

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of March 22, 2016

ITEM TITLE:

Request Board Approval for the addendum of the Independent Contractor/Consultant Contract (ICC) with Nohel Corral, Grind Metrics at College of Alameda for a total of \$32,050 for FY 2015-16.

SPECIFIC BOARD ACTION REQUESTED:

Request Board Approval for the addendum of the Independent Contractor/Consultant Contract (ICC) with Nohel Corral, Grind Metrics at College of Alameda for a total of \$32,050 for FY 2015-16.

ITEM SUMMARY:

In addition to the original project of modernizing and redesigning the look and feel of College of Alameda's (CoA) website, with a responsive theme for mobile devices has been made to include updating content, images, and providing a training for key employees.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

2-02-201-5105-1-660800-0000-00 = \$22,000.00

2-10-201-5105-1-660100-3115-00 = \$10,050.00

BACKGROUND/ANALYSIS:

WEBSITE REDESIGN.

DELIVERABLES AND SCOPE OF WORK:

Assist in the updating of new website content being created by programs, departments, and various groups. Approximately, 50 academic departments, 20 service departments, and 10 student clubs have been estimated of needing assistance.

Assist with the initial loading of events/content for this section.

Provide a training (1-2 hours) at CoA with identified employees. Also, provide a documentation guide for staff to use and follow for content updating of website and use of various website sections.

ANTICIPATED COMPLETION DATE:

JUNE 30, 2016

ALTERNATIVES/OPTIONS:

EVALUATION AND RECOMMENDED ACTION:

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (VICE CHANCELLOR)

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: *Joi Lin Blake*
Dr. Joi Lin Blake, President, COA

Date: March 10, 2016

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: *Joi Lin Blake*
Dr. Joi Lin Blake, President, COA

Date: March 10, 2016

FINANCE DEPARTMENT REVIEW

X Finance review required _____ Finance review *not* required

If Finance review is required, determination is: X Approved _____ Not Approved

If not approved, please give reason: _____

Signature: *Ron Little*
Ron Little, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

_____ Legal review required X Legal review *not* required

If Legal review is required, determination is: _____ Approved _____ Not Approved

Signature: _____
Nitasha Sawhney, Acting General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda

Not Approved, but Place on Agenda

Signature: *Dr. Jowel C. Laguerre*
Dr. Jowel C. Laguerre, Chancellor