

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of April 26, 2016

ITEM TITLE:

Grant acceptance: California Apprenticeship Initiative.

SPECIFIC BOARD ACTION REQUESTED:

Accept a total of \$120,000 on behalf of Laney College and College of Alameda via the Chancellor's Office California Apprenticeship Initiative New and Innovative Grant and approve a MOU with Contra Costa Community College District (CCCCD), the fiscal agent for the grant award, describing the project and the use of the funds.

ITEM SUMMARY:

Contra Costa Community College District (CCCCD) and Peralta CCD are collaborating on the implementation of a proposal funded by the California Community College Chancellor's Office (CCCCO) California Apprenticeship Initiative (CAI) New and Innovative Grant on behalf of a newly formed East Bay Advanced Manufacturing Transportation Apprenticeship Council (AMTAC). The AMTAC Initiative is to implement a scale-able and innovative apprenticeship model serving advanced manufacturing and transportation (AM&T) employers in the greater San Francisco East Bay to bridge the skills gap in California's AM&T industries by delivering apprenticeships across diverse occupational pathways under a single Master Council. CCCCCD, Peralta CCD and their respective community colleges (Laney College and College of Alameda) have agreed to participate in the project and provide services outlined in the grant per Grant Agreement Number 15-191-002. (MOU and copy of grant agreement attached.)

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

The California Community College Chancellor's Office (CCCCO) is the source of these grant funds. CCCCCD is the fiscal agent.

BACKGROUND/ANALYSIS:

The California Apprenticeship Initiative was a new grant opportunity made available by the CCCCCO this year. Peralta submitted its own proposal to create an apprenticeship in Coding that was unsuccessful. As a sub-recipient of the CCCCCD proposal, Laney College Machine Technology and College of Alameda's Advanced Transportation programs and their students will benefit from the AMTAC initiative.

DELIVERABLES AND SCOPE OF WORK:

RESPONSIBILITIES OF PERALTA CCD

Peralta CCD will serve as fiscal agent for College of Alameda and Laney College and will be responsible for budget management and reporting with respect to funds allocated to and spent within the Peralta CCD. Additionally, Peralta CCD will be responsible for the following:

- Program coordination within Peralta CCD;
- Project marketing, outreach, and recruitment, in collaboration with Contra Costa CCD;
- Facilitating the collection of data from Peralta CCD community colleges, supporting program evaluation, and provision of necessary records and data needed to comply with reporting requirements and to support program evaluation; and
- Participation on a Regional Advisory Committee.

RESPONSIBILITIES OF PARTICIPATING COMMUNITY COLLEGES (LANEY COLLEGE AND COLLEGE OF ALAMEDA)

Under the Grant, the participating community colleges have primary responsibility for the following:

- Signing an agreement with AMTAC agreeing to participate in identifying existing courses that meet apprenticeship standards. (Exhibit B-Sample AMTAC Agreement)
- Collaborating with AMTAC to conduct an analysis of the career technical training degrees and certificates in advanced manufacturing and transportation to identify job classifications, course offerings that match the educational requirements of the job classifications, and opportunities for apprenticeship at the college.
- Reviewing syllabi for advanced manufacturing and transportation courses with AMTAC and selected employers in each industry to determine if the material covered in the current curriculum meets the training needs of the industry. If curriculum does not meet employer needs, recommend a new course offering or modification to existing curriculum that would meet employer needs if possible.
- Facilitating enrollment of apprentices in AMTAC courses, ensuring participation in Student Success & Support Program (SSSP) and assisting with applications for financial aid and other student support programs;
- Providing academic advising to AMTAC students;
- Recording daily attendance and completing an evaluation every semester for each apprentice who is enrolled at the college(s).
- Providing classroom instruction consistent with the requirements under the Grant;
- Providing a Site Coordinator to coordinate college performance under the Grant and to serve as a liaison to Project administrative staff and other participating colleges;
- Collecting data for reporting and evaluation purposes (essential data will be identified) and providing said data to Project Director upon request;
- Securing the necessary releases and authorizations for collection of data;
- Engaging faculty to participate in project meetings and ongoing professional development;
- Marketing, outreach, and recruitment in collaboration with Contra Costa CCD;
- Participating in resource development and sustainability in cooperation with other partners;
- Participating on a Regional Advisory Committee;
- Supporting student success through dynamic partnerships with the local Workforce Investment Boards, human service agencies, community-based organizations, and the college's existing student support services.

Ron Little, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: _____
Nitasha Sawhney, Acting General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: _____
Dr. Jowel C. Laguerre, Chancellor