal, and maintenance and operations); and contingencies (e.g., construction, design, site utilities, and commissioning contingencies).

The transferred funds will come from the Laney College Measure A allocations previously earmarked for completed projects. The funds will be deposited into the Laney Women Locker Rooms project account (#2475).

Measure A Budget Transfer No. 86

#	Project Name	Current Budget	Revised Budget	Transfer Amount
Transfer To:				
2475	Laney College Women Locker Rooms	-	\$2,265,000	\$2,265,000
	Total Transfer			\$2,265,000
Transfer From:				
2415	IT Computers, Phase II	\$5,008,796	\$3,398,096	\$1,610,700
2301	FF&E, Phase 1	\$7,496,072	\$6,841,772	\$654,300
	Total Transfer			\$2,265,000

Budget Transfer No. 87 (\$251,000) funds will be allocated to augment the budget for the College of Alameda’s Paint Five Exterior Buildings project which will include buildings A, B, E, F & L on the main campus. The College of Alameda is improving the appearance of the campus to create a better environment for the students and the community that we serve.

Measure A Budget Transfer No. 87

#	Project Name	Current Budget	Revised Budget	Transfer Amount
Transfer To:				
2476	COA Paint Five Exterior Buildings	-	\$251,000	\$251,000
	Total Transfer			\$251,000
Transfer From:				
2420	COA - Contingency	\$1,227,190	\$976,190	\$251,000
	Total Transfer			\$251,000

The Chancellor recommends approval. **Funding Source: Measure A.**

40. Consider Approval of Amendment No. 1 to the Existing Agreement with Crown Worldwide Moving and Storage, LLC, for the Merritt College Barbara Lee Science and Allied Health Center (RFP No. 14-15/24). **Presenter: Vice Chancellor Ikharo**

Approval is requested for Amendment No. 1 to the existing agreement with Crown Worldwide Moving and Storage, LLC, for the Merritt College Barbara Lee Science and Allied Health Center (RFP No. 14-15/24), in the amount not-to-exceed \$21,662.00. Also, the project scope of services will be extended until June 30, 2016, for the vendor to complete all moving services. During the scheduled and contracted move of equipment, furnishings and materials from existing campus

locations into the new Barbara Lee Center, the College requested for additional moving services from the vendor that were not included in their original scope of work. The original contract amount was \$241,583, approved at the March 10, 2015 board meeting. If this amendment is approved, the vendor's cumulative contract amount will be \$263,245. The Chancellor recommends approval. **Funding Source: Measure A.**

41. Consider Approval of Amendment No. 1 for a Contract Time Extension until June 30, 2016 with Digital Networks Group Inc. (DNG) for the Merritt College Barbara Lee Science and Allied Health Center Classroom Audio Video Project (Bid No. 14-15/19). **Presenter: Vice Chancellor Ikharo.**

Approval is requested of Amendment No. 1 for a contract time extension until June 30, 2016 with DGN for the Merritt College Barbara Lee Science and Allied Health Center Classroom Audio Video Project (Bid No. 14-15/19). DGN's original construction agreement and Notice to Proceed final completion date ended July 17, 2015. The vendor has completed the installation and training for the new Barbara Lee Center smart classrooms. However, they need additional time to complete and finalize the final punch list items, as-built drawings, warranties, and other required project closeout documentation. This is the final phase of work that the vendor will complete. No additional costs are part of this request. Therefore, there will be no change order to the original contract amount of \$1,300,723, as approved on February 17, 2015. The Chancellor recommends approval. **Funding Source: Measure A**

42. Consider Approval of Amendment No. 1 for a Contract Time Extension until June 30, 2016 with Hibser Yamauchi Architects, Inc. for Architectural Interior Design Services for Furniture, Fixtures and Equipment (FF/E) for the Merritt College Barbara Lee Science and Allied Health Center. **Presenter: Vice Chancellor Ikharo**

Approval is requested for Amendment No. 1 for a contract time extension until June 30, 2016 with Hibser Yamauchi Architects, Inc. to continue and complete architectural design services for furniture, fixtures and equipment (FF&E) for the Merritt College Barbara Lee Science and Allied Health Center. The architect needs additional time to close-out the project with the Division of the State Architect (DSA) upon receiving final as-built drawings from Digital Networks Group Inc. This time extension has no impact on the original contract amount of \$249,000, as approved on October 22, 2013 by the Governing Board of Trustees. The Chancellor recommends approval. **Funding Source: Measure A.**

43. Consider Approval of Amendment No. 1 for a Contract Time Extension until June 30, 2016 with Anthonio, Inc. for the Division of the State Architect (DSA) Certified Inspection Services on the Merritt College Barbara Lee Science and Allied Health Center (Bid No. 13-14/07). **Presenter: Vice Chancellor Ikharo**

Approval is requested of Amendment No. 1 for a contract time extension to June 30, 2016 with Anthonio, Inc. for the Division of the State Architect (DSA) Certified Inspection Services for Merritt College Barbara Lee Science and Allied Health Building Center (Bid No. 13-14/07). Anthonio, Inc. is inspecting the Site Paving Improvement Project and the Landscape Improvement Project at the Barbara Lee Center. Unforeseen challenges arose during construction; therefore, extending the construction completion time. As a result, Anthonio, Inc. needs additional time to inspect these two projects until the projects are completed. This contract time extension will not impact the original contract amount of \$583,908, as approved at the August 11, 2015, board meeting. The Chancellor recommends approval. Funding Source: Measure A.

44. Consider Approval for Change Order No. 2 for W.E. Lyons Construction on the Veterans Center and Athletics Offices Remodel Project at the College of Alameda (Bid No. 13-14/24). **Presenter: Vice Chancellor Ikharo**

Approval is requested for Change Order No. 2 to the contract with WE Lyons Construction, in the amount of \$6,315.92 and a time extension of 160 days. Change Order No. 2, together with previously board approved Change Order No. 1 (\$22,020), approved on September 8, 2015, and is a 9.9% change to the original contract amount of \$286,663.00. These changes respond to unforeseen conditions and to opportunities to improve overall value that were identified by the college leadership during the construction phase. The time extension is compensation for the time required for a separate contractor to complete related work before WE Lyons could finish, and to the accumulated impact of the change order work for WE Lyons on the base scope work for WE Lyons. The Chancellor recommends approval. Funding Source: Measure A.

45. Consider Approval to Enter into an Agreement with Pacific Access Consulting, LLC to Provide Architectural Services to Conduct an American with Disabilities Act (ADA) Self Evaluation Survey and Transition Plans to Prioritize Implementation at College of Alameda and Merritt College (RFP 14-15/42). **Presenter: Vice Chancellor Ikharo**

Approval is requested to enter into an agreement with Pacific Access Consulting, LLC to provide the architectural survey services needed for American with Disabilities Act (ADA) Self Evaluation and Transition Plans to Prioritize Implementation at College of Alameda and Merritt College, in the amount not-to-exceed \$98,550. The District advertised the Request for Proposal (RFP) in newspaper publications of general circulation on June 19 and 24, 2015, to solicit proposals from qualified professionals. A mandatory pre-bid meeting was held on July 1, 2015. Three (3) qualified firms specializing in ADA self-evaluation survey and transition plans submitted proposal fees as follows:

Firm	Points	Location
Pacific Access Consulting, LLC	425.5	Santa Rosa, CA
MIG	391.5	Berkeley, CA
WLC Architects	300.5	Berkeley, CA

A project screening committee comprising of representatives from the College of Alameda, Merritt College, and the District Administrative Center (DAC) used the “best value” procurement methodology for evaluation of vendor’s proposals. As a result, Pacific Access Consulting, LLC received the highest points of 425.5. Anthony E. Goldsmith and Gary Water are company officers, and Marc Rosenberg is the registered agent.

Under this agreement , the selected vendor will provide the following scope of services: 1) Department of State Architect (DSA) biddable drawings for the ADA parking area in front of the Merritt College Library; 2) create and conduct a comprehensive Americans with Disabilities Act (ADA) Self-Evaluation Report and Transition Plan for Merritt and Alameda College that will serve as a pragmatic application tool to identify existing and future accessibility needs, document accessibility facility standards, and to provide design criteria for future Capital Building Projects; 3) Implement a plan for barrier removal; 4) create a comprehensive Americans with Disabilities Act (ADA) Self-Evaluation Report and 5) create transition plans for Merritt College and College of Alameda. Board contract approval is subject to negotiation and execution by the Chancellor. The Chancellor recommends approval. Fund Source: Measure A.

ACTION CALENDAR ITEMS

The Action Calendar lists non-routine items that the Board of Trustees may wish to discuss and/or debate. The list below may be supplemented by items removed from the Consent Calendar. The Board may move to the Action Calendar items with public speakers, and Board-sponsored Resolutions. The Board will hear public comments prior to taking any action on these items.

- 46. Consider approval of Chancellor Goals/Objectives 2015-16.
- 47. Consider approval of Board goals/objectives 2015-16.

ANNOUNCEMENTS

ADJOURNMENT

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours prior to the meeting to the Board Clerk, Chancellor's Office, 333 East 8th Street, Oakland, CA, (510) 466-7203, bmartinez@peralta.edu at least 48 hours prior to the meeting.