

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of June 14, 2016

ITEM TITLE:

Consider Approval of Amendment No. 2 to the Original Agreement with KITCHELL CEM for an Extension of Construction Management Services on the Merritt College Barbara Lee Center for Science and Allied Health.

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested for Amendment No. 2 to the Original Agreement with KITCHELL CEM for an Extension of Construction Management Services until August 31, 2016 on the Merritt College Barbara Lee Center for Science and Allied Health, in the amount not-to-exceed \$33,750.

ITEM SUMMARY:

KITCHELL CEM has been the District's Construction Manager on the Barbara Lee Center project for the last several years. The administration recommends the extension of KITCHELL's existing construction management services contract in order to provide management for supplemental facility needs at the Barbara Lee Center as well as management for the upgrade of campus Wayfinding Signage required due to the addition of the new Barbara Lee Center on campus.

KITCHELL scope of services during this extension of time will include the following manpower:

- Project Manager working a maximum of 16 hours / week
- Field Office Manager working a maximum of 4 hours / week

The Chancellor recommends approval.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A, approved by the voters in Peralta's constituency and authorized under in Resolution 05/06-45, Exhibit A-1, District-Wide, support services for the "acquisition, construction, repair, refurbishment, equipping, upgrading, and modernization of classrooms, campuses, buildings, facilities, and grounds throughout the District."

BACKGROUND/ANALYSIS:

KITCHELL CEM has been the District's Construction Manager on the Barbara Lee Center project for the last several years. The BOT at their February 23, 2016 meeting approved an extension of KITCHELL's existing contract to August 31, 2016 in order to add the services of building retro-commissioning. These retro-commissioning services will continue through August 31, 2016. The construction management services portion of the contract has expired. This Amendment will allow the continuance of construction management services on a part time basis until the conclusion of the existing contract date.

DELIVERABLES AND SCOPE OF WORK:

KITCHELL scope of services is outlined under the Item Summary.

ANTICIPATED COMPLETION DATE:

August 31, 2016.

EVALUATION AND RECOMMENDED ACTION:

The administration recommends approval of Amendment No. 2 for the additional Construction Management Services with KITCHELL CEM on the Merritt College Barbara Lee Center for Science and Allied Health Building.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

Not Applicable

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? Vice Chancellor Little

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: *Ronald D. Little II* Date: June 14, 2016
Ron Little, Vice Chancellor for Finance & Administration

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: *Ronald D. Little II* Date: June 14, 2016
Ron Little, Vice Chancellor for Finance & Administration

FINANCE DEPARTMENT REVIEW

X Finance review required _____ Finance review *not* required

If Finance review is required, determination is: X Approved _____ Not Approved

If not approved, please give reason: _____

Signature: *Ronald D. Little II*
Ron Little, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

X Legal review required _____ Legal review *not* required

If Legal review is required, determination is: X Approved _____ Not Approved

Signature: *Ericka Curly Bartling*

Ericka Curls Bartling, Acting General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda

Not Approved, but Place on

Signature: *Jowel C. Laguerre*
Jowel C. Laguerre, Chancellor