PERALTA COMMUNITY COLLEGE DISTRICT

Board of Trustees Agenda Report

For the Trustee Meeting Date of March 8, 2016

ITEM TITLE:
Request Board Authorization to increase Independent Contractor's Agreement for Nortia Staffing/LSQ Holdings, Inc.

SPECIFIC BOARD ACTION REQUESTED:
The District Administration requests Board approval to increase an existing professional services agreement (ICC#21639) with Nortia Staffing/LSQ Holdings, Inc., by $30,000 for Ms. Dominica Dailey to provide temporary staffing services to the Human Resources Department regarding recruitments and other special projects related to compliance issues. The current contract amount is $60,000, and the new contract amount will be $90,000. The District anticipates utilizing Nortia Staffing/LSQ Holding, Inc. through June 30, 2016.

All Board-approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

ITEM SUMMARY: (*PLEASE DISCUSS THIS ITEM. IF A VENDOR IS INVOLVED, PLEASE INCLUDE THE COMPANY NAME AS WELL AS THE INDIVIDUAL.*)

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

General fund (Salary Savings)

BACKGROUND/ANALYSIS:

DELIVERABLES AND SCOPE OF WORK:

ANTICIPATED COMPLETION DATE: JUNE 30, 2016

ALTERNATIVES/OPTIONS:

EVALUATION AND RECOMMENDED ACTION:

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):
YES _____ NO ___X___

COMMENTS:
WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? VICE CHANCELLOR TRUDY LARGENT

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: *Trudy Largent, Vice Chancellor* Date: 03/02/16
[Enter Here - Your Name and Title of Individual]

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: *Trudy Largent* Date: 03/02/16
[Trudy Largent, Vice-Chancellor]

FINANCE DEPARTMENT REVIEW

__X__ Finance review required ____ Finance review *not* required

If Finance review is required, determination is: ____ Approved ____ Not Approved

If not approved, please give reason: _____

Signature: *Ronald Little* Date: 03/02/16
Ronald Little, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

____ Legal review required __X__ Legal review *not* required

If Legal review is required, determination is: ____ Approved ____ Not Approved

Signature: _____ Date: _____
Nitasha Sawhney, Acting General Counsel

CHANCELLOR'S OFFICE APPROVAL

__X__ Approved, and Placed on Agenda ____ Not Approved, but Placed on Agenda

Signature: *Jowel C. Laguerre* Date: 03/02/16
Dr. Jowel C. Laguerre, Chancellor