

**PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of January 26, 2016**

ITEM TITLE:

Ferrilli Contract Amendment

SPECIFIC BOARD ACTION REQUESTED:

Consider approval to amend the contract for Ferrilli by \$24,900. The previous contract amount was \$80,000. The new contract amount shall not exceed \$104,900.

ITEM SUMMARY:

While performing a Peralta Community College District Technology Evaluation, the Ferrilli team discovered the absence of technology procedures, processes, or plans supporting PCCD to recover in the event of a disaster. Further, the Ferrilli team learned that currently there is no critical data stored off-site. This condition has placed the district in an unacceptable level of risk.

Our long term recommendation is a phased approach aimed at designing a comprehensive Disaster Recovery Plan which will ensure the continuation of protecting vital business processes in the event of a disaster. More details regarding this suggested plan will be shared in an upcoming review on January 26, 2016.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

General Fund Unrestricted

BACKGROUND/ANALYSIS:

DELIVERABLES AND SCOPE OF WORK:

Development of a Basic On-Site Disaster Recovery Plan for the District's ERP system and includes the following:

- Basic On-Site Disaster Recovery Plan
- Back Up Procedures
- Data Storage Procedures
- Recovery Procedures
- Implementation Procedures
- Test Procedures

ANTICIPATED COMPLETION DATE:

June 30, 2016

ALTERNATIVES/OPTIONS:

Not Applicable.

EVALUATION AND RECOMMENDED ACTION:

Approval of contract amendment in the amount of \$24,900.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ NO X

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

VICE CHANCELLOR LITTLE

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: *Ron Little*
Ron Little, Vice Chancellor, Finance and Administration

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: *Ron Little*
Ron Little, Vice Chancellor, Finance and Administration

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: *Ron Little*
Ron Little, Vice Chancellor, Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: _____
Nitasha Sawhney, Acting General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: *Dr. Jowel C. Laguerre*
Dr. Jowel C. Laguerre, Chancellor