



BOARD OF TRUSTEES  
OF THE  
PERALTA COMMUNITY COLLEGE DISTRICT  
MINUTES  
MARCH 22, 2016

**CLOSED SESSION (5:00 p.m.) Topics to be discussed include: Conference with Labor Negotiator Largent, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6) Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9) \* Conference with Legal Counsel (54956.9(a)), Williams v. PCCD, Alameda County Superior Court, Case No. HG-14730396. \* Conference with Legal Counsel (54956.9(a)), In re Municipal Derivatives Antitrust Litigation, U.S. District Court, Southern District of New York, Case No. 1:08-cv-02516-VM-GWG. \* Conference with Legal Counsel (54956.9(a)), BAP Events LLC v. PCCD, Alameda County Superior Court, Case No. RG14-728878. \* Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (1 cases) Public Employee Appointment (Government Code Section 54957) \* Recommendation to ratify the Chancellor's approval to reassign Executive Vice Chancellor, Strategic Planning and Advancement, District Office. There is no change in salary. \* Recommendation to ratify the Chancellor's approval to reclassify Dean of Equity and Student Success, District Office, to Assistant Vice Chancellor, Equity and Student Success, District Office. There is no change in salary. \* Recommendation to ratify the Chancellor's approval to appoint Vice President of Instruction, Merritt College. \* Recommendation to ratify the Chancellor's approval to appoint Interim Dean of Student Services, Berkeley City College. \* Recommendation to ratify the Chancellor's approval to appoint Interim Dean of Special Programs and Grants, Merritt College. \* Placeholder: Recommendation to appoint Interim Vice President of Student Services, Laney College. \* Placeholder: Recommendation to extend the appointment of Interim Dean of Special Programs and Grants, Berkeley City College. \* Placeholder: Recommendation to extend the appointment of Interim Dean of Academic Pathways and Student Success, Merritt College. Public Employee Evaluation (The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.) \* Chancellor Public Employee Discipline/Dismissal/Release (The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.)**

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President of Student Services, Laney College. \* Placeholder: Recommendation to extend the appointment of Interim Dean of Special Programs and Grants, Berkeley City College. \* Placeholder: Recommendation to extend the appointment of Interim Dean of Academic Pathways and Student Success, Merritt College. Public Employee Evaluation (The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.) \* Chancellor Public Employee Discipline/Dismissal/Release (The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.)

## **OPEN SESSION (7:00 P.M.)**

### **PLEDGE OF ALLEGIANCE**

**ROLL CALL Trustees Bonilla Pr\_Ab\_, Brown, Pr\_Ab\_, González Yuen Pr\_Ab\_, Handy Pr\_Ab\_, Riley Pr\_Ab\_, Withrow Pr\_Ab\_, and Gulassa Pr\_Ab\_, Student Trustee Abuyen Pr\_Ab\_ and Student Trustee Rogers Pr\_Ab\_.**

Present: Trustee Bonilla, Trustee Gonzalez Yuen, Trustee Handy, Trustee Withrow, Trustee Riley, Trustee Brown, Student Trustee Abuyen, and Student Trustee Rogers.

Absent: None.

### **REPORT OF ACTION TAKEN IN CLOSED SESSION (7:01 P.M.) (Any public employee contracts are subject to contractual agreement by the Chancellor, and provided salaries are for informational purposes only.)**

At tonight's closed session, the Board voted to ratify the appointment of the following public employee contract, which is subject to contractual agreement by the Chancellor:

1. Recommendation to extend the appointment of Rachel Antrobus as Interim Dean of Academic Pathways and Student Success, Merritt College, effective April 1, 2016 through April 12, 2016 at \$120,405.

AYES: 6      NOES: 0      ABSTAIN: 0      ABSENT: 1 (Gulassa)

**APPROVAL OF THE AGENDA (Please state the Agenda Item Number and Identify the Issue) (7:05 P.M.) At this time, Board members or the Chancellor may request to modify the agenda. Board members may request that items on the consent calendar be removed to be addressed separately on the Action Calendar. Subsequent to the approval of the consent calendar, the items removed from the consent calendar are discussed and voted on separately. Changes to the agenda are to be approved by a majority of the Board. The Board may move to the Action Calendar items with public speakers.**

[Agenda](#)

MOTION: Motion by Trustee Bonilla, second by Trustee Withrow to approve the March 22, 2016 Board

agenda with the following amendments:

**Under Public Employee Appointment:**

**Recommendation to appoint Dean of Special Programs and Grants, Merritt College has been removed from the agenda.**

AYES: Trustee Bonilla, Trustee Gonzalez Yuen, Trustee Handy, Trustee Withrow, Trustee Riley, and Trustee Brown.  
NOES: None  
ABSTAIN: None  
ABSENT: and Trustee Gulassa.

The motion passed.

**APPROVAL OF THE MINUTES (7:10 P.M.)**

1. Consider Approval of the regular Board meeting Minutes of March 8, 2016. Consider approval of the regular Board meeting Minutes of March 8, 2016. The minutes are posted on Granicus.

Minutes

MOTION: Motion by Trustee Withrow, second by Trustee Brown to approve 1. Consider Approval of the regular Board meeting Minutes of March 8, 2016. The minutes are posted on Granicus.

AYES: Trustee Bonilla, Trustee Gonzalez Yuen, Trustee Handy, Trustee Withrow, Trustee Riley, and Trustee Brown.  
NOES: None  
ABSTAIN: None  
ABSENT: and Trustee Gulassa.

The motion passed.

**PUBLIC COMMUNICATION (7:11 P.M.)** At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board's jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President's discretion. A speaker's card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board's consideration of the item and are honored in the order the cards are received. A speaker may yield time to another speaker up to a limit of 6 additional minutes, with no more than 5 speakers on the issue, where both have completed a speaker's card, and the yielder must identify him/herself to the Board. Speakers are asked to submit any materials to the Board Clerk and shall not approach the dais during meetings. (Please line-up when your name is called.) Further direction is provided in Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings. <http://web.peralta.edu/trustees/board-policies/>

No Public Communication.

**REPORTS (7:20 P.M.)** The Board requests that constituent group reports and presentations be brief and concise, and that only electronic copies be provided for posting. All open session reports and meeting materials have been submitted to the Board electronically, and are available for public viewing on Granicus.

2. Associated Student Government Reports Representatives of the Associated Student Governments will be afforded an opportunity to address the Board. (Please provide your Name, College, and Position, and line-up to speak.)

Speaker Cruz spoke on events at the Berkeley City College campus.

3. Chancellor's Reports      Chancellor's Report Dr. Jowel C. Laguerre      Chief of Staff Dr. Yashica J. Crawford

### **Berkeley City College Interim President Johns**

[Report](#)

### **College of Alameda President Blake**

\* Update on Partnerships

[Report](#)

### **Laney College President Webb**

### **Merritt College President Ambriz-Galaviz**

[Report](#)

4. Board of Trustees' Reports At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

Trustee Withrow attended a briefing by Miguel Fraga, first secretary of the Cuban embassy.

Student Trustee Abuyen attended a play at Laney College.

Trustee Gonzalez Yuen thanked the committee who put together the fabulous lunar new year luncheon.

Trustee Handy was a feature presenter at the CCLC Equity Summit and visited Merritt College to hear the Cuban embassy first secretary speak.

Student Trustee Rogers spoke on the Berkeley School Excellence project.

Trustee Brown congratulated Dr. Webb who will be helping students with sustainable careers. Trustee Brown will be attending the APAHE conference April 6-8.

5. Peralta Classified Senate Report Presenter: Interim PCS President Timothy Brice

- District Academic Senate Report Presenter: DAS President Cleavon Smith

No report given.

### **PRESENTATIONS (7:45 P.M.)**

- Update on Governor's January Budget Proposal for 2016-2017. (10 minutes) Presenter: Vice Chancellor Little

#### [Background Material](#)

Trustee Gonzalez Yuen discussed the three year projects and getting a prop 30 extension and expressed concern with the parcel tax expiring and hopes that a future report can address this. Trustee Gonzalez Yuen is also looking for a heightened level of urgency on the long term items such as the STRS projection. He would also like to see a board workshop on enrollment management in the near future.

Trustee Little says that there are built-in assumptions around COLA.

Trustee Brown asked that there be an enrollment management report provided in the future so we can tie the issues with enrollment back into our budget.

**CONSENT CALENDAR (7:55 P.M.) All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor. BOARD MATTERS**

MOTION: Motion by Trustee Bonilla, second by Trustee Withrow to approve Consent Calendar Agenda Items 1 - 17.

AYES: Trustee Bonilla, Trustee Gonzalez Yuen, Trustee Handy, Trustee Withrow, Trustee Riley, and Trustee Brown.

NOES: None

ABSTAIN: None

ABSENT: and Trustee Gulassa.

The motion passed.

- Consider Ratification for Out of State Travel pursuant to Board Policy 7400 Presenter: Chancellor Laguerre Consider ratification for Out of State Travel pursuant to Board Policy 7400 for the following faculty: Name Travel Location Travel Dates
- Consider Approval of Out of State Travel pursuant to Board Policy 7400 Presenter: Chancellor Laguerre Consider approval of Out of State Travel pursuant to Board Policy 7400 for the following faculty: Name Travel Location Travel Dates

#### [Background Material](#)

## EDUCATIONAL AND STUDENT SERVICES

10. Consider Approval of Course and Program Additions, Deactivations and Changes Presenter: Vice Chancellor Orkin Included for approval are proposed curriculum actions as recommended by the Council for Instruction, Planning and Development (CIPD). The spreadsheet entitled "Feb 2016 CIPD Report" contains course and program additions, changes and deactivations as approved by the colleges' curriculum committees and CIPD. The Chancellor recommends approval.

[Background Material 1](#)

[Background Material 2](#)

[Background Material 3](#)

11. Consider approval of Virginia Harper's contract amendment. Presenter: Vice Chancellor Orkin Consider approval of Virginia Harper's contract amendment. The original contract was \$25,000, additional \$6,000 will be added and the new contract amount will be \$31,000. Ms. Harper will continue his outreach and assessment in support of the "Doing What Matters for Jobs and Economy" grant initiative. Ms. Harper's scope of work includes working with the Regional Consortia and technical assistance providers, i.e., Workforce Investment Boards (WIB's) and other regional organizations to identify, form and sustain sector partnerships and collaborative communities of practice that align community college and other workforce development resources with the needs of industry sectors and occupational clusters. Ms. Harper's has served as community outreach facilitator for Bay Area Rapid Transit (BART) Title V Workshops and Public Participation Plan. Worked with the Bridging cultural and communication gaps between businesses, services providers in addition to survey development and analysis and design of community relations strategies targeted at low income and ethnically diverse groups. The Chancellor recommends approval.

[Background Material](#)

12. Consider Board Approval for the addendum of the Independent Contractor/Consultant Contract (ICC) with Nohel Corral, Grind Metrics at College of Alameda for a total of \$32,050 for FY 2015-16. Presenter: President Blake Consider Board approval for the addendum of the Independent Contractor/Consultant Contract (ICC) with Nohel Corral, Grind Metrics at College of Alameda for a total of 32,050 for FY 2015-16. In addition to the original project of modernizing and redesigning the look and feel of College of Alameda's (CoA) website, with a responsive theme for mobile devices has been made to include: \* Website redesign to include updating content, images, and a training for key employees \* Assist in the updating of new website content being created by programs, departments, and various groups. (Approximately, 50 academic departments, 20 service departments, and 10 student clubs have been estimated of needing assistance). \* Assist in loading in new photos for the Faculty Staff Directory provided by CoA \* Assist with the initial loading of events/content for this section \* Provide a training (1-2 hours) at CoA with identified key employees

[Background Material 1](#)

[Background Material 2](#)

13. Review of Purchase Order Report Presenter: Vice Chancellor Little The Purchase Order Report is being presented for review in accordance with Education Code Section 81656 which states, "All transactions entered into by the officer or employee (designated employees enumerated in AP 6330) shall be reviewed by the Board of Trustees every 60 days." This Purchase Order Report contains all

orders issued from February 5, 2016 through March 4, 2016. which have been issued in accordance with applicable policies, procedures and laws by an authorized officer of the District. The Purchase Order Report is brought to the Board for informational purposes only.

[Background Material 1](#)

[Background Material 2](#)

14. Consider Ratification of the AP, Travel, and Consulting Contract Warrant Register Presenter: Vice Chancellor Little Consider ratification of the AP, Travel, and Consulting Contract Warrant Register from February 5, 2016 through March 4, 2016. Recent AP, Travel and Consulting Contract warrant registers are brought to the Board for ratification purposes only. The Chancellor recommends ratification.

[Background Material](#)

15. Consider Approval of Budget Transfer Report Presenter: Vice Chancellor Little Consider approval of budget transfer report covering the period from February 5, 2016 through March 4, 2016. California Code of Regulations Section 58307 limits the District's expenditures to the amount appropriated for each major expenditure classification as approved by the Board of Trustees through the adoption of the District's annual budget or as amended by subsequent budget transfers or revisions. Due to this statutory control language, budget transfers that move budget authority between major object codes or classifications must be approved by the Board of Trustees. The budget transfers presented are requests originating from the Colleges' or District's departments during the ordinary course of operations and do not significantly alter the final budget that was approved by the Board of Trustees on September 8, 2015. The Chancellor recommends approval.

[Background Material 1](#)

[Background Material 2](#)

16. Consider Approval of Vavrinek Trine Day & Co. Contract Presenter: Vice Chancellor Little Consider approval of contract with Vavrinek Trine Day & Co., LLP (VTD) in the amount of \$139,750 to perform the District's annual audit for the fiscal year ended June 30, 2016. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: General Fund Unrestricted.

[Background Material](#)

**HUMAN RESOURCES**

17. Consider Approval of Short-Term Assignments - Hiring of Non-Academic Short-Term Employees Presenter: Vice Chancellor Largent Pursuant to California Education Code Section 88003, the below list contains the name, date of hire, assignment end date, position title, and site location of candidates recommended for short-term assignments in non-academic classified positions. Each candidate's assignment will not exceed the position title into which the candidate is assigned. Last Name First Name Date of Hire End Date Position Title Site  
3/23/16 6/30/16 Staff Assistant/Admin B Cerda Alejandra 3/23/16 6/30/16 Staff Assistant/Admin M Chavez Maria Carmen 3/23/16 6/30/16 Facilities Services Specialist M Chen Qingxiu 4/1/16 6/30/16 Senior Clerical Assistant L Edwards Timicia 4/1/16 6/24/16 Staff Asst/Student Services L Forlastro Christana 3/23/16 4/29/16 Library Technician II B Lauti Feke 3/23/16 6/30/16 Project Manager L Mohamed Fathia 4/13/16 6/30/16 Help Desk Spt Tech I

(Trainee) D Money II Lawrence 3/23/16 6/30/16 Interpreter III All Rivera Cordova Sandi  
3/23/16 6/30/16 Fin Aid & Placement Asst. M Sandhu Sara 4/6/16 6/30/16 Project  
Manager B "The District has complied with the applicable provisions of the Education Code"

## **PUBLIC HEARING:**

18. Sunshining of the following Articles for negotiations for the Peralta Federation of Teachers (PFT) to the District. Pursuant to Government Code 3547 (a), the public shall have an opportunity to comment upon the PFT's notice to the District. This item was received at the March 8, 2016 Board meeting for the purpose of public notice. All Board-recommended contracts are subject to negotiations and execution by the Chancellor. \* New Article on Investigation \* Article 6: Maintenance of Membership Clauses

**ACTION ITEMS** The Action Calendar lists non-routine items that the Board of Trustees may wish to discuss and/or debate. The list below may be supplemented by items removed from the Consent Calendar. The Board may move to the Action Calendar items with public speakers, and Board-sponsored Resolutions. The Board will hear public comments prior to taking any action on these items.

[Background Material](#)

## **ADJOURNMENT**

**Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours prior to the meeting to the Board Clerk, Chancellor's Office, 333 East 8th Street, Oakland, CA, (510) 466-7203, [bmartinez@peralta.edu](mailto:bmartinez@peralta.edu) at least 48 hours prior to the meeting.**

## **ANNOUNCEMENTS**

1. The next regular Board meeting will be held on April 12th at Merritt College.
2. A reminder that Peralta will observe the César Chavez Day Holiday next Thursday, March 31st with closed offices at the District and Colleges.
3. The Board wishes the community a Happy Easter.
4. On behalf of the Trustees, we would like to wish our students a Happy spring and a restful spring break.

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Jowel C. Laguerre, Ph.D., Chancellor  
Secretary to the Board of Trustees  
PERALTA COMMUNITY COLLEGE DISTRICT