

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of June 14, 2016

ITEM TITLE: *(Please define the subject; e.g., change order – Berkeley City College)*

Consider Addendum to Agreement with Dr. Annette Dambrosio to continue Services in Accreditation Support

SPECIFIC BOARD ACTION REQUESTED:

ITEM SUMMARY: *(PLEASE DISCUSS THIS ITEM. IF A VENDOR IS INVOLVED, PLEASE INCLUDE THE COMPANY NAME AS WELL AS THE INDIVIDUAL.)*

Consider Approval of an addendum in the no-to-exceed amount of \$21,000 to the current contract with Dr. Dambrosio approved by the Board of Trustees on November 10, 2015. The addendum will cover remaining fiscal year 2015-16 costs associated with the coordination and preparation of the district accreditation report and assisting to ensure recommendations are being addressed, coordinating the district response and its concomitant alignment with the colleges, and writing final document. Total cost of agreement is now \$61,800. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

GENERAL FUNDS

BACKGROUND/ANALYSIS:

The district received eight recommendations from the accreditation commission, which in turn affects the accreditation of the colleges. While the district staff are addressing, and in some cases resolving these recommendations, the accreditation consultant will ensure that a comprehensive and cohesive plan is prepared. She will ensure that colleges and the district work together to resolve issues of common concerns and plans are in place to address all the recommendations.

DELIVERABLES AND SCOPE OF WORK:

- Meet with senior leadership (district) to determine steps taken and identify gaps in plans

- Meet with governance leaders and others for additional perspectives

- Create communication plan to elucidate progress toward meeting accreditation standards, document modifications in strategy and schedule, updates on milestones reached or challenges

- Develop timeline and proposed discussion areas for shared governance groups

- Create a checklist of current documentation (updated) that includes timelines and process for discussion and resolution, frequent communication including website updates

- Draft the report to be submitted to ACCJC in October 2016.

ANTICIPATED COMPLETION DATE: JUNE 30, 2016

ALTERNATIVES/OPTIONS:

EVALUATION AND RECOMMENDED ACTION:

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ NO X

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (VICE CHANCELLOR)

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Yashica Crawford, Chief of Staff
[Enter Here - Your Name and Title of Individual]

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Jowel Laguerre, Chancellor
[Enter Here - Name of College President, (if originating from a college) or Vice-Chancellor (if originating from the District)]

FINANCE DEPARTMENT REVIEW

X Finance review required _____ Finance review *not* required

If Finance review is required, determination is: X Approved _____ Not Approved

If not approved, please give reason: _____

Signature: Ron Little
Ron Little, Vice Chancellor, Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required

Legal review *not* required

If Legal review is required, determination is:

Approved

Not Approved

Signature: Nitasha Sawhney
Nitasha Sawhney, Acting General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda

Not Approved, but Place on Agenda

Signature: *Dr. Jowel C. Laguerre*
Dr. Jowel C. Laguerre, Chancellor