

**PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of September 13, 2016**

ITEM TITLE:

Consider *Ratification* of a Chancellor Approved Contracted Services Agreement with Fred J. Schmidt & Associates for Districtwide Interior and Exterior Painting Project.

SPECIFIC BOARD ACTION REQUESTED:

Ratification is requested of a Chancellor Approved Contracted Services Agreement with Fred J. Schmidt & Associates for Districtwide Interior and Exterior Painting Project, in the amount not-to-exceed \$63,750.

ITEM SUMMARY:

The contractor will provide interior and exterior painting services on-as-needed basis to the District. Prior to conducting services, the contractor will provide a written proposal to include a detailed breakdown of the man-hours (labor) necessary to complete the project.

The Chancellor recommends approval.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

General Fund and/or 30 Day Maintenance Fund

BACKGROUND/ANALYSIS:

During the Governing Board of Trustees recess, the Chancellor approved the contract for the contractor to start projects. The Board has authorized the Chancellor to conduct business while they are on recess in accordance with Resolution 99/00-5. The administration is utilizing and implementing facility maintenance "Force Account" as required under the Public Contract Code Section 20655 for projects without formal bidding as necessary.

Fred Schmidt is the owner of the company located in Berkeley, CA. The company is registered with the California Contractors License Board (CSLB # 602114).

DELIVERABLES AND SCOPE OF WORK:

The scope of work is outlined under the Item Summary.

ANTICIPATED COMPLETION DATE:

The contract term expires June 30, 2017.

ALTERNATIVES/OPTIONS

None

EVALUATION AND RECOMMENDED ACTION:

The administration recommends the approval of this contract to the contractor to complete maintenance and operations projects.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ NO _____

COMMENTS: None

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? Vice Chancellor Ikharo

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

Date: August 31, 2016

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

Date: August 31, 2016

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Ron Little
Ron Little, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Nitasha Sawhney
Nitasha Sawhney, Acting General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: Jowel C. Laguerre
Dr. Jowel C. Laguerre, Chancellor