

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of January 5, 2016**

**ITEM TITLE:**

Consider Approval of Change Order No. 1 for a Contract Time Extension until February 29, 2016 with Bay Construction Company for the Merritt College Barbara Lee Science and Health Center Landscape (Bid No. 14-15/43).

**SPECIFIC BOARD ACTION REQUESTED:**

Approval is requested of Change Order No. 1 for a contract time extension until February 29, 2016 with Bay Construction Company for the Merritt College Barbara Lee Science and Allied Health Building Landscape (Bid No. 14-15/43).

**ITEM SUMMARY:**

The initial completion date was December 7, 2015 for the contractor to attain substantial completion of the landscape construction work. However, additional time is required for the contractor to finalize the final punch list items, as-built drawings, warranties, and other required project closeout documentation. Further, the extended time period would allow the invoices to get paid before the end within the contract period. This contract time extension will not incur additional costs to the original contract amount of \$604,000, which was approved by the Governing Board of Trustees on September 8, 2015. There were no monetary change orders on this project.

The Chancellor recommends approval.

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

Measure A, approved by the voters in Peralta's constituency and authorized under in Resolution 05/06-45, Exhibit A-1, District-Wide, support services for the "acquisition, construction, repair, refurbishment, equipping, upgrading, and modernization of classrooms, campuses, buildings, facilities, and grounds throughout the District."

**BACKGROUND/ANALYSIS:**

On August 27, 2015, the Chancellor signed and approved the contractor's construction contract so the contractor can commence the landscape work right away. The Board of Trustees ratified the agreement award on September 8, 2015. Eight (8) interested contractors attended the mandatory pre-bid meeting on July 15, 2015. The project manager conducted a mandatory pre-bid job walk with all eight (8) contractors. A total of three (3) bids were received, but the lowest responsible and responsive bid was submitted by Bay Construction Company, in the amount of \$604,000.

**DELIVERABLES AND SCOPE OF WORK:**

The scope of work comprises of construction and installation of new landscaping, punch list items, as-built drawings, warranties, and project closeout documentation.

**ANTICIPATED COMPLETION DATE:**

The anticipated completion date is February 29, 2016.

**EVALUATION AND RECOMMENDED ACTION:**

The administration recommends the contract time extension until February 29, 2016, for Bay Construction Company to complete the entire work.

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ No  X

**COMMENTS:**

Not Applicable

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?** Vice Chancellor Ikharo.

(\*\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor.)

**DOCUMENT PREPARED BY:**

Prepared by:  Dr. Sadiq B. Ikharo  Date:  December 16, 2015   
Vice Chancellor of General Services

**DOCUMENT PRESENTED AND APPROVED BY:**

Presented and approved by:  Dr. Sadiq B. Ikharo  Date:  December 16, 2015   
Vice Chancellor of General Services

**FINANCE DEPARTMENT REVIEW**

X  Finance review required \_\_\_\_\_ Finance review *not* required

If Finance review is required, determination is:  X  Approved \_\_\_\_\_ Not Approved

If not approved, please give reason: \_\_\_\_\_

Signature:  Ronald D. Little II   
Ronald D. Little II, Vice Chancellor for Finance and Administration

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

X  Legal review required \_\_\_\_\_ Legal review *not* required

If Legal review is required, determination is:  X  Approved \_\_\_\_\_ Not Approved

Signature:  Nitasha Sawhney   
Nitash Sawhney, Acting General Counsel

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**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda

Not Approved, but Place on Agenda

Signature: *Jowel C. Laguerre*  
Dr. Jowel C. Laguerre, Chancellor