

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of June 14, 2016

ITEM TITLE:

PCCD to serve as fiscal agent for Northern Alameda Consortium for Adult Education (NACAE) Joint Powers Authority and accept funds from the Adult Education Block Grant.

SPECIFIC BOARD ACTION REQUESTED:

Approval of the Peralta Community College District serving as the fiscal agent and temporary employer of record for the newly formed Northern Alameda Consortium for Adult Education (NACAE) Joint Powers Authority and acceptance of funds to cover employee costs, operating costs, as well as the four Peralta Colleges' allocations of \$150,000 each from NACAE's FY 2016-17 Adult Education Block Grant.

ITEM SUMMARY:

On May 19, 2016, the members of the Executive Cabinet of the Northern Alameda Consortium for Adult Education (NACAE) voted to form a Joint Powers Authority for the purposes of planning and implementing adult education services together as a regional consortium, funded via \$7.6 million in Adult Education Block Grant funds from the State of California for the 2016-17 fiscal year. It is anticipated that this funding and the Consortium will continue the foreseeable future as delineated in AB 104 (2015). The NACAE Executive Cabinet is comprised of the Peralta Chancellor, College Presidents, and Superintendents of Oakland, Berkeley, Alameda, Piedmont, and Albany Unified School Districts.

The NACAE Executive Cabinet has asked that PCCD serve as the fiscal agent for the Consortium's AEBG funds beginning July 1, 2016. For the FY 2016-17 only, they are also asking that PCCD serve as the employer of record of the Consortium's Executive Director. Once the NACAE JPA is an established CalPERS employer, the Executive Director will be an employee of the JPA. Peralta will be managing funds as well as receiving funds from the JPA. The funds to be received include: funds to cover the cost of the JPA Executive Director (\$187,789 approximately); funds to cover JPA operating costs and fiscal administration costs (\$215,000 approximately); as well as \$150,000 for each of the Peralta Colleges. All funds come from the Adult Education Block Grant and the Chancellor's Office.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

The State of California, via the California Community College Chancellor's Office, is the source of funds for the Adult Education Block Grant, as defined by AB 104, adopted as law in 2015.

Peralta District Office will be impacted by the responsibility of serving as the fiscal agent for NACAE's AEBG funds. The Consortium's adopted FY 2016-17 budget allocates sufficient funds for an Executive Director who will be housed at the Peralta District Office, as well as funds to defray the legal and administrative costs borne by other

District Office departments in helping to administer the funds. These are detailed in the Addendum to the Joint Powers Authority Agreement attached.

BACKGROUND/ANALYSIS:

In 2014, the California State Legislature passed AB 86 and allocated funds to each of the newly formed Adult Education regions in California – defined as a Community College region – for the purpose of planning for the improvement and increase in educational services to adults. As a result, the Peralta Colleges joined with our service area K12 school districts and their adult schools to form the North Alameda Consortium for Adult Education ([NACAE](#)). In March 2015, NACAE submitted a [Regional Comprehensive Plan](#) for improving adult education in the Peralta region. The State approved this plan shortly thereafter.

On July 1, 2015 AB 104 created the Adult Education Block Grant program and the State allocated \$500 million statewide for the program. In October 2015, the State allocated a total of \$7.5 million to the Peralta region for the delivery of adult education services. \$4.9 million of these funds are direct “maintenance of effort” allocations to the existing Adult Schools in Alameda, Berkeley, Oakland and Piedmont. The remaining \$2.6 million funds were allocated to implement our Regional Comprehensive Plan. Considerable progress was made in this regard and a report detailing our progress and next year’s work plan will be available in late summer, 2016.

In October 2016, the State allocated \$7.6 million to NACAE for the delivery of adult education services. All of the reports documenting the Consortium’s services, expenditures, and progress implementing its annual plan can be found [here](#).

DELIVERABLES AND SCOPE OF WORK:

The deliverables and scope of work for NACAE are in its State-approved Regional Comprehensive Plan as well as its related working documents and the minutes of the NACAE Executive Cabinet can be found [here](#).

ANTICIPATED COMPLETION DATE: The funds are to be expended in the 2016-17 fiscal year.

ALTERNATIVES/OPTIONS: The District must participate in its Adult Education Consortium in order to receive other funds (Apportionment, Perkins, Calworks, per AB 104).

EVALUATION AND RECOMMENDED ACTION:

Approve of the Peralta Community College District serving as the fiscal agent and temporary employer of record for the newly formed Northern Alameda Consortium for Adult Education (NACAE) Joint Powers Authority and accept funds to cover employee costs, operating costs, as well as the four Peralta Colleges’ allocations of \$150,000 each from NACAE’s FY 2016-17 Adult Education Block Grant.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES NO

COMMENTS: The Finance & Administration department will be impacted but staff will be hired to assist in filling

the obligations of Peralta CCD serving as the fiscal agent for NACAE.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (CHIEF OF STAFF)

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: *Karen Engel* Date: 6-1-16
[Dr. Karen Engel, Director of Economic & Workforce Development]

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: *Presenter/Approver Signature Here in Script* Date: _____
[Chief of Staff, Dr. Yashica Crawford]

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: *Ron Little*
Ronald Little, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: *Nitasha Sawhney*
Nitasha Sawhney, Acting General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: Jowel C. Laguerre

Jowel C. Laguerre, Ph.D.