

**PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of April 12, 2016**

ITEM TITLE:

Consider Approval of Change Order No. 1 for Kaelin Construction on the Chemistry Hoods at Existing Building “D” Project at College of Alameda (Bid No. 16-16/16).

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested for Change Order No. 1 to the contract with Kaelin Construction, in the amount of \$2,770.00.

ITEM SUMMARY:

Change Order No. 1 (\$2,770) is a 3.4% change to the original contract amount of \$82,889.00. The change is for the cost of required performance and payment bonds into the contract price, which was not included in the solicitation bid package. If Change Order No. 1 is approved, the vendor’s cumulative contract amount will be \$85,659.

The Chancellor recommends approval.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A, as approved by the voters in Peralta’s constituency and authorized under Resolution 05/06-45, Laney College, “Classroom and facilities repairs and grounds improvements,” Merritt College, “Classroom and facilities repairs and grounds improvements,” College of Alameda, “Remodeling and equipping classroom and campus facilities,” and Berkeley City College, “Plumbing, electrical, mechanical system upgrades and improvements.”

BACKGROUND/ANALYSIS:

College of Alameda made an urgent request to provide chemistry instruction facilities at the main campus in Spring 2016. The contractor completed the original scope of work which included labor and material required for all connections and hook-ups necessary to provide a complete, functional, finished, and certifiable system for three chemistry hoods in the laboratory/classroom and one chemistry fume hoods in the preparation room; and performed existing equipment assessments and provide professional level reports and conditions and provide recommendations.

Below is the background on contract approval by the Governing Board of Trustees.

Description	Board Approval Dates	Costs
Original Contract	January 26, 2016	\$82,889.00
Change Order No. 1 as described under the Item Summary		\$2,770.00
Cumulative Contract Amount:		\$85,659.00

In pursuant to the District’s Purchasing Procedures, the Purchasing Department conducted a formal competitive solicitation. The administration reached out to six (6) firms, only Kaelin Construction Inc.

provided a bid. As a result, the lowest responsible and responsive bid was submitted by Kaelin Construction Inc.

DELIVERABLES AND SCOPE OF WORK:

None

ANTICIPATED COMPLETION DATE:

The anticipated final completion date for this contract is June 30, 2016.

ALTERNATIVES/OPTIONS:

None

EVALUATION AND RECOMMENDED ACTION:

The Vice Chancellor of General Services recommends approval.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

Not Applicable.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? Vice Chancellor of General Services

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Dr. Sadiq B. Ikharo Date: March 30, 2016
Vice Chancellor of General Services

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Dr. Sadiq B. Ikharo Date: March 30, 2016
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW

 X Finance review required _____ Finance review *not* required

If Finance review is required, determination is: X Approved _____ Not Approved

If not approved, please give reason: _____

Signature: Ronald Little II
Ronald Little, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required

Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: *Nitasha Sawhney*
Nitasha Sawhney, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda
Agenda

Not Approved, but Place on

Signature: *Jowel C. Laguerre*
Dr. Jowel C. Laguerre, Chancellor

PERALTA COMMUNITY COLLEGE DISTRICT

Office of General Services • 333 East 8th Street Oakland, California 94606 • Phone 510/466-7200 • Fax 510/466-7315

SUMMARY OF CHANGE ORDER No. 1 Attachment

PROJECT: COA CHED (Chemistry Hoods)

DATE: 3/21/2016

OWNER: Peralta Community College District

DSA FILE NO.: N/A

DSA APP NO.: N/A

CONTRACTOR: Kaelin Construction Inc.

PCCD FILE NO.:

Change Order Coding:

1 – Unforeseen Condition – Owner Initiated	4 – Design error or omission – Architect Initiated
2 – Owner Requested Change – Owner Initiated	A – Approved for A/E Reimbursement
3 – DSA or Agency requested change – Agency Initiated	F – Not Approved for A/E Reimbursement

Change Order #1	ADD	\$2,770.00
	ADD/DEDUCT	0 days

Description: Payment and performance bond

Requested by: Owner

Reason: Error in solicitation package

DSA Approval date: N/A

end of Change Order Summary