



## PERALTA COMMUNITY COLLEGE DISTRICT

### REGULAR MEETING OF THE BOARD OF TRUSTEES

Tuesday, March 22, 2016

5:30 p.m. Closed Session

7:00 p.m. Public Session

333 East 8<sup>th</sup> Street

Oakland, CA 94606

**Welcome** to a meeting of the Peralta Community College District Board of Trustees. Meetings of the Peralta Community College District Governing Board are Broadcast Live on KGPC, 96.9FM, and Peralta TV on Cable Channel 27 in Alameda and Berkeley, Cable Channel 28 – Oakland, Emeryville, and Piedmont and Channel 99 on AT&T U-Verse. Listed agenda times are estimates. Live stream video of the meetings, agendas, minutes, and all open session reports and meeting materials are available for viewing on Granicus:

**Link on the Peralta Board Website:** <http://web.peralta.edu/trustees/meetings-votelog/>

**PLEASE TURN OFF YOUR CELL PHONES DURING THE MEETING - THANK YOU!**

### AGENDA

**PUBLIC COMMENT ON CLOSED SESSION MATTERS (5:30 p.m.)**

**CLOSED SESSION (5:30 p.m.)**

Topics to be discussed include:

Conference with Labor Negotiator Largent, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6)

Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9)

- Conference with Legal Counsel (54956.9(a)), Williams v. PCCD, Alameda County Superior Court, Case No. HG-14730396.
- Conference with Legal Counsel (54956.9(a)), In re Municipal Derivatives Antitrust Litigation, U.S. District Court, Southern District of New York, Case No. 1:08-cv-02516-VM-GWG.
- Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (1 cases)

**Public Employee Appointment** (Government Code Section 54957)

- Recommendation to appoint Dean of Special Programs and Grants, Merritt College.
- Recommendation to extend the appointment Interim Dean of Academic Pathways and Student Success, Merritt College.

**Public Employee Evaluation** (The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.)

- Chancellor

**Public Employee Discipline/Dismissal/Release** (The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.)

**OPEN SESSION** (7:00 P.M.)

**PLEDGE OF ALLEGIANCE**

**ROLL CALL** Trustees Bonilla Pr\_ Ab\_, Brown, Pr\_ Ab\_, González Yuen Pr\_ Ab\_, Handy Pr\_ Ab\_, Riley Pr\_ Ab\_, Withrow Pr\_ Ab\_, and Gulassa Pr\_ Ab\_, Student Trustee Abuyen Pr\_ Ab\_ and Student Trustee Rogers Pr\_Ab\_.

**REPORT OF ACTION TAKEN IN CLOSED SESSION** (7:01 P.M.)

(Any public employee contracts are subject to contractual agreement by the Chancellor, and provided salaries are for informational purposes only.)

**APPROVAL OF THE AGENDA** (Please state the Agenda Item Number and Identify the Issue) (7:05 P.M.)

At this time, Board members or the Chancellor may request to modify the agenda. Board members may request that items on the consent calendar be removed to be addressed separately on the Action Calendar. Subsequent to the approval of the consent calendar, the items removed from the consent calendar are discussed and voted on separately. Changes to the agenda are to be approved by a majority of the Board. The Board may move to the Action Calendar items with public speakers.

**APPROVAL OF THE MINUTES** (7:10 P.M.)

1. Consider Approval of the regular Board meeting Minutes of March 8, 2016.

Consider approval of the regular Board meeting Minutes of March 8, 2016. The minutes are posted on Granicus.



4. Board of Trustees' Reports

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

5. Peralta Classified Senate Report **Presenter: Interim PCS President Timothy Brice**

6. District Academic Senate Report **Presenter: DAS President Cleavon Smith**

**PRESENTATIONS (7:45 P.M.)**

7. Update on Governor's January Budget Proposal for 2016-2017. (10 minutes)  
Presenter: Vice Chancellor Little

**CONSENT CALENDAR (7:55 P.M.)**

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**BOARD MATTERS**

8. Consider *Ratification* for Out of State Travel pursuant to Board Policy 7400  
**Presenter: Chancellor Laguerre**

Consider *ratification* for Out of State Travel pursuant to Board Policy 7400 for the following faculty:

Name	Travel Location	Travel Dates
Jowel C. Laguerre	China	March 9, 2016 – March 19, 2016

9. Consider Approval of Out of State Travel pursuant to Board Policy 7400  
**Presenter: Chancellor Laguerre**

Consider approval of Out of State Travel pursuant to Board Policy 7400 for the following faculty:

Name	Travel Location	Travel Dates
Sean Brooke	San Jose, C.R.	April 18, 2016 – April 25, 2016
Vina Cera	Las Vegas, NV	April 16, 2016 – April 21, 2016
Kay Fischer	Miami, FL	April 27, 2016 – April 31, 2016
Jowel C. Laguerre	Atlanta, GA	March 24, 2016 – March 28, 2016
Jowel C. Laguerre	Chicago, IL	April 9, 2016 – April 12, 2016
Ron Little	New York City, NY	April 8, 2016 – April 12, 2016
William Riley	Atlanta, GA	March 24, 2016 – March 27, 2016
Thomas Torres-Gil	Louisville, KY	April 25, 2016 – April 28, 2016

## EDUCATIONAL AND STUDENT SERVICES

10. Consider Approval of Course and Program Additions, Deactivations and Changes  
**Presenter: Vice Chancellor Orkin**

Included for approval are proposed curriculum actions as recommended by the Council for Instruction, Planning and Development (CIPD). The spreadsheet entitled “Feb 2016 CIPD Report” contains course and program additions, changes and deactivations as approved by the colleges’ curriculum committees and CIPD. The Chancellor recommends approval.

11. Consider approval of Virginia Harper’s contract amendment. **Presenter: Vice Chancellor Orkin**

Consider approval of Virginia Harper’s contract amendment. The original contract was \$25,000, additional \$6,000 will be added and the new contract amount will be \$31,000. Ms. Harper will continue his outreach and assessment in support of the “Doing What Matters for Jobs and Economy” grant initiative. Ms. Harper’s scope of work includes working with the Regional Consortia and technical assistance providers, i.e., Workforce Investment Boards (WIB’s) and other regional organizations to identify, form and sustain sector partnerships and collaborative communities of practice that align community college and other workforce development resources with the needs of industry sectors and occupational clusters. Ms. Harper’s has served as community outreach facilitator for Bay Area Rapid Transit (BART) Title V Workshops and Public Participation Plan. Worked with the Bridging cultural and communication gaps between businesses, services providers in addition to survey development and analysis and design of community relations strategies targeted at low income and ethnically diverse groups. The Chancellor recommends approval.

12. Consider Board Approval for the addendum of the Independent Contractor/Consultant Contract (ICC) with Nohel Corral, Grind Metrics at College of Alameda for a total of \$32,050 for FY 2015-16. **Presenter: President Blake**

Consider Board approval for the addendum of the Independent Contractor/Consultant Contract (ICC) with Nohel Corral, Grind Metrics at College of Alameda for a total of 32,050 for FY 2015-16. In addition to the original project

of modernizing and redesigning the look and feel of College of Alameda's (CoA) website, with a responsive theme for mobile devices has been made to include:

- Website redesign to include updating content, images, and a training for key employees
- Assist in the updating of new website content being created by programs, departments, and various groups. (Approximately, 50 academic departments, 20 service departments, and 10 student clubs have been estimated of needing assistance).
- Assist in loading in new photos for the Faculty Staff Directory provided by CoA
- Assist with the initial loading of events/content for this section
- Provide a training (1-2 hours) at CoA with identified key employees

## FINANCE

### 13. Review of Purchase Order Report **Presenter: Vice Chancellor Little**

The Purchase Order Report is being presented for review in accordance with Education Code Section 81656 which states, "All transactions entered into by the officer or employee (designated employees enumerated in AP 6330) shall be reviewed by the Board of Trustees every 60 days." This Purchase Order Report contains all orders issued from February 5, 2016 through March 4, 2016. which have been issued in accordance with applicable policies, procedures and laws by an authorized officer of the District. The Purchase Order Report is brought to the Board for informational purposes only.

### 14. Consider *Ratification* of the AP, Travel, and Consulting Contract Warrant Register **Presenter: Vice Chancellor Little**

Consider *ratification* of the AP, Travel, and Consulting Contract Warrant Register from February 5, 2016 through March 4, 2016. Recent AP, Travel and Consulting Contract warrant registers are brought to the Board for *ratification* purposes only. The Chancellor recommends *ratification*.

### 15. Consider Approval of Budget Transfer Report **Presenter: Vice Chancellor Little**

Consider approval of budget transfer report covering the period from February 5, 2016 through March 4, 2016. California Code of Regulations Section 58307 limits the District's expenditures to the amount appropriated for each major expenditure classification as approved by the Board of Trustees through the adoption of the District's annual budget or as amended by subsequent budget transfers or revisions. Due to this statutory control language, budget transfers that move budget authority between major object codes or classifications must be approved by the Board of Trustees. The budget transfers presented are requests originating from the Colleges' or District's departments during the ordinary course of operations and do not significantly alter the final budget that was approved by the Board of Trustees on September 8, 2015. The Chancellor recommends approval.

16. Consider Approval of Vavrinek Trine Day & Co. Contract **Presenter: Vice Chancellor Little**

Consider approval of contract with Vavrinek Trine Day & Co., LLP (VTD) in the amount of \$139,750 to perform the District’s annual audit for the fiscal year ended June 30, 2016. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: General Fund Unrestricted.**

**HUMAN RESOURCES**

17. Consider Approval of Short-Term Assignments - Hiring of Non-Academic Short-Term Employees **Presenter: Vice Chancellor Largent**

Pursuant to California Education Code Section 88003, the below list contains the name, date of hire, assignment end date, position title, and site location of candidates recommended for short-term assignments in non-academic classified positions. Each candidate’s assignment will not exceed the position title into which the candidate is assigned.

<b>Last Name</b>	<b>First Name</b>	<b>Date of Hire</b>	<b>End Date</b>	<b>Position Title</b>	<b>Site</b>
Brazinskaite	Ruta	3/23/16	6/30/16	Staff Assistant/Admin	B
Cerda	Alejandra	3/23/16	6/30/16	Staff Assistant/Admin	M
Chavez	Maria Carmen	3/23/16	6/30/16	Facilities Services Specialist	M
Chen	Qingxiu	4/1/16	6/30/16	Senior Clerical Assistant	L
Edwards	Timicia	4/1/16	6/24/16	Staff Asst/Student Services	L
Forlastro	Christana	3/23/16	4/29/16	Library Technician II	B
Lauti	Feke	3/23/16	6/30/16	Project Manager	L
Mohamed	Fathia	4/13/16	6/30/16	Help Desk Spt Tech I (Trainee)	D
Money II	Lawrence	3/23/16	6/30/16	Interpreter III	All
Rivera Cordova	Sandi	3/23/16	6/30/16	Fin Aid & Placement Asst.	M
Sandhu	Sara	4/6/16	6/30/16	Project Manager	B

*“The District has complied with the applicable provisions of the Education Code”*

**PUBLIC HEARING:**

18. Sunshining of the following Articles for negotiations for the Peralta Federation of Teachers (PFT) to the District. Pursuant to Government Code 3547 (a), the public shall have an opportunity to comment upon the PFT’s notice to the District. This item was received at the March 8, 2016 Board meeting for the purpose of public notice. All Board-recommended contracts are subject to negotiations and execution by the Chancellor.

- New Article on Investigation
- Article 6: Maintenance of Membership Clauses

## **ACTION ITEMS**

The Action Calendar lists non-routine items that the Board of Trustees may wish to discuss and/or debate. The list below may be supplemented by items removed from the Consent Calendar. The Board may move to the Action Calendar items with public speakers, and Board-sponsored Resolutions. The Board will hear public comments prior to taking any action on these items.

## **ANNOUNCEMENTS**

## **ADJOURNMENT**

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours prior to the meeting to the Board Clerk, Chancellor's Office, 333 East 8<sup>th</sup> Street, Oakland, CA, (510) 466-7203, [bmartinez@peralta.edu](mailto:bmartinez@peralta.edu) at least 48 hours prior to the meeting.