

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of January 5, 2016

ITEM TITLE:

Consider Approval of Amendment No. 1 to an Existing Contract with EMCOR Services/Mesa Energy Systems (EMCOR) to Provide Equipment Maintenance and Repair at Laney College and the District Administrative Center.

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested to amend the original contract with EMCOR to provide equipment maintenance and repair at Laney College and the District Administrative Center, in the amount not-to-exceed \$15,698.

ITEM SUMMARY:

In August 2015, EMCOR was contacted to repair existing inoperative chillers at Laney College. As a result, EMCOR provided the labor and some material to service chillers in the Field House, Art Building, Child Care Center, Administrative Tower, and Buildings A, B, D, E, G, and F. The cost of the repair services was \$7,738.

The existing boiler failed at the District Administrative Center. As a result, EMCOR provided the labor, new bladder, new valve and actuator and material to repair the existing faulty boiler/heating system and tested for proper operation. The contract price for this work was \$7,960. Including the above services, the cumulative contract amount of EMCOR's contract will be \$25,678. Board approval is required because this exceeds the \$25,000 threshold to purchase goods and services.

The Chancellor recommends approval.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

General Fund

BACKGROUND/ANALYSIS:

Originally, due to the unseasonably hot weather EMCOR was contracted to provide emergency services to repair the chiller for \$9,980. In September 2015, in preparation for the heating season, EMCOR was again contracted under a service contract to help perform preventative maintenance in anticipation of the heating season for \$7,738. Lastly, in December 2015, due to the boiler failure at the District Administrative Offices EMCOR Services was contracted on an emergency basis to repair the existing boiler to provide heating as lack of heating would shut down the offices. EMCOR was an ideal contractor to service the existing boiler because they were the vendor who installed the original system and were most acquainted with its operation and parts.

DELIVERABLES AND SCOPE OF WORK:

The vendor will provide the deliverables and perform the scope work as described in the Item Summary and as outlined in their proposal dated September 15, 2015.

ANTICIPATED COMPLETION DATE:

The anticipated completion date is June 30, 2016.

EVALUATION AND RECOMMENDED ACTION:

The administration recommends the approval of this Amendment No. 1 for the vendor to perform their maintenance and repair services.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

Not Applicable

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? Vice Chancellor Ikharo.

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Dr. Sadiq B. Ikharo Date: December 16, 2015
Vice Chancellor of General Services

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Dr. Sadiq B. Ikharo Date: December 16, 2015
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW

X Finance review required _____ Finance review *not* required

If Finance review is required, determination is: X Approved _____ Not Approved

If not approved, please give reason: _____

Signature: Ronald D. Little II
Ronald D. Little II, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

X Legal review required _____ Legal review *not* required

If Legal review is required, determination is: X Approved _____ Not Approved

Signature: Nitasha Sawhney

Nitash Sawhney, Acting General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda

Not Approved, but Place on Agenda

Signature: *Jowel C. Laguerre*

Dr. Jowel C. Laguerre, Chancellor