



## PERALTA COMMUNITY COLLEGE DISTRICT

### REGULAR MEETING OF THE BOARD OF TRUSTEES

Tuesday, June 14, 2016

5:00 p.m. Closed Session

7:00 p.m. Public Session

333 East 8<sup>th</sup> Street

Oakland, CA 94606

**Welcome** to a meeting of the Peralta Community College District Board of Trustees. Meetings of the Peralta Community College District Governing Board are Broadcast Live on KGPC, 96.9FM, and Peralta TV on Cable Channel 27 in Alameda and Berkeley, Cable Channel 28 – Oakland, Emeryville, and Piedmont and Channel 99 on AT&T U-Verse. Listed agenda times are estimates. Live stream video of the meetings, agendas, minutes, and all open session reports and meeting materials are available for viewing on Granicus:

**Link on the Peralta Board Website:** <http://web.peralta.edu/trustees/meetings-votelog/>

**PLEASE TURN OFF YOUR CELL PHONES DURING THE MEETING - THANK YOU!**

### AGENDA

**PUBLIC COMMENT ON CLOSED SESSION MATTERS (5:00 p.m.)**

**CLOSED SESSION (5:00 p.m.)**

Topics to be discussed include:

Conference with Labor Negotiator Largent, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6)

Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9)

- Conference with Legal Counsel (54956.9(a)), Williams v. PCCD, Alameda County Superior Court, Case No. HG-14730396.
- Conference with Legal Counsel (54956.9(a)), In re Municipal Derivatives Antitrust Litigation, U.S. District Court, Southern District of New York, Case No. 1:08-cv-02516-VM-GWG.
- R. Young v. Peralta Community College District, Case No. 14-cv-05351-JD.

- Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (1 cases)

Public Employee Appointment (Government Code Section 54957)

- Ratification of the Chancellor's approval to appoint the Interim Director of Technology Services District Office.
- Ratification of the Chancellor's approval to appoint the Interim Director of Institutional Research and Planning.
- Recommendation to appoint the Dean of Humanities, Social Sciences and Applied Technology, Laney College.
- Recommendation to appoint the Payroll Manager, District Office.
- Recommendation to appoint the Director of Capital Projects, District Office.
- Recommendation to appoint the President, Berkeley City College.
- Recommendation to appoint the Interim Assistant Vice Chancellor, Enrollment Management, District Office.
- Recommendation to extend the appointment of the Interim Vice President of Student Services, Laney College.
- Recommendation to extend the appointment of the Interim President, Berkeley City College.
- Recommendation to appoint the Interim Director for Northern Alameda Consortium for Adult Education (Grant-funded), District Office.
- Recommendation to appoint the Interim Dean of College Research and Planning, Laney College/Berkeley City College.
- Recommendation to appoint the Interim Dean for Student Services, Laney College.
- Recommendation to appoint the Interim Vice President of Instruction, Laney College.

Contract Renewals:

- College President, Merritt College.
- Facilities Project Manager, District Office.
- Vice President of Student Services, Merritt College.
- Dean of Liberal Arts and Student Affairs, Laney College.
- Dean of Special Programs & Grants, College of Alameda.
- Director of Business & Administrative Services, Merritt College.
- Director of Economic and Workforce Development, District Office.
- Executive Director, Public Information, Communications & Media, District Office.
- Vice Chancellor for General Services, District Office.
- Dean of Disabled Student Programs & Services, Berkeley City College.
- Dean of Liberal Arts, College of Alameda.
- Vice President of Instruction, College of Alameda.
- Director for Career Pathways Trust Consortium (Grant-funded), District Office.
- Dean of Enrollment Services, College of Alameda.

- Interim Director of Human Resources, District Office.
- Facilities Project Manager, District Office.
- Director of Energy & Environmental Sustainability, District Office.
- Director of Financial Aid, District Office.
- Benefits Manager, District Office.
- Interim Director of Sector Navigator Program (Grant-funded), College of Alameda.
- Director of Facilities Planning & Development, District Office.
- Dean of Humanities and Social Sciences, Merritt College.
- Vice President of Instruction, Berkeley City College.
- BEST Director (Grant-funded), Laney College.
- Director of Employee Relations and Diversity Programs, District Office.
- Director of Fiscal Services, District Office.

Public Employee Evaluation (The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.)

- Chancellor

Public Employee Discipline/Dismissal/Release (The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.)

## **OPEN SESSION (7:00 P.M.)**

### **PLEDGE OF ALLEGIANCE**

**ROLL CALL** Trustees Bonilla Pr\_ Ab\_, Brown, Pr\_ Ab\_, González Yuen Pr\_ Ab\_, Gulassa Pr\_ Ab\_, Handy Pr\_ Ab\_, Riley Pr\_ Ab\_, Withrow Pr\_ Ab\_, and, Student Trustee Cruz Pr\_ Ab\_ and Student Trustee Price Pr\_Ab\_.

### **REPORT OF ACTION TAKEN IN CLOSED SESSION (7:01 P.M.)**

(Any public employee contracts are subject to contractual agreement by the Chancellor, and provided salaries are for informational purposes only.)

### **APPROVAL OF THE AGENDA (Please state the Agenda Item Number and Identify the Issue) (7:05 P.M.)**

At this time, Board members or the Chancellor may request to modify the agenda. Board members may request that items on the consent calendar be removed to be addressed separately on the Action Calendar. Subsequent to the approval of the consent calendar, the items removed from the consent calendar are discussed and voted on separately. Changes to the agenda are to be approved by a majority of the Board. The Board may move to the Action Calendar items with public speakers.

## **APPROVAL OF THE MINUTES (7:07 P.M.)**

1. Consider Approval of the regular Board meeting Minutes of May 10, 2016.

Consider approval of the regular Board meeting Minutes of May 10, 2016. The minutes are posted on Granicus.

2. **SWEARING-IN CEREMONY FOR INCOMING STUDENT TRUSTEES (7:08 P.M.)**

3. **PLAQUE PRESENTED TO THUY THI NGUYEN (7:15 P.M.)**

The Board of Trustees will honor and present a plaque to Thuy Thi Nguyen, former General Counsel for PCCD. A reception to honor Thuy Thi Nguyen will be held from 6:30p.m. – 7:00p.m. where cookies and light refreshments will be served in the District Atrium.

## **PUBLIC COMMUNICATION (7:25 P.M.)**

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board's jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President's discretion. A speaker's card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board's consideration of the item and are honored in the order the cards are received. A speaker may yield time to another speaker up to a limit of 6 additional minutes, with no more than 5 speakers on the issue, where both have completed a speaker's card, and the yielder must identify him/herself to the Board. Speakers are asked to submit any materials to the Board Clerk and shall not approach the dais during meetings. (Please line-up when your name is called.) Further direction is provided in Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings. <http://web.peralta.edu/trustees/board-policies/>

## **REPORTS (7:40 P.M.)**

The Board requests that constituent group reports and presentations be brief and concise, and that only electronic copies be provided for posting.

All open session reports and meeting materials have been submitted to the Board electronically, and are available for public viewing on Granicus.

4. Associated Student Government Reports

Representatives of the Associated Student Governments will be afforded an opportunity to address the Board. (Please provide your Name, College, and Position, and line-up to speak.)

5. Chancellor's Reports

Chancellor's Report	Dr. Jowel C. Laguerre
Chief of Staff	Dr. Yashica J. Crawford
Vice Chancellor's Reports	
Strategic Planning and Advancement	Executive Vice Chancellor Webb
Finance	Vice Chancellor Little
Enrollment and Student Services	Vice Chancellor Orkin
General Services	Vice Chancellor Ikharo
• Maintenance Projects Report	
• Status of all construction projects.	
Human Resources	Vice Chancellor Largent
College Reports	
Berkeley City College	Interim President White
College of Alameda	President Blake
Laney College	Interim President Stanley
Merritt College	President Ambriz-Galaviz

6. Board of Trustees' Reports

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

7. Peralta Classified Senate Report **Presenter: PCS President Timothy Brice**

8. District Academic Senate Report **Presenter: DAS President Cleavon Smith**

**PRESENTATIONS (8:00 P.M.)**

9. Leadership Training Presentation (10 minutes) **Presenter: Chancellor Laguerre**

10. Presentation on the Tentative Budget (15 minutes) **Presenter: Vice Chancellor Little**

**CONSENT CALENDAR (8:25 P.M.)**

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**BOARD MATTERS**

11. Consider Approval of updated Board Meeting Calendar for 2016 **Presenter: Assistant Brenda Martinez**

Consider approval of updated Board meeting calendar for 2016 with the following changes:

- The June 7, 2016 board meeting was rescheduled to June 14, 2016.
- The June 21, 2016 board meeting has been cancelled.
- The October 4, 2016 board meeting was rescheduled to October 11, 2016.
- The October 18, 2016 board meeting was rescheduled to October 25, 2016.
- The November 8, 2016 board meeting was rescheduled to November 15, 2016.

The Chancellor recommends approval.

12. Consider Ratification for Out of State Travel pursuant to Board Policy 7400 **Presenter: Chancellor Laguerre**

Consider ratification for Out of State Travel pursuant to Board Policy 7400 for the following faculty:

Name	Travel Location	Travel Dates
Larry Chang	Atlanta, GA	June 7, 2016 – June 11, 2016
Peter Crabtree	Atlanta/Clarkston, GA	June 7, 2016 – June 12, 2016
James Espinas	Clarkston, GA	June 7, 2016 – June 11, 2016
Maria Guzman	Brooklyn, NY	May 31, 2016 – June 5, 2016
Jeff Haagenson	Greenwich, CT	March 10, 2016 – March 13, 2016
Petural Shelton	Las Vegas, NV	June 7, 2016 – June 10, 2016
Elnora Webb	Madison, WI	June 13, 2016 – June 15, 2016

13. Consider Approval of Out of State Travel pursuant to Board Policy 7400  
**Presenter: Chancellor Laguerre**

Consider approval of Out of State Travel pursuant to Board Policy 7400 for the following faculty:

Name	Travel Location	Travel Dates
Scott Albright	Reno, NV	July 31, 2016 – August 2, 2016
Scott Albright	Reno, NV	August 7, 2016 – August 9, 2016
Matthew Jones	Portland, OR	July 24, 2016 – July 27, 2016
Yazid Kahil	Reno, NV	July 31, 2016 – August 2, 2016
Yazid Kahil	Reno, NV	August 7, 2016 – August 9, 2016
Amany Masry	Portland, OR	July 17, 2016 – July 21, 2016
Arthur Morgan	Lehigh Valley, PA	July 9, 2016 – July 16, 2016
Blair Norton	Reno, NV	July 31, 2016 – August 2, 2016
Blair Norton	Reno, NV	August 7, 2016 – August 9, 2016
David Ralston	Budapest, Hungary	June 30, 2016 – July 3, 2016
Petural Shelton	Lehigh Valley, PA	July 9, 2016 – July 16, 2016
Shawn Taylor	Minneapolis, MN	June 26, 2016 – June 29, 2016

14. Consider Approval of First Reading on Proposed Board Policies **Presenter: Chancellor Laguerre**

The Board will conduct a first reading on the Board Policies. The following policy is presented for review, and will return to a future Board meeting for adoption:

- **BP 3840 Children on Campus**  
 The goal is to have an official policy that applies to all four colleges. Currently there is no written policy but “practices” at the four colleges. The proposed policy is in keeping with CCLC and how other districts have developed a similar policy.
- **BP 6305 Debt**  
 The purpose of the Peralta Community College District Debt Policy is to ensure sound, uniform and transparent practices for the issuance and management of bonds and other forms of district indebtedness. This new Board Policy strives to ensure prudent debt management practices which promote financial stability, preserve public trust and minimize cost to the district’s taxpayers.
- **BP 6345 Approval of Special Contracts and Contract Extension**  
 When a contract or contract extension is not in the approved annual budget, this policy would require that the Chancellor in the Board agenda and in the Board minutes provide (1) the identification of the source of funding, in the approved Annual Budget, which will be used for the contract or contract

extension, and (2) that an assessment of the impact of repurposing those funds from their originally intended item(s) in the approved Annual Budget.

15. Consider Approval of Resolution 15/16-48 Notice of Governing Board Member Election Specification of the Election Order for November 8, 2016 **Presenter: Board President Riley**

Consider approval of Resolution 15/16-48 Notice of Governing Board Member Election Specifications of the Election Order for November 8, 2016. The Chancellor recommends approval.

16. Consider Approval of Resolution 15/16-49 Tie Vote in Governing Board Election with Run-Off Election **Presenter: Board President Riley**

Consider approval of Resolution 15/16-49 Tie Vote in Governing Board Election with run-off election. The Chancellor recommends approval.

17. Consider Approval of Resolution 15/16-50 Candidate's Statement of Qualifications **Presenter: Board President Riley**

Consider approval of Resolution 15/16-50 Candidate's Statement of Qualifications for Elections. The Chancellor recommends approval.

18. Consider Addendum to Agreement with Dr. Annette Dambrosio to continue Services in Accreditation Support **Presenter: Chief of Staff Crawford**

Consider Approval of an addendum in the not-to-exceed amount of \$21,000 to the current contract with Dr. Dambrosio approved by the Board of Trustees on November 10, 2015. The addendum will cover remaining fiscal year 2015-16 costs associated with the coordination and preparation of the district accreditation report and assisting to ensure recommendations are being addressed, coordinating the district response and its concomitant alignment with the colleges, and writing final document. Total cost of agreement is now \$61,800. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: General Funds.**

19. Consider Addendum to the Independent Consultant Contract (ICC) with LA Jones & Associates to Continue Community Outreach Activities **Presenter: Chancellor Laguerre**

Consider approval of addendum to the Independent Consultant Contract (ICC) in the not-to-exceed amount of \$19,000 to the current contract of LaNiece Jones (LA Jones & Associates). The addendum will cover remaining fiscal year of 2015-16 costs associated with identifying and scheduling stakeholders for individual and group meetings to build and foster relationships to support the Peralta Community Colleges. Consultant will outreach to stakeholders throughout the PCCD service area including: Elected and Appointed officials; leaders from the Business, Faith, Education K-12 and Higher Education, Corporate, Labor, Environmental,

Technology and Non-Profit sectors to include youth and seniors. Total revised contract amount is not-to-exceed \$59,000. All board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

## **EDUCATIONAL AND STUDENT SERVICES**

20. Consider Approval of the Berkeley City College Master Plan, 5-Year Update (2016-2021) **Presenter: Interim President White**

Consider Approval of the Berkeley City College Master Plan, 5-Year Update (2016-2021), adopted by Berkeley City College April 2016, including revised BCC mission, vision and values. The Chancellor recommends approval.

21. Consider Approval of the College of Alameda Master Plan, 5-Year Update (2016-2021) **Presenter: President Blake**

Consider Approval of the College of Alameda Master Plan, 5-Year Update (2016-2021). The Chancellor recommends approval.

22. Consider Approval of the Laney College Master Plan, 5-Year Update (2016-2021) **Presenter: Interim President Stanley**

Consider Approval of the Laney College Master Plan, 5-Year Update (2016-2021). The Chancellor recommends approval.

23. Consider Approval of the Merritt College Master Plan, 5-Year Update (2016-2021) **Presenter: Interim President White**

Consider Approval of the Merritt College Master Plan, 5-Year Update (2016-2021). The Chancellor recommends approval.

24. Consider Approval of 2015-2016 Sabbaticals for College of Alameda, Berkeley City College, Laney College and Merritt College. **Presenter: Executive Vice Chancellor Webb**

Consider Approval of Sabbatical for all four campuses for one semester sabbatical leave for 2016-17.

### **College of Alameda:**

Robert Brem, Political Science	Fall 2016
Matthew Goldstein, Humanities	Spring 2017

### **Berkeley City College:**

Tom Moniz, English	Spring 2017
Laura Ruberto, Humanities	Spring 2017



27. Consider approval for Laney College to accept the Chancellor's Office Deputy Sector Navigator Grant for Advanced Manufacturing. **Presenter: Interim President Stanley**

Consider approval to receive a grant from the California Community College Chancellor's Office for the Deputy Sector Navigator grant for Advanced Manufacturing. The grant is for \$200,000 for the period of July 1, 2016 – June 30, 2017.

The Deputy Sector Navigator grant for Advanced Manufacturing is to be used to coordinate and collaborate regionally, and to develop effective sector partnerships with employers, regional consortium, community colleges, high schools, ROPs, Workforce Investment Boards (WIBS), and other regional organizations to ensure a skilled workforce in support of the regional economy and industry sector and to establish career pathways for the regional community into those economies. The Chancellor recommends approval. **Funding Source: California Community College Chancellor's Office – SB 1402 (Lieu), Economic and Workforce Development Program funding.**

28. Consider approval for College of Alameda to accept the Chancellor's Office Deputy Sector Navigator Grant for Global Trade and Logistics. **Presenter: President Blake**

Consider approval to receive a grant from the California Community College Chancellor's Office for the Deputy Sector Navigator grant for Global Trade and Logistics. The grant is for \$200,000 for the period of July 1, 2016 – June 30, 2017.

The Deputy Sector Navigator grant for Global Trade and Logistics is to be used to coordinate and collaborate regionally, and to develop effective sector partnerships with employers, regional consortium, community colleges, high schools, ROPs, Workforce Investment Boards (WIBS), and other regional organizations to ensure a skilled workforce in support of the regional economy and industry sector and to establish career pathways for the regional community into those economies. The Chancellor recommends approval. **Funding Source: California Community College Chancellor's Office – SB 1402 (Lieu), Economic and Workforce Development Program funding.**

29. Consider approval of Resolution 15/16-51 for suspension of services at the Laney Child Care Center on May 6, 2016. **Presenter: Executive Vice Chancellor Webb**

Consider approval of Resolution 15/16-51 for suspension of services at the Laney Child Care Center on May 6, 2016. The Laney Child Care Center was unable to offer services on Friday May 6, 2016 due to impassable roads caused by a visit from Hillary Clinton to La Escuelita School located directly across the street from the center. On the advice from the Early Education and Support Division we closed the center for the day. Whenever a contractor's days of operation are reduced for circumstances beyond the control of the center the contractor's governing board

must adopt a resolution that clearly and fully describes the nature of the closure. The Chancellor recommends approval.

30. Consider approval of an extension for an ICC for Kathleen Cavanagh **Presenter: President Blake**

Consider approval of an extension for an ICC for Kathleen Cavanagh. Kathleen Cavanagh is a part-time Independent Contractor (IC) in a Greeter position at the One Stop Career Center at the College of Alameda. She will run out of approved hours before the end of the fiscal year, which would cause reduction of hours and/or closures of the Resource Room. This request is to increase the contract by \$2,000 to continue to provide services, bringing the total contract amount to \$26,840. The Chancellor recommends approval. **Funding Source: Workforce Innovation and Opportunity Act (WIOA).**

31. Consider Approval of Course and Program Additions, Deactivations and Changes **Presenter: Executive Vice Chancellor Webb**

Included for approval are proposed curriculum actions as recommended by the Council for Instruction, Planning and Development (CIPD). The spreadsheet entitled "May 2016 CIPD Report" contains course and program additions, changes and deactivations as approved by the colleges' curriculum committees and CIPD. The Chancellor recommends approval.

32. Change Order for Independent Contractor Agreement for Georgia Piedmont Technical College, Co-Principal Investigator for Laney's National Science Foundation Center for Building Efficiency for a Sustainable Tomorrow (BEST Center) **Presenter: President Stanley**

Please consider approval of a change in the Scope of Work for Georgia Piedmont Technical College (GPTC) as Co-Principal Investigator (Co-PI) for the work of the National Science Foundation BEST Center, Building Efficiency for a Sustainable Tomorrow.

This revised scope of work will increase the GPTC sub-award by \$30,000 to cover additional costs for lab improvements at GPTC as well as additional technical assistance and planning time for Co-PI Lovell for BEST network colleges.

This will increase the total amount of this award to \$148,325 which covers activities from July 1, 2015 to June 30, 2016 as outlined in the BEST Center Scope of work document with Georgia Piedmont Technical College. The Chancellor recommends approval. **Funding Source: National Science Foundation Funding (Advanced Technological Education) categorical funds.**

33. Consider Approval of an Independent Contractor Agreement for Dr. Mark Martin for Project Management Services for the Deputy Sector Navigator (DSN) grant.  
**Presenter: Interim President Stanley**

Consider approval of an independent contractor agreement for Dr. Mark Martin (doing business as Design4X, Inc.) in an amount not to exceed \$172,000 (for services and business related expenses) to act as regional director for the State of California Chancellor's office Deputy Sector Navigator (DSN) grant for advanced manufacturing from 7/1/2016 – 6/30/2017.

The role of the DSN regional director is to coordinate and collaborate regionally among the twenty-eight (28) Bay Area community colleges, workforce organizations and industry within the advanced manufacturing sector. The DSN works to develop effective sector partnerships with employers, regional consortium, community colleges, high schools, ROPs, Workforce Development Boards, and other regional organizations to ensure a skilled workforce in support of the regional economy and industry sector and to establish career pathways.

All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: State of California Community College Chancellor's Office. The \$200,000 funding for the Deputy Sector Navigator is available through the SB 1402 (Lieu), Economic and Workforce Development Program funding.**

34. Consider Approval of an Independent Contractor Agreement for Matt Trocker for Project Support Services for the Deputy Sector Navigator (DSN) grant.  
**Presenter: Interim President Stanley**

Consider approval of an independent contractor agreement for Matt Trocker in an amount not to exceed \$48,000 (including business expenses) to act as project support for the State of California Chancellor's office Deputy Sector Navigator (DSN) grant for advanced manufacturing for the remainder of 2016 (July – December).

Laney College has previously been awarded a Deputy Sector Navigator (DSN) grant in Advanced Manufacturing from the Chancellor's Office. The DSN grant is to coordinate and collaborate regionally among the twenty-eight (28) Bay Area community colleges, workforce organizations and industry within the advanced manufacturing sector.

Mr. Trocker will assist with outreach to industry; career pathway development with middle schools, high schools, and community colleges around manufacturing and skilled trades; as well as coordination and other support services on this grant.

All Board recommended contracts are subject to negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: State of California Community College Chancellor's Office Deputy Sector Navigator**

**grant. The funding for this role is through the SB 1402 (Lieu), Economic and Workforce Development Program and SB858 (Education omnibus bill).**

35. Consider Approval of an Independent Contractor Agreement for Mark Williams for project management services for the Laney College Proposition 39 Clean Energy Workforce Program grant. **Presenter: Interim President Stanley**

The Independent Contractor Agreement for Mark Williams is an amount for the 2016-17 fiscal year not to exceed \$144,000. The time period for the contract is from July 1, 2016 to June 30, 2017. Williams will continue to provide comprehensive program management services for Laney's \$757,907 Proposition 39 funded grant from the State Chancellor's Office for the Bay Region Clean Energy Collaborative. All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: Laney College, grant from the California Community Colleges State Chancellor's Office.**

36. Consider Approval of an Independent Contractor Agreement for Danny Beesley (dba EcoVision Consulting) for services to be rendered pursuant to project management support for Laney's advanced Fabrication Laboratory. **Presenter: Interim President Stanley**

Consider approval of an independent contractor agreement for Danny Beesley (dba EcoVision Consulting) in an amount not to exceed \$50,000 to provide project management support for the Laney College's advanced Fabrication Laboratory. The contract will support effort for 12 months, from July 1, 2016 to June 30, 2017. All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: Categorical for PASS.**

37. Consider Approval of an ICC with The Unity Council **Presenter: President Ambriz-Galaviz**

The Unity Council will coordinate community-based intake and enrollment of 35 interested young adults, aged 18-24, into Merritt College's Bridge to Healthcare careers program operating summer 2016, and perform case management for the 35 students beginning Fall semester of 2016. Students who are eligible for Workforce Innovation and Opportunities Act (WIOA) workforce development services will also enroll in WIOA through The Unity Council. The Unity Council will utilize CalJobs as the data management system for reporting and analysis of participant population. All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: SF Foundation/BAWFC (Bridge to healthcare careers).**

38. Consider Approval of Contract between PCCD and the Oakland Workforce Development Board for Merritt College to serve as a Sector Access Point as part of Oakland's local workforce services delivery system. **Presenter: President Ambriz-Galaviz**

At their May 25, 2016 meeting, the Oakland Workforce Development Board (OWDB) approved a contract for services with Merritt College to serve as one of two Sector Access Points on behalf of the Board as part of their workforce services delivery system in Oakland. Merritt College applied for this contract in response to the Board's Request for Proposals process announced earlier this spring. Merritt intends to hire 1.5 Sector Access Point Career Coaches to connect Oakland residents who are eligible for services under the federal Workforce Innovation and Opportunity Act (WIOA) with relevant career training programs in one of OWDB's key industry sectors: healthcare and information communication technology. All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: Workforce Innovation and Opportunity Act (WIOA) and the City of Oakland.**

39. Consider Approval of Approval of Peralta Community College District's participation in the newly formed Northern Alameda Consortium for Adult Education (NACAE) Joint Powers Authority, including as fiscal agent for the JPA and as hiring agent for the JPA's Executive Director for FY 2016-17, and acceptance of funds from the NACE Adult Education Block Grant. **Presenter: Chancellor Laguerre**

In 2014, the Peralta Colleges joined with the K-12 school districts in the District's service area and their adult schools to form the North Alameda Consortium for Adult Education (NACAE). On May 19, 2016, the members of the Executive Cabinet of Directors (Executive Cabinet) of NACAE voted to form a Joint Powers Authority. The NACAE Executive Cabinet is comprised of the Peralta Chancellor, College Presidents, and Superintendents of Oakland, Berkeley, Alameda, Piedmont, and Albany Unified School Districts. The purpose of the NACAE JPA is to plan and implement adult education services together as a regional consortium, funded by Adult Education Block Grant funds from the State of California. It is anticipated that this funding and the Consortium will continue into the foreseeable future as described in AB 104 (2015).

The NACAE Executive Cabinet has asked that PCCD serve as the fiscal agent for the Consortium's AEBG funds beginning July 1, 2016. While the District serves as fiscal agent, the District's Vice-Chancellor, Finance and Administration, or his designee, will serve as the Treasurer-Auditor of the NACAE-JPAAs fiscal agent, the District will be managing funds of the NACAE JPA as well as receiving funds allocated to it from NACAE. The District will receive up to 5% in indirect costs for serving as the fiscal agent.

For the FY 2016-17 only, NACAE is also asking that PCCD serve as the employer of record of NACAE's Executive Director. Once the NACAE JPA is an established CalPERS employer, the Executive Director will become an employee of the JPA.

The District will be reimbursed all of the costs related to employing the Executive Director and a 5% indirect cost for this function.

The Chancellor recommends approval of the Memorandum of Understanding between the District and NACAE JPA to serve as the employer of record for the Executive Director.

40. Consider approval of Peralta Community College District to adopt a data sharing agreement with its K12 School District partners in the Northern Alameda Consortium for Adult Education (NACAE). **Presenter: Chancellor Laguerre**

On May 19, 2016, the members of the Executive Cabinet of the Northern Alameda Consortium for Adult Education (NACAE) voted to form a Joint Powers Authority for the purposes of planning and implementing adult education services together as a regional consortium, funded via \$7.6 million in Adult Education Block Grant funds from the State of California for the 2016-17 fiscal year. To support the implementation of the Consortium's work plan and to successfully track and report on the Consortium's progress in serving students and helping them transition successfully between educational segments, a data sharing agreement is necessary so that the NACAE members can align and review relevant student information.

41. Consider approval of the Alameda County Workforce Investment Board (ACWIB) One-Stop Career Centers contract with PCCD to operate the Alameda and Berkeley One Stop Career Centers. **Presenter: President Blake**

The One-Stop Career Center system operates under the guiding principles as mandated by the Workforce Innovation and Opportunity Act (WIOA), a 2015 legislative renewal and reformation of the federal workforce investment system. The reformed system is intended to be customer focused, to give residents access to the tools they need to manage their careers, and to match employers with skilled workers. The Chancellor recommends approval. **Funding Source: \$278,378 for Workforce Innovation and Opportunity Act (WIOA) Adult Services and \$437,920 for WIOA Dislocated Worker Services.**

42. Accept \$1,449,709 on behalf of Merritt College and \$1,489,400 on behalf of Laney College from the California Community College Chancellor's Office Basic Skills and Student Outcomes Program over a three-year period from July 1, 2016 to June 30, 2019. **Presenter: President Ambriz-Galaviz and Interim President Stanley**

Both Laney College and Merritt College have been awarded grants from the State Chancellor's Office based on their clear strategies for:

- Progressively increasing shares of students enrolled at the college who:
  - (a) Successfully complete a college-level English or mathematics course, or both, within a sequence of three or fewer courses after enrollment in a community college.

(b) Earn an industry-relevant college certificate or degree within two years.

- A significantly greater share of entering students who achieve the goals listed in (a) Above within a shorter time period than before the implementation of the plan.

These grant funds can be expended on a wide variety of activities including, but not limited to the following: Instructional redesign, program alignment with other higher education and secondary education partners, student support in instructional activities, faculty release time, professional development, summer stipends, acquisition of equipment and technology, and travel costs. The Chancellor recommends approval. **Funding Source: The California Community College Chancellor's Office is the source of funds.**

## FINANCIAL SERVICES

### 43. Review of Purchase Order Report **Presenter: Vice Chancellor Little**

The Purchase Order Report is being presented for review in accordance with Education Code Section 81656 which states, "All transactions entered into by the officer or employee (designated employees enumerated in AP 6330) shall be reviewed by the Board of Trustees every 60 days." This Purchase Order Report contains all orders issued from April 7, 2016 through May 27, 2016 which have been issued in accordance with applicable policies, procedures and laws by an authorized officer of the District. The Purchase Order Report is brought to the Board for informational purposes only.

### 44. Consider *Ratification* of the AP, Travel, and Consulting Contract Warrant Register **Presenter: Vice Chancellor Little**

Consider *ratification* of the AP, Travel, and Consulting Contract Warrant Register from April 7, 2016 through May 27, 2016. Recent AP, Travel and Consulting Contract warrant registers are brought to the Board for *ratification* purposes only. The Chancellor recommends *ratification*.

### 45. Consider Approval of Budget Transfer Report **Presenter: Vice Chancellor Little**

Consider approval of budget transfer report covering the period from April 7, 2016 through May 27, 2016. California Code of Regulations Section 58307 limits the District's expenditures to the amount appropriated for each major expenditure classification as approved by the Board of Trustees through the adoption of the District's annual budget or as amended by subsequent budget transfers or revisions. Due to this statutory control language, budget transfers that move budget authority between major object codes or classifications must be approved by the Board of Trustees. The budget transfers presented are requests originating from the Colleges' or District's departments during the ordinary course of

operations and do not significantly alter the final budget that was approved by the Board of Trustees on September 8, 2015. The Chancellor recommends approval.

46. Consider Approval of the Peralta Community College District 2016-17 Tentative Budget **Presenter: Vice Chancellor Little**

Vice Chancellor for Finance and Administration Ron Little will present the 2016-17 Tentative Budget for consideration and approval.

47. Consider Approval of Education Protection Account (EPA) Funding and Expenditures from Proposition 30 **Presenter: Vice Chancellor Little**

Proposition 30, The Schools and Local Public Safety Protection Act, passed in November 2012. This proposition temporarily raises the sales and use tax by 0.25% for four years and raises the income tax rate for high income earners for seven years to provide continuing funding for local school districts and community colleges. In fact, the sales tax increase sunsets December 31, 2016. The Chancellor's Office has indicated that community colleges will be 'held harmless' of this fact (revenue reductions) in the next fiscal year.

The Educational Protection Account (EPA) is created in the General Fund to receive and disburse these temporary tax revenues. Peralta Colleges' EPA funds for 2016-17 are estimated at \$16,501,683. All EPA funds will be expended on instructional salaries and benefits. The EPA funds are not additional funds but rather a component of computational revenue for the general fund. The Chancellor recommends approval.

48. Consider Approval of 2016-17 Appropriations Limit (GANN LIMIT) **Presenter: Vice Chancellor Little**

Staff seeks the Board of Trustees approval of the 2016-17 Appropriations Limit (Gann Limit). Article XIII B of the State Constitution, as approved by the voters in November 1979, requires the establishment of an appropriation limit on "proceeds of taxes" revenues for public agencies including community college districts. As part of the development of the Tentative Budget, the Gann Limit worksheet is required to be completed and approved by the Board of Trustees in accordance with Government Code Section 7910. The Chancellor recommends approval.

49. Consider Approval to Submit 2018-2022 Five Year Construction Plan to State Chancellor's Office **Presenter: Vice Chancellor Little**

In accordance with the provisions of Section 81820 of the California Education Code, each year community college districts are required to submit a Five-Year Construction Plan to the Chancellor of the California Community Colleges. The five-year plan communicates to the State Chancellor's Office and other State agencies the anticipated capital outlay needs of a district for the next five years. The capital outlay needs are based on current enrollment projections and instructional staff. This information combined with actual space utilization data and

the development of the District's load-capacity ratios measures a college's space utilization in certain areas. The load-capacity ratio is one factor that is used when considering allocating State funding for capital projects. The 2018-2022 Five-Year Construction Plan is due to the California Community Colleges Chancellor's Office annually by July 1<sup>st</sup>.

A component of the five-year plan is the project priority list for the five-year period. The project priority list is presented to the Board of Trustees for review and approval each year each year. The priority list includes facilities needs of the District based the direction outlined in Educational Master Plans and needed facilities to support the educational services regardless of whether State funding will be requested.

All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

50. Consider Approval of Resolution Authorizing the Additional Refunding of Outstanding District General Obligation Bonds **Presenter: Vice Chancellor Little**

Consider Approval of Resolution Authorizing the Refunding of Outstanding District General Obligation Bonds. Presenter: Vice Chancellor Little. Consider approval of resolution no. 15/16-46 authorizing the refunding of outstanding general obligation bonds in the not-to-exceed amount of \$155,000,000 that will result in savings to district taxpayers. Due to historically low interest rates, the District has an opportunity to refund some of the outstanding bonds sold as part of Measure A. Estimated savings to taxpayers are estimated at \$13.4 million dollars or 11.8% of the bonds to be refunded. A common benchmark used to evaluate if a district should refund is if the present value of the savings to the taxpayers would be greater than 3%.

51. Consider Approval of Fund 72, Resolution No. 15-16/47 **Presenter: Vice Chancellor Little**

Consider Approval of Fund 72, Resolution No. 15/16-47 Request to establish Fund 72, Peralta Student Representation Fee Trust Fund, for the purpose of recording revenues, expenditures, and other financial transactions directly related to Student Representation Fees. The establishment of this fund is consistent with Education Code 76063 and the California Community Colleges Budget and Accounting Manual. The Chancellor recommends approval. **Funding source: Not applicable.**

52. Ratification of Contract for Electrical and Data Work associated with HR Office Reconfiguration **Presenter: Vice Chancellor Little**

Staff seeks ratification of contract with Megalectric Electrical Service in the amount of \$10,000 to revise power and data outlet configurations in the HR/Benefits Office in support of additional workstations /cubicles. Changes in overall layout of furniture is necessary to improve efficiency and effectiveness of service delivery.

All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding source: Measure A.**

53. Approval of Contract for Emergency Repairs at Laney College Student Center Kitchen **Presenter: Vice Chancellor Little**

Staff seeks approval to enter into an agreement with W.E. Lyons Construction Company, in the not-to-exceed amount of \$405,000 for emergency repairs to the Laney College Student Center kitchen. Repairs are necessary to address health code violations identified by the Alameda County Health Care Services Agency during an on-site evaluation of the Laney College Student Center Kitchen facilities in February 2016. The District hired the Architectural firm Byrens Kim Design Works to prepare plans and specifications for the work necessary to correct all code concerns.

Closure of the facility due to health code violations would discontinue the Culinary Arts teaching program at the college as well as preventing food services to the campus and impact an important revenue source. The emergency work will take place this summer with an anticipated completion date of mid-August, in time for the scheduled fall semester classes. All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding source: Measure A.**

54. Approval for Merritt College Signage Design Services **Presenter: Vice Chancellor Little**

Staff seeks approval to enter into an agreement with the GNU Group for the Merritt College Signage Design Services (RFP 15-16/26) in a not-to-exceed amount of \$36,817. Based on a best-value methodology, approval is requested for the GNU Group to be awarded the contract because they received the highest evaluative score. The GNU Group will provide full design, estimating and construction administration services for improvements on two existing parking lots located at two different campuses, Laney College and Merritt College. The Chancellor recommends approval. **Funding source: Measure A.**

55. Approval of Contract for Laney College Welding Shop Repairs **Presenter: Vice Chancellor Little**

Staff seeks approval to enter into an agreement with Ashron Construction and Restoration in the not to exceed amount of \$68,438. Ashron Construction will perform work per construction documents prepared by YHLA Architects. Repairs in the Laney College Welding Shop are necessary to provide safe and adequate ventilation of welding fumes in the Welding Lab Booths. All construction work will conform to the California Building Standards Code, Title 24. The construction scope of work includes, but is not limited to: the modification of 38 welding lab booth exhaust arm systems; replacing 38 exhaust arm tensioners, 2 full extractor arms, and 2 tension retainer brackets.

A formal request for bids (Bid No. 15-16/28) was conducted for this project, and a mandatory pre-bid conference and site visit occurred on May 10, 2016. Only one contractor attended the pre-bid meeting and one bid was subsequently received. Given the urgency of the project, staff recommends approval. All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding source: Measure A.**

56. Approval of Contract Extension for Kitchell CEM **Presenter: Vice Chancellor Little**

Staff seeks approval for Amendment No. 2 to the Original Agreement with KITCHELL CEM for an Extension of Construction Management Services until August 31, 2016 on the Merritt College Barbara Lee Center for Science and Allied Health, in the amount not-to-exceed \$33,750. KITCHELL CEM has been the District's Construction Manager on the Barbara Lee Center project for the last several years. Staff recommends the extension of KITCHELL's existing construction management services contract in order to provide management for supplemental facility needs at the Barbara Lee Center as well as management for the upgrade of campus Wayfinding Signage required due to the addition of the new Barbara Lee Center on campus. All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding source: Measure A.**

57. Consider Approval of Measure A Budget Appropriation and Transfer for FPPs (No.91) **Presenter: Vice Chancellor Little**

Measure A Budget Transfer #91 is required to move funds for the FPPs (Final Project Proposals) to be submitted to the State Chancellor's office for additional funding for College of Alameda, Laney College, and Merritt College. The transfer is moving funds from: College of Alameda Contingency (Unallocated Funds) to College of Alameda Auto Technology Project; from Laney Building Modernization to Laney Theater Project, and from Merritt Unallocated Funds to Merritt Horticulture Project. These transfers are necessary to update State FPPs to add college specific projects to the state funding list for consideration.

**HUMAN RESOURCES****58. Consider Approval of Short-Term Assignments - Hiring of Non-Academic Short-Term Employees Presenter: Vice Chancellor Largent**

Pursuant to California Education Code Section 88003, the below list contains the name, date of hire, assignment end date, position title, and site location of candidates recommended for short-term assignments in non-academic classified positions. Each candidate's assignment will not exceed the position title into which the candidate is assigned.

<b>Last Name</b>	<b>First Name</b>	<b>Date of Hire</b>	<b>End Date</b>	<b>Position Title</b>	<b>Site</b>
Ali	Wafa	7/4/16	12/2/16	Senior Clerical Assistant	L
Apodaca	Carmen	8/15/16	12/16/16	Inst Asst IV/DSPS	L
Avant	Lisa	6/15/16	6/30/16	Clerical Assistant II	A
Avant	Lisa	7/1/16	6/30/17	Clerical Assistant II	A
Barry	Jenna	7/1/16	6/30/17	Interpreter I	All
Blue	Noelle	7/5/16	10/28/16	Staff Asst/Admin (General)	L
Boissiere	Sheiba	7/4/16	11/29/16	Senior Clerical Assistant	M
Brazinskaite	Ruta	7/1/16	12/23/16	Staff Asst/Admin (General)	B
Brown	Kevin	7/1/16	8/31/16	Staff Asst/Veteran Affairs	L
Bruni	Michael	7/5/16	6/30/17	Science Lab Tech/Physical Sc	M
Cael	Kim	6/15/16	6/30/16	Inst Asst I/DSPS	L
Cael	Kim	7/6/16	7/29/16	Inst Asst I/DSPS	L
Carbajal	Irma	7/1/16	5/26/17	Library Technician II	L
Cardenas	Elizabeth	7/5/16	12/2/16	Senior Clerical Assistant	L
Castro	Steven	7/1/16	6/30/17	Inst Asst/Multimedia	B
Cerda	Alejandra	7/18/16	10/20/16	Staff Asst/Admin (Grants)	M
Cha	Joseph	7/1/16	7/29/16	Inst Asst IV/DSPS	L
Chambers	Michael	7/5/16	8/31/16	Financial Aid Specialist	L
Chen	Qingxiu	8/15/16	11/11/16	Senior Clerical Assistant	L
Crawford	Christiane	7/1/16	6/30/17	Interpreter I	All
Davaasuren	Darkhijav	7/4/16	12/2/16	Senior Clerical Assistant	L
Edwards	Timicia	7/1/16	6/30/17	Staff Asst/Student Services	L
Evans	Kevin	7/1/16	6/30/17	Inst Asst/Physical Education	L
Evans	Sybil	7/5/16	11/4/16	Clerical Assistant II	L
Fatoorehchi	Robabeh	7/1/16	6/30/17	Staff Svcs Spec/Fiscal	L
Felts	Patricia	6/15/16	6/30/16	Staff Asst/VC Ed Services	D
Felts	Patricia	7/1/16	6/30/17	Staff Asst/VC Ed Services	D
Flores	Hannah	7/1/16	6/30/17	Inst Asst II/DSPS	A
Frahm	Casey	7/5/16	10/7/16	Senior Clerical Assistant	L
Freed	Nancy	8/18/16	5/26/17	Inst Asst IV/DSPS	A
Frost	Robert	7/1/16	6/30/17	Staff Asst/Employee Relations	D
Gan	Sungmin	6/20/16	6/30/16	Lifeguard	L
Gan	Sungmin	7/1/16	6/30/17	Lifeguard	L
Garcia	Brendan	6/15/16	6/30/16	Admissions & Records Clerk	D
Garcia	Brendan	7/1/16	6/30/17	Admissions & Records Clerk	D

Gatmaitan	Christopher	7/1/16	12/21/16	Graphic Design Specialist	D
Gerber	Elaine	8/18/16	5/26/17	Inst Asst IV/DSPS	A
Gilbert	Monetta	7/5/16	10/5/16	Staff Asst/CalWORKs	A
Hall	Curtis	6/15/16	6/30/16	Food Services Worker	L
Harness	Sonja	7/5/16	10/7/16	Senior Clerical Assistant	L
Hasse	Geraldine	8/18/16	5/26/17	Inst Asst I/DSPS	A
He	Jiayu	7/5/16	10/5/16	Clerical Assistant II	A
Hensley	Kristina	7/1/16	6/30/17	Senior Clerical Assistant	B
Hsieh	Paula	7/1/16	12/23/16	Staff Asst/Admin (Instruction)	B
Jones	Myeisha	7/1/16	12/31/16	Staff Asst/Admin (Instruction)	M
Kirkeby	Kathleen	7/1/16	6/30/17	Lifeguard	L
Knight	Jacinda	7/1/16	6/30/17	Inst Asst/Cosmetology	L
Kristiansen-Kayser	Kristen	7/1/16	6/30/17	Program Spec/Student Act	B
Laiche	Nacira	7/1/16	6/30/17	Inst Asst/Biotechnology	B
Lane	Hope	7/1/16	6/30/17	Staff Asst/Student Services	L
Laniohan	Aurora	7/1/16	6/30/17	Inst Asst IV/DSPS	A
Lewis	Azul	7/1/16	6/30/17	Inst Asst/Biotechnology	B
Lippincott	Daniel	7/1/16	6/30/17	Inst Asst/Multimedia	B
Livsey	Andrew	8/15/16	12/16/16	Inst Asst IV/DSPS	L
Lyons	Taylor	7/1/16	6/30/17	Duplicating Services Tech	L
Marquez	Anel	7/1/16	6/30/17	Science Lab Tech/Biological	B
Marshall	Amy	7/1/16	6/30/17	Supv, Admin & Bus Suppt Svc	L
Martinez	Querida	6/15/16	6/30/16	Inst Asst I/DSPS	L
Martinez	Querida	7/1/16	6/30/17	Inst Asst I/DSPS	L
McCarthy	Edward	6/20/16	6/30/16	Lifeguard	L
McCarthy	Edward	7/1/16	6/30/17	Lifeguard	L
McGriff	Traci	7/1/16	6/30/17	Staff Asst/Student Services	L
McKee	Claire	7/1/16	6/30/17	Lifeguard	L
Meier	Philip	7/1/16	6/30/17	Inst Asst/Multimedia	B
Molex	Carol	6/15/16	6/30/16	Clerical Assistant II	A
Moon	Black	7/1/16	6/30/17	Inst Asst/Photography	L
Moser	Isabel	7/1/16	8/23/16	Lifeguard	L
Moser	Anneke	7/1/16	6/30/17	Lifeguard	L
Nabeta	Dale	7/1/16	6/1/17	Staff Asst/Admin (General)	L
Nguyen Le	Phat	7/1/16	6/30/17	Staff Asst/President's Office	A
Olbekson	Kathleen	7/1/16	10/7/16	Senior Clerical Assistant	M
Okundaye	Osafran	7/5/16	10/5/16	Facilities Project Coordinator	D
Pace	Glenn	7/1/16	6/30/17	Principal Clerk	L
Pinilla	Maria	7/1/16	12//12/16	Clerical Assistant II	A
Pitts	Renita	7/1/16	7/29/16	Inst Asst III/DSPS	L
Quigley	Rebecca	7/1/16	6/30/17	Interpreter, Fully Certified	All
Quizhpe	Birhon	7/1/16	10/27/16	Clerical Assistant II	M
Ramirez	Jorge	7/1/16	12/5/16	Student Employment Specialist	M
Redd	Cameron	7/1/16	6/30/17	Lifeguard	L
Roque Chaves	Marisol	7/1/16	12/31/16	Senior Clerical Assistant	M
Ruckman	Joann	7/1/16	6/30/17	Inst Asst/Multimedia	B
Sandhu	Sara	7/1/16	7/13/16	Project Manager	M
Sebhatu	Adonay	7/1/16	9/30/16	Help Desk Spt Tech I (Trainee)	D

Scott	Christopher	7/1/16	12/16/16	Staff Asst/Student Services	B
Shephard	Rebecca	7/1/16	6/30/17	Interpreter II	All
Spencer Vacca	Laura	7/1/16	6/30/17	Inst Asst IV/DSPS	A
Szabo	David	7/1/16	6/30/17	Lifeguard	L
Taplin	Terry	6/20/16	6/30/16	Inst Asst/English	B
Taplin	Terry	7/1/16	7/28/16	Inst Asst/English	B
Thi	Chin Tien	7/1/16	6/30/17	Inst Asst/Biotechnology	B
Tran	Simon	6/15/16	6/30/16	Inst Asst III/DSPS	L
Tran	Simon	7/1/16	6/30/17	Inst Asst III/DSPS	L
Tran	Thao	7/1/16	10/7/16	Senior Clerical Assistant	L
Tran	Vy	8/18/16	5/26/17	Inst Asst II/DSPS	A
Truong	Quyen	6/15/16	6/30/16	Clerical Assistant II	L
Truong	Quyen	7/1/16	8/31/16	Clerical Assistant II	L
Tsehai	Wessenyesh	7/1/16	9/30/16	Staff Asst/Admin (General)	D
Tucker	Leonora	7/1/16	6/30/17	Clerical Assistant (Confidential)	D
Tumba Longo	Alain	7/1/16	6/30/17	Principal Clerk	L
VanBuhler	Belinda	7/1/16	6/30/17	Inst Asst IV/DSPS	A
Van Valkenburgh	KeZhong	6/15/16	6/30/16	Staff Asst/Admin (General)	L
Vasquez	Yesenia	7/1/16	6/30/17	Lifeguard	L
Vierra	Jeremiah	6/20/16	6/30/16	Interpreter, Fully Certified	All
Vierra	Jeremiah	7/1/16	6/30/17	Interpreter, Fully Certified	All
Vilchis-Lent	Leticia	7/1/16	6/30/17	Account Clerk II	L
Walker	Latrice	7/1/16	6/30/17	Duplicating Services Tech	L
Wilkes	Deborah	7/5/16	10/7/16	Senior Clerical Assistant	L
Willis-Henry	Rachel	7/5/16	10/25/16	Staff Asst/Calworks	M
Wright	Wanda	7/1/16	6/30/17	Inst Asst IV/DSPS	A
Yang	Yong	7/1/16	6/30/17	International Studt Suppt Spec	D
Zepel	Janet	7/1/16	12/31/16	Staff Asst/Admin (Instruction)	M

*“The District has complied with the applicable provisions of the Education Code”*

59. Consider approval of the District’s Equal Employment Opportunity (EEO) Plan for 2016-2019 and Board Approval/ Certification of the Equal Employment Opportunity Fund *Multiple Method* Allocation Model Certification Form. **Presenter: Vice Chancellor Largent**

In support of equal employment opportunities and the diversification of the workforce, Title 5 requires each community college to develop an Equal Employment Opportunity (EEO) Plan. Each plan must include a policy statement, information on training and notification requirements, complaint procedures, an analysis of the workforce, and measures to address equal employment opportunity. The District’s EEO Plan was developed and supported by constituent groups through the shared governance process, including the EEO Advisory Committee, the Policy and Budget and Planning Council and the Chancellor’s Cabinet. All community college districts are required to submit their Plan and Certification Form to the State Chancellor’s Office by June 1, 2016. However, in recognition of the fact that the Board for many districts will meet throughout the month of June to approve the Plan, the State Chancellor’s Office has authorized

districts to indicate, with the June 1<sup>st</sup> Plan submission, the date the Board will approve the Plan.

The Chancellor recommends approval of the EEO Plan and Certification Form for submission to the State Chancellor's Office.

60. Consider approval of the District's 2016-2017 PCCD Holiday Schedule.  
**Presenter: Vice Chancellor Largent**

Consider approval of the 2016-2017 PCCD Holiday Schedule. The Chancellor recommends approval.

## **FACILITIES**

61. Consider Approval of a Deductive Change Order No. 1 and Resolution 15/16-45, Acceptance of Completed Work and Release of 5% Retention for the Laney College Fire Suppression Hoods Project (Bid No. 15-16/15, Stevenson Mechanical Inc. **Presenter: Vice Chancellor Ikharo.**

Approval is requested for a deductive Change Order No. 1 (\$16,753.50) and to release the 5% retention and accept Laney College Fire Suppression Hoods Project (Bid No. 15-16/15) as complete. A contract was awarded to Stevenson Mechanical Inc., in the amount of \$223,475 at the February 23, 2016, Board meeting for this project. The deductive Change Order No. 1 resulted because a project material allowance for unforeseen conditions was not needed for the project. Therefore, the actual contract amount is \$206,721.50 and the 5% retention payment is \$10,336.01 for the project.

Original Contract Amount	\$223,475.00
Deductive Change Order #1	(\$16,753.50)
Actual Contract Amount	\$206,721.50
5% if the Actual Contract Amount	\$10,336.01

The project is now complete and staff recommends acceptance of the project and release of the 5% retention. The Notice to Proceed was issued to the contractor on January 7, 2016, with a substantial completion date of February 18, 2016, and final complete date of February 20, 2016. **Funding Source: Measure A.**

62. Consider Approval of an Emergency Service Contract to Replace the Existing Domestic Hot Water Generator at Laney College, R.F. McDonald. **Presenter: Vice Chancellor Ikharo.**

Approval is requested of the emergency service contract with R.F. McDonald to replace the existing domestic hot water generator at Laney College, in the amount not-to-exceed \$26,280. An urgent action was taken to replace the existing domestic hot water generator that exceeded its useful life. This replacement was needed to restore domestic hot water in Building "E" at Laney College so that public instructions can take place in Cosmetology, Culinary Science, Athletics, and all restroom fixtures to help ensure proper hygiene is used.

The contractor's scope of work included:

- Disconnection of existing utilities, removal, and disposal of the existing boiler;
- Installation of the new Raypak Hi Delta Type H Model 752B – 750,000 BTU non-condensing boiler; and
- Re-connection of all required utilities to the new boilers.

Board approval is required because the total contract amount exceeds the \$25,000 threshold for contracted services. Board contract approval is subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: General Fund.**

63. Consider Approval to Purchase Playground Equipment for the Merritt College Child Care Center from KOMPAN Inc. through a Piggyback Compliant Contract. **Presenter: Vice Chancellor Ikharo.**

Approval is requested to purchase playground equipment for the Merritt College Child Care Center from KOMPAN Inc. through the U.S. Communities Government Purchasing Alliance Agreement (TIN Number: 941590799), in the amount not-to-exceed \$76,592. The District is registered with the U.S. Communities Government Purchasing Alliance, which allows the District and any or all public agencies, public and private school districts, public and private colleges or universities Nationwide, or the Foundation, (collectively, "Participating Public or Private Agencies") to purchase Products at prices stated in the awarded contract to the lead public agency. As permitted under this agreement, the District, without advertising bids, will purchase furniture and equipment utilizing this piggyback-able procurement for playground equipment at the Merritt Child Care Center.

This purchase consists of new swings, water and sand workstation, spinner bowls, new benches, and a play tower complex. The quote includes site preparation, layout, and installation. The purchase of these specific items from KOMPAN is at a discounted price due to the previously established public agency agreement with U.S. Communities Government Purchasing Alliance. The Chancellor recommends approval. **Funding Source: Child Care Center Reserved Funds.**

## **ACTION ITEMS**

The Action Calendar lists non-routine items that the Board of Trustees may wish to discuss and/or debate. The list below may be supplemented by items removed from the Consent Calendar. The Board may move to the Action Calendar items with public speakers, and Board-sponsored Resolutions. The Board will hear public comments prior to taking any action on these items.

## **ANNOUNCEMENTS**

## **ADJOURNMENT**

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours prior to the meeting to the Board Clerk, Chancellor's Office, 333 East 8<sup>th</sup> Street, Oakland, CA, (510) 466-7203, [bmartinez@peralta.edu](mailto:bmartinez@peralta.edu) at least 48 hours prior to the meeting.