

**PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of June 14, 2016**

ITEM TITLE: *(Please define the subject; e.g., change order – Berkeley City College)*

SPECIFIC BOARD ACTION REQUESTED: Consider Addendum to the Independent Consultant Contract (ICC) with LA Jones & Associates to Continue Community Outreach Activities

ITEM SUMMARY: *(PLEASE DISCUSS THIS ITEM. IF A VENDOR IS INVOLVED, PLEASE INCLUDE THE COMPANY NAME AS WELL AS THE INDIVIDUAL.)*

Consider approval of addendum to the Independent Consultant Contract (ICC) for an additional amount of \$19,000 to the current contract of LaNiece Jones (LA Jones & Associates). The addendum will cover remaining fiscal year of 2015-16 costs associated with identifying and scheduling stakeholders for individual and group meetings to build and foster relationships to support the Peralta Community Colleges. Consultant will outreach to stakeholders throughout the PCCD service area including: Elected and Appointed officials; leaders from the Business, Faith, Education K-12 and Higher Education, Corporate, Labor, Environmental, Technology and Non-Profit sectors to include youth and seniors. Total revised contract amount is not-to-exceed \$59,000. All board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

Presenter: Chancellor Laguerre

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

GENERAL FUNDS/CHANCELLOR'S OFFICE – INDEPENDENT CONTRACTORS/CONSULTANTS

BACKGROUND/ANALYSIS:

Retainer / Fees: Consultant (Jones) to invoice PCCD monthly for services at the rate of \$75 per hour, not to exceed \$59,000 for services performed between January 2016 and June 30, 2016. The scope of work will include:

Community Engagement Meetings: Continue to identify and schedule with Peralta Community College District (PCCD) stakeholders for individual and group meetings to build and foster relationships and for the purpose of sponsorship development leads for 2016 Chancellor's Inauguration events.

ANTICIPATED COMPLETION DATE: JUNE 30, 2016

ALTERNATIVES/OPTIONS:

EVALUATION AND RECOMMENDED ACTION:

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (VICE CHANCELLOR)

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Yashica Crawford, Chief of Staff

[Enter Here - Your Name and Title of Individual]

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Jowel Laquerre, Chancellor

[Enter Here - Name of College President, (if originating from a college) or Vice-Chancellor (if originating from the District)]

FINANCE DEPARTMENT REVIEW

_____ Finance review required X Finance review *not* required

If Finance review is required, determination is: _____ Approved _____ Not Approved

If not approved, please give reason: _____

Signature: _____

Ron Little, Vice Chancellor, Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

X Legal review required _____ Legal review *not* required

If Legal review is required, determination is: X Approved _____ Not Approved

Signature: Nitasha Sawhney

Nitasha Sawhney, Acting General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda

Not Approved, but Place on Agenda

Signature: Dr. Jowel C. Laguerre
Dr. Jowel C. Laguerre, Chancellor