



BOARD OF TRUSTEES  
OF THE  
PERALTA COMMUNITY COLLEGE DISTRICT  
MINUTES  
SEPTEMBER 13, 2016

**CLOSED SESSION (5:00 p.m.)**

Topics to be discussed include:

Conference with Labor Negotiator Largent, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6)

Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9)

\* Conference with Legal Counsel (54956.9(a)), Williams v. PCCD, Alameda County Superior Court, Case No. HG-14730396.

\* Conference with Legal Counsel (54956.9(a)), In re Municipal Derivatives Antitrust Litigation, U.S. District Court, Southern District of New York, Case No. 1:08-cv-02516-VM-GWG.

\* R. Young v. Peralta Community College District, Case No. 14-cv-05351-JD. \* Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (1 cases) Public Employee Appointment (Government Code Section 54957) \* Recommendation to ratify Chancellor's approval to appoint Interim President of Merritt College. \* Recommendation to ratify Chancellor's approval to appoint Interim Dean of Liberal Arts and Social Sciences, Merritt College. \* Recommendation to ratify Chancellor's approval to appoint Interim Vice Chancellor of Academic Affairs, District Office. \* Recommendation to ratify Chancellor's approval to appoint Interim Director of Facilities, District Office. \* Recommendation to ratify Chancellor's approval to appoint Interim Budget Director, Workforce Development and Continuing Education (WDCE), District Office. \* Recommendation to appoint Interim Associate Dean of Educational Success, Berkeley City College. \* Recommendation to appoint Interim Associate Dean of Educational Success, Laney College. \* Recommendation to appoint Vice President of Student Services, Laney College. Public Employee Evaluation (The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.) \* Chancellor

**OPEN SESSION (7:00 P.M.)**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Trustees Bonilla Pr\_Ab\_, Brown, Pr\_Ab\_, González Yuen Pr\_Ab\_, Gulassa Pr\_Ab\_, Handy Pr\_Ab\_, Riley Pr\_Ab\_, Withrow Pr\_Ab\_, and, Student Trustee Cruz Pr\_Ab\_ and Student Trustee Price Pr\_Ab\_.

Present: Trustee Gonzalez Yuen, Trustee Gulassa, Trustee Handy, Trustee Withrow, Trustee Riley, Trustee Brown, Student Trustee Cruz, and Student Trustee Price.

Absent: Trustee Bonilla.

## **REPORT OF ACTION TAKEN IN CLOSED SESSION (7:01 P.M.)**

(Any public employee contracts are subject to contractual agreement by the Chancellor, and provided salaries are for informational purposes only.)

## **APPROVAL OF THE AGENDA (Please state the Agenda Item Number and Identify the Issue) (7:05 P.M.)**

At this time, Board members or the Chancellor may request to modify the agenda. Board members may request that items on the consent calendar be removed to be addressed separately on the Action Calendar. Subsequent to the approval of the consent calendar, the items removed from the consent calendar are discussed and voted on separately. Changes to the agenda are to be approved by a majority of the Board. The Board may move to the Action Calendar items with public speakers.

### Agenda

MOTION: Motion by Trustee Gonzalez Yuen, second by Trustee Withrow to approve Approve the September 27th Board agenda with the following modifications:

Agenda Items #15 & #49 - 54 have been removed from the agenda.

AYES: Trustee Gonzalez Yuen, Trustee Withrow, Trustee Riley, and Trustee Brown.

NOES: None

ABSTAIN: None

ABSENT: Trustee Bonilla, Trustee Gulassa, and Trustee Handy.

The motion passed.

## **APPROVAL OF THE MINUTES (7:07 P.M.)**

1. Consider Approval of the Board retreat Minutes of July 12, 2016. Consider approval of the Board retreat Minutes of July 12, 2016. The minutes are posted on Granicus.

### Minutes

MOTION: Motion by Trustee Gonzalez Yuen, second by Trustee Withrow to approve the Board retreat Minutes of July 12, 2016. The minutes are posted on Granicus.

AYES: Trustee Gonzalez Yuen, Trustee Withrow, Trustee Riley, and Trustee Brown.

NOES: None

ABSTAIN: None

ABSENT: Trustee Bonilla, Trustee Gulassa, and Trustee Handy.

The motion passed.

## **PUBLIC COMMUNICATION (7:08 P.M.)**

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board's jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President's discretion. A speaker's card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the

order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board's consideration of the item and are honored in the order the cards are received. A speaker may yield time to another speaker up to a limit of 6 additional minutes, with no more than 5 speakers on the issue, where both have completed a speaker's card, and the yielder must identify him/herself to the Board. Speakers are asked to submit any materials to the Board Clerk and shall not approach the dais during meetings. (Please line-up when your name is called.) Further direction is provided in Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings. <http://web.peralta.edu/trustees/board-policies/>

Speaker Sealund addressed lack of support with alumni recruitment at the District level.

Speaker Jaramillo, President, Peralta Federation of Teachers, urged support for Resolution 55 which benefits and funds student efforts to have students achieve their goals. Faculty is concerned with deteriorated infrastructure that delays working conditions.

Speaker Paul thanked Jaramillo for his comments.

Speaker Doyle spoke on streamlining enrollment.

Speaker Davis spoke on difficulties enrolling in a class.

Speaker Howard highlighted and provided updates on Phi Theta Kappa, Alpha Chi Theta Chapter.

## **REPORTS (7:23 P.M.)**

**The Board requests that constituent group reports and presentations be brief and concise, and that only electronic copies be provided for posting.**

**All open session reports and meeting materials have been submitted to the Board electronically, and are available for public viewing on Granicus.**

2. Associated Student Government Reports Representatives of the Associated Student Governments will be afforded an opportunity to address the Board. (Please provide your Name, College, and Position, and line-up to speak.)

Speaker Johnson, Associated Students of Merritt College (ASMC), gave a presentation on the lack of bike racks at Merritt College.

Speaker Eugenio, Associated Students of College of Alameda (ASCOA), provided an update on campus events.

3. Chancellor's Reports                      Chancellor's Report Dr. Jowel C. Laguerre \* Enrollment Management Report                      Chief of Staff Dr. Yashica J. Crawford

[Enrollment Management Report](#)

[Enrollment Management Power Point Presentation](#)

**Berkeley City College Ms. Rowena Tomaneng**  
**\* Accreditation Report**

**College of Alameda Dr. Frances White**  
**\* Accreditation Report**

**Laney College Dr. Patricia Stanley**  
**\* Accreditation Report**

**Merritt College Dr. Marie-Elaine Burns**  
**\* Accreditation Report**

[Merritt College Report](#)

4. Board of Trustees' Reports At this time, members of the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.
5. Peralta Classified Senate Report Presenter: PCS President Timothy Brice
6. District Academic Senate Report Presenter: DAS President Cleavon Smith
7. Presentation on the 2016-2017 Budget (10 minutes) Presenter: Vice Chancellor Little

[Presentation](#)

**CONSENT CALENDAR (7:55 P.M.)**

**All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.**

MOTION: Motion by Trustee Withrow, second by Trustee Brown to approve Consent Calendar Agenda Items 1 - 14, 16 - 48 and 55 - 56.

AYES: Trustee Gonzalez Yuen, Trustee Withrow, Trustee Riley, and Trustee Brown.  
NOES: None  
ABSTAIN: None  
ABSENT: Trustee Bonilla, Trustee Gulassa, and Trustee Handy.

The motion passed.

8. Consider Approval of the Board Meeting Calendar for 2017 Presenter: Assistant Brenda Martinez Consider approval of the Board meeting calendar for 2016. The Chancellor recommends approval.

[Calendar](#)

9. Consider Ratification for Out of State Travel pursuant to Board Policy 7400 Presenter: Chancellor Laguerre Consider ratification for Out of State Travel pursuant to Board Policy 7400 for the following faculty: Name Travel Location Travel Dates Amy Casselman Villanova, PA June 1, 2016 - June 5, 2016 Melvinia King Atlanta, GA August 24, 2016 - August 26, 2016 Melvinia King New Orleans, LA September 7, 2016 - September 8, 2016 Petural Shelton Fairfax, VA August 15, 2016 - August 18, 2016

[Background Material](#)

10. Consider Approval of Out of State Travel pursuant to Board Policy 7400 Presenter: Chancellor Laguerre Consider approval of Out of State Travel pursuant to Board Policy 7400 for the following faculty: Name Travel Location Travel Dates Sean Brooke Bangkok, Thailand October 13, 2016 - October 18, 2016 Sean Brooke Rangoon, Myanmar October 18, 2016 - October 20, 2016 Sean Brooke Ho Chi Minh, Vietnam October 20, 2016 - October 26, 2016 Ronald McPeak New Orleans, LA November 9, 2016 - November 12, 2016 Thomas Torres-Gil Beijing, China October 18, 2016 - October 23, 2016 Jennifer Shanoski Golden, CO September 28, 2016 - September 30, 2016 Shirley Slaughter Orlando, FL September 23, 2016 - September 28, 2016 Rowena Tomaneng New Orleans, LA October 5, 2016 - October 8, 2016 Thomas Torres-Gil New Orleans, LA November 9, 2016 - November 12, 2016 Elnora Webb Washington, D.C. September 13, 2016 - September 19, 2016

[Background Material](#)

11. Consider Approval in Support of Resolution 55 (formerly Proposition 30 Extension). Presenter: Chancellor Laguerre

[Resolution](#)

12. Consider Approval of Resolution 16/17-06 in support of the Alameda County Housing Bond Measure A1 Presenter: Chancellor Laguerre

[Background Material 1](#)

[Background Material 2](#)

13. Consider Approval of Agreement with Clague Executive, Leadership and Technology in an amount not to exceed of \$45,000. Presenter: Chancellor Laguerre Two days a month Roger Clague will provide assistance to the Commencing August 1 and ending June 30, 2017. The actual number of days will vary depending on the activities of the month and the tasks to be accomplished. The District is contracting for services: \* Occasional services that do not fit the timeline or the scope of the IT consulting group. \* Evaluate the performance of the IT consulting group to gauge whether the group is performing the contracted services adequately. \* Help develop and perform the activities of an RFP working closely with the staff of IT and other constituents. The cost of the services is \$1500 a day for no less than 8 hours and a monthly average of \$3,000.
  1. Support the identification and deployment of an enrollment management electronic system as a bridge to Peoplesoft module.
  2. A written report about the performance of the Ferrilli Group.
  3. Verbal & written updates to Chancellor as required by Chancellor.

4. Executive Management of "New Vendor Selection Process" including: a. Draft Outcomes Based Request for Proposal (RFP).
5. Release of Final Outcomes Based RFP.
6. Management of vendor review and selection.
7. Transition Continuity Management as required.
8. Board Presentations as may be required. All Board recommended contracts are subject to final negotiation and execution by the Chancellor.

[Background Material 1](#)

[Background Material 2](#)

[Background Material 3](#)

## **EDUCATIONAL AND STUDENT SERVICES**

14. Consider Board Ratification of a contract addendum to extend an Independent Contractor Agreement with Parking Concepts, Inc. in the amount of \$28,073.00. Presenter: President Tomaneng The initial contract agreement number 18804 for Parking Concepts in the amount of \$300,500 was approved by the Board on July 15, 2014. The request to extend the amount by \$28,073.00 is a result of new hires, increased rates and more visiting employees from within the District.

[Background Material](#)

15. Consider Ratification of Emergency Contract and Purchase with NetXperts through a Foundation for California Community College Administrative Services Agreement (CB 15-013) to upgrade the Voice over IP (VoIP) telephone system and to refresh the Local Area Network (LAN) to include the procurement, installation, and programming of all equipment and to provide a fully operational network at Laney College in the amount not-to-exceed \$1,800,000.00. Presenter: Interim Associate Vice Chancellor Bennett Education Code Section 20654 provides that in an emergency when any repairs, alterations, work, or improvement to any facility of the college, or to permit the continuance of existing college classes, or to avoid danger to life or property, the Board may by unanimous vote contract in writing or otherwise on behalf of the District for the performance of labor and furnishing of materials or supplies for the purpose without advertising for or inviting bids. The Laney College computer networks and phone system continue to fail intermittently. As a result of these occurrences, the Laney College entire computer and phone network is in danger of further property loss and constitutes a hindrance to the continuance of existing classes and daily operations; and Pursuant to the Education Code, this Board finds, for the reasons set forth above that a dire emergency exists as a result of the Laney College network failure, an immediate corrective action is required to mitigate further loss of District property and continuance of existing classes and daily operations.

[Background Material 1](#)

[Background Material 2](#)

16. Consider approval of Contract between PCCD and Jorge Nunez, L.A.c not to exceed \$60,000 for 2016-17FY Presenter: Vice Chancellor Ambriz-Galaviz This is a contract between PCCD and Jorge Nunez, L.A.c. Jorge Nunez, L.A.c will provide coordination of the acupuncture/massage at Berkeley City

College, College of Alameda, Laney College & Merritt College, he will keep track of student appointments, hire new staff as needed with the Director of Health Services and do outreach to the campuses, and participate on the District Student Wellness Committee. Acupuncture/Massage services are located at each college with 95% utilization and high student satisfaction. PCCD has been providing acupuncture/massage services since 2011. All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: Student Health Fees

#### [Background Material](#)

17. Consider approval of Contract between PCCD and LifeLong Medical Care not to exceed \$50,000 for 2016-17FY. Presenter: Vice Chancellor Ambriz-Galaviz. This is a contract between PCCD and LifeLong Medical Care (LMC). LMC will provide supplemental mental health services at Berkeley City College (BCC) at a rate not to exceed \$50,000 for 2016-17FY. LMC has been at BCC for four years and will continue keeping track of student appointments, reaching out to the campus, providing support to faculty one on one, and participating on the District Student Wellness Committee. The manager at LMC in charge of this service is Brenda Goldstein (510) 981-4136. All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: Student Health Fees.

#### [Background Material](#)

18. Consider approval of Contract between PCCD and Healthy Communities, Inc. not to exceed \$200,000 for 2016-17FY. Presenter: Vice Chancellor Ambriz-Galaviz. This is a contract between PCCD and Healthy Communities, Inc. (HCI). HCI will provide medical health services at Berkeley City College & Laney College. HCI has been at BCC and Laney for the 2015-16 academic year, they do a very good job! HCI keeps track of student appointments, reaching out to the students, does quality assurance through student feedback surveys+ chart reviews, providing support to faculty one on one, and participating on the District Student Wellness Committee. All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: Student Health Fees.

#### [Background Material](#)

19. Consider Approval to initiate mandatory health insurance for all international students beginning Spring 2017. Presenter: Vice Chancellor Pedraja. Students will pay \$570 for the Fall semester, \$798 for the Spring/Summer semester, and \$228 for the Summer session only. Students will be automatically enrolled in the Peralta GeoBlue Plan which costs \$114 per month. These fees will be paid once the student enrolls through their Peralta Passport account, will be reflected in AP 5030- Student Fees, and listed in the class schedule. Peralta will receive an invoice from GeoBlue each semester for all students enrolled in the coverage. The Office of International Education will pay using student fees collected through PeopleSoft for this health insurance plan. Funding Source: Student Fees paid through PeopleSoft.

#### [Background Material](#)

20. Consider Approval of Independent Contractor Sub-award Agreement for Georgia Piedmont Technical College, Co-PI for Laney's National Center for Building Efficiency for a Sustainable Tomorrow (BEST Center). Presenter: Interim President Stanley. Consider approval of a sub-award for Georgia Piedmont Technical College (GPTC), in the amount of \$130,000 funded by the National Science Foundation Advanced Technological Education (ATE) grant, to carry out activities in fulfillment of project objectives for Laney College's National Center for Building Efficiency for a Sustainable Tomorrow (BEST Center). GPTC is a sub-awardee of the BEST Center. On behalf of BEST Center, GPTC will

conduct a summer 2017 Instructor's Workshop on Building Automation Systems (BAS) Technology and provide curriculum and lab equipment documentation. In addition, GPTC will promote the Center and participate in BEST Center's 2017 Winter Workshop, fall Webinar and other conferences as well as assist with the NSF National Visiting Committee Meeting. Lastly, they will provide technical assistance to colleges in the BEST Network expanding or establishing BAS Programs. All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: National Science Foundation Funding (Advanced Technological Education), categorical funds, with no fiscal impact on Peralta.

#### [Background Material](#)

21. Consider Approval of a Sub-award Agreement for Milwaukee Area Technical College in an amount of \$65,000 to render specialized program and educational support services for Laney's National Center for Building Efficiency for a Sustainable Tomorrow (BEST Center). Presenter: Interim President Stanley Consider approval of a sub-award for Milwaukee Area Technical College, in an amount of \$65,000 funded by the National Science Foundation Advanced Technological Education (ATE) grant, to carry out activities in fulfillment of project objectives for Laney College's National Center for Building Efficiency for a Sustainable Tomorrow (BEST Center). MATC is a sub-awardee of the BEST Center, and BEST Center Co-PI Ted Wilinski is the lead developer of MATC's Energy Engineering Technology and HVAC program. On behalf of BEST Center, MATC will provide documentation and a case study on the Sustainable Facilities Operations program at MATC. In addition, MATC will provide support for the High Performance Building Operations Professional (HPBOP) Pilot program that BEST Center is conducting with the Investor Owned Utilities. Promotion of the Center and Participation in industry advisory meetings and conferences and National Visiting Committee meetings are also part of MATC's scope. All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: National Science Foundation Funding (Advanced Technological Education), categorical funds, with no fiscal impact on Peralta.

#### [Background Material](#)

22. Consider Approval of Berkeley City College's Accreditation Follow-Up Report To Accreditation Commission For Community And Junior Colleges (ACCJC), Western Association Of Schools And Colleges (WASC). Presenter: President Tomaneng This is Berkeley City College's Accreditation Follow-up Report (AFUR) in response to recommendations made by Accreditation Commission for Community and Junior Colleges (ACCJC) of the Western Association of Schools and Colleges (WASC) in a letter dated June 29, 2015. In the letter, ACCJC required the College to submit the Follow-Up Report by October 1, 2016. ACCJC recommendations provide important guidelines to improve institutional effectiveness, performance and student successes. BCC adheres to these guidelines very closely and takes action to address any deficiencies. As a result, BCC has made the necessary improvements to meet the Standards mentioned in the two College Recommendations.

#### [Background Material 1](#)

#### [Background Material 2](#)

23. Consider Approval of College of Alameda's Accreditation Follow-Up Report To Accreditation Commission For Community And Junior Colleges (ACCJC), Western Association Of Schools And Colleges (WASC). Presenter: Interim President White The College of Alameda submitted its comprehensive Self-Study Report to the Accrediting Commission for Community and Junior Colleges on December 10, 2014. After the peer evaluation process organized by ACCJC, the Commission found the College out of compliance for Eligibility Requirements and some areas of the Accreditation Standards and issued "Probation Status" for the College's Accreditation in a letter dated June 29,

2015. In the letter, the Commission made twenty Recommendations specific to College of Alameda and eight Recommendations to Peralta Community College District to resolve the deficiencies. The Commission also required the College to submit a Follow-Up Report by October 1, 2016 to demonstrate that the deficiencies have been resolved. The Chancellor recommends approval.

[Background Material 1](#)

[Background Material 2](#)

24. Consider Approval of Laney's Accreditation Follow-Up Report To Accreditation Commission For Community And Junior Colleges (ACCJC), Western Association Of Schools And Colleges (WASC). Presenter: Interim President Stanley This is Laney's Accreditation Follow-up Report (AFUR) in response to recommendations made by Accreditation Commission for Community and Junior Colleges (ACCJC) of the Western Association of Schools and Colleges (WASC) in a letter dated June 29, 2015. In the letter, ACCJC required the College to submit the Follow-Up Report by October 1, 2016. ACCJC recommendations provide important guidelines to improve institutional effectiveness, performance and student successes. Laney College adheres to these guidelines very closely and takes action to address any deficiencies. As a result, Laney has made substantive improvements and now meets ER 10 and all of the Standards mentioned in the two College Recommendations.

[Background Material 1](#)

[Background Material 2](#)

25. Consider approval of Merritt's Accreditation follow-up report to accreditation commission for Community and junior colleges (ACCJC), western association of schools and colleges (WASC). President: Interim President Burns This is Merritt's Accreditation Follow-Up Report (AFR) in response to recommendations made by Accreditation Commission for Community and Junior Colleges (ACCJC) of the Western Association of Schools and Colleges (WASC) in a letter dated June 29, 2015. In the letter, ACCJC required the College to submit the Follow-Up Report by October 1, 2016. ACCJC recommendations provide important guidelines to improve institutional effectiveness, performance, and student successes. Merritt College adheres to these guidelines very closely and takes action to address any deficiencies. As a result, Merritt has made substantive improvements and now meets ER 10, 18, 19, and all of the Standards mentioned in the nine College Recommendations. The final draft of Merritt's AFR was completed by June 29, 2016. Prior to the completion of the final draft opportunities were created for feedback from all college constituencies through broad-based dialogue and multiple vetting sessions. The Accreditation Finalization and Validation Team (AFT) reviewed the draft for accuracy and the final AFR was disseminated on August 17 during Flex Day to all College constituencies. The final version takes into consideration and reflects feedback from the campus community. The Chancellor recommends approval.

[Background Material 1](#)

[Background Material 2](#)

26. Consider Approval of Cisco Emergency Responder with NetXperts through a Foundation for California Community Colleges Administrative Services Agreement (CB 15-013) to address the 911 routing and alerting for the district's VoIP phones. Currently, the 911 calls go onsite to the Sherriff's office instead of the Oakland Police Department or Berkeley Police Department. Presenter: Chancellor Laguerre. Consider Approval of Cisco Emergency Responder with NetXperts through a Foundation for California Community Colleges Administrative Services Agreement (CB 15-013) to address the 911 routing and alerting for the district's VoIP phones. Currently, the 911 calls go onsite to the Sherriff's

office instead of the Oakland Police Department or Berkeley Police in the amount not-to-exceed \$34,700,00. Education Code Section 20654 provides that in an emergency when any repairs, alterations, work, or improvement to any facility of the college, or to permit the continuance of existing college classes, or to avoid danger to life or property, the Board may by unanimous vote contract in writing or otherwise on behalf of the District for the performance of labor and furnishing of materials or supplies for the purpose without advertising for or inviting bids.

[Background Material 1](#)

[Background Material 2](#)

[Background Material 3](#)

27. Consider Approval of annual PeopleSoft Software License Update and Support with Oracle for FY 2016-2017 Presenter: Interim AVC Deb Bennett The annual PeopleSoft Software License Update and Support required to maintain all PeopleSoft modules used by the District and the Colleges (Student Administration, Human Resources, Finance, General Ledger, Purchasing, Benefits, etc.). The total cost is \$264,737.94 (excluding applicable tax). The Support will run from September 18, 2016, to September 17, 2017. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: \$272,679.80 from Unrestricted General Fund.

[Background Material 1](#)

[Background Material 2](#)

28. Consider approval of the First 5 Alameda County Community College Grant in the amount of \$50,000. Presenter: Interim President Burns The First 5 Alameda County Community College Grant is designed to increase the knowledge, skills and capacity of early care and education providers who serve children 0-5 and their families while institutionalizing professional development support for Early Childhood Education (ECE) providers and students. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: First 5 Alameda County Grant.

[Background Material 1](#)

[Background Material 2](#)

## **FINANCIAL SERVICES**

29. Review of Purchase Order Report Presenter: Vice Chancellor Little The Purchase Order Report is being presented for review in accordance with Education Code Section 81656 which states, "All transactions entered into by the officer or employee (designated employees enumerated in AP 6330) shall be reviewed by the Board of Trustees every 60 days." This Purchase Order Report contains all orders issued from June 25, 2016 through August 19, 2016, which have been issued in accordance with applicable policies, procedures and laws by an authorized officer of the District. The Purchase Order Report is brought to the Board for informational purposes only.

[Background Material 1](#)

[Background Material 2](#)

30. Consider Ratification of the AP, Travel, and Consulting Contract Warrant Register Presenter: Vice Chancellor Little Consider ratification of the AP, Travel, and Consulting Contract Warrant Register from June 25, 2016 through August 19, 2016. Recent AP, Travel and Consulting Contract warrant registers are brought to the Board for ratification purposes only. The Chancellor recommends ratification.

[Background Material](#)

31. Consider Approval of Budget Transfer Report Presenter: Vice Chancellor Little Consider approval of budget transfer report covering the period from June 25, 2016 through August 19, 2016. California Code of Regulations Section 58307 limits the District's expenditures to the amount appropriated for each major expenditure classification as approved by the Board of Trustees through the adoption of the District's annual budget or as amended by subsequent budget transfers or revisions. Due to this statutory control language, budget transfers that move budget authority between major object codes or classifications must be approved by the Board of Trustees. The budget transfers presented are requests originating from the Colleges' or District's departments during the ordinary course of operations and do not significantly alter the final budget that was approved by the Board of Trustees on September 8, 2015. The Chancellor recommends approval.

[Background Material 1](#)

[Background Material 2](#)

32. Consider Approval of contract amendment with Cooperative Strategies for the Audit of Redevelopment Agreements and Contracts Presenter: Vice Chancellor Little Consider approval of contract amendment with the Cooperative Strategies, formerly the Dolinka Group, in the amount of \$12,500 per fiscal year to conduct annual audits of redevelopment pass-through payments from all 17 redevelopment project areas the District has with the five former redevelopment agencies (Alameda, Albany, Berkeley, Emeryville, and Oakland) for fiscal years 2015-2016 and 2016-2017. Original contract of \$60,000 for fiscal years 2012-2013 through 2014-2015 served to audit redevelopment pass-through payments and reconcile redevelopment accounting records. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: Fund 61- Capital Outlay Fund.

[Background Material](#)

33. Consider Ratification of 2015-16 Fourth Quarter 311 Report for submission to California Community Colleges Chancellor's Office Presenter: Vice Chancellor Little Consider ratification of the CCFS-311Q for the fourth quarter of 2015-16 for the District's Unrestricted General Funds submitted to CCCC prior to deadline of August 15, 2016. Report attached. The Chancellor recommends approval.

[Background Material 1](#)

[Background Material 2](#)

34. Consider Approval of District's 2016-17 Final Budgets Presenter: Vice Chancellor Little Consider approval of the Peralta Community College District Final Budgets for Fiscal Year 2016-17. Presentation. The Chancellor recommends approval.

[Background Material](#)

35. Consider Award of Contract for HVAC Assessment at College of Alameda Library Presenter: Vice Chancellor Little Consider ratification of contract to Taylor Engineering in the amount of NTE \$20,000 to evaluate the existing HVAC at the COA Library and to make recommendations regarding the scope for a modernization project. The Chancellor recommends approval. Funding Source: Fund 63-Measure A.

[Background Material](#)

36. Consider Ratification of Contract with Integrated Engineering Services Presenter: Vice Chancellor Little Consider ratification of contract with Integrated Engineering Services for chemical storage expert services associated with Chemistry Lab Project at College of Alameda in the amount of NTE \$9,400 to evaluate the regulatory compliance of existing chemical storage cabinet exhaust ventilation. The Chancellor recommends approval. Funding Source: Fund 63- Measure A.

[Background Material](#)

37. Consider Approval of Short-List for Architectural Services District-Wide Presenter: Vice Chancellor Little Consider approval of a list of fifteen(15) architectural firms. A formal Request for Qualifications (RFQ) was issued requesting statements of qualifications from Architectural firms to provide architectural design services for various capital projects district-wide. As needs arise for architectural services selections will be made from this short list of firms, based on the qualifications and experience required for the project. The selected architects and/or firms have certification in Leadership, Energy, Environmental Design (LEED) projects that will be of asset to the District's environmental sustainability and energy retrofit capital projects. Six local firms and three SLBE firms are in the pool of twelve. The Chancellor recommends approval.

[Background Material](#)

38. Consider Approval of Budget Transfers for Measure A & Measure E Presenter: Vice Chancellor Little Consider Approval of Measures A & E Budget Appropriation and Transfers for (Nos. 98, 99, 100, and 101). Measure E Budget Transfer #98 in the amount of \$200,000 is required to move funds for the IT VOIP Project. Measure A Budget Transfer #99 in the amount of \$35,718 is required to move the remaining funds from Budget Transfer #29 (Board Approved 9/27/11) to the District-Wide - Solar/Sustainability Project. Measure A Budget Transfer #100 in the amount of \$384,000 is required to move funds for the COA - Diesel/Auto Pad and Fencing Project and return fund to COA - Contingency (Unallocated Funds). The transfer is moving funds from COA - Paint Exterior Building Project to: COA - Diesel/Auto Pad and Fencing Project and COA - Contingency (Unallocated Funds). Measures A & E Budget Transfer #101 in the amount of \$565,000 is required to move funds for the District-Wide Emergency Blue Phones Project. The transfer is moving funds from: Various District-Wide Projects to the District-Wide Emergency Blue Phones Project. The Chancellor recommends approval.

[Background Material](#)

39. Consider Approval of Project Completion for the Merritt College Barbara Lee Center Landscape Project Presenter: Vice Chancellor Little Consider approval for acceptance of completed work and release of 5% Retention for the Merritt College Landscape Project (Bid No. 14-15/43), Bay Construction. This resolution accepts the project as complete and staff is requesting final acceptance of the project and release of the remaining 5% retention, in the amount of \$30,250.00. There were no change orders on this project. The College President and Merritt Business Director have signed the Project Final Acceptance. Approval to accept this project as complete and release of retention is recommended by the Chancellor.

## Background Material

40. Consider Approval of Change Order #1 on the Laney College BEST Center Project Presenter: Vice Chancellor Little Consider approval for Change Order No. 1 to the contract with W.E. Lyons Construction Company in the amount of \$57,736.16 on the Laney College BEST Center Project. The contractor will revise the specified chain link fencing between the project site and the existing tennis courts to increase the height of the fencing from 7' high to 12'. The fence wire mesh will be increased to 8 gauge black vinyl coating and the size of the fence post concrete footings and curb will be enlarged. The contractor will revise the door type on the BEST Center Passive House to FRP Doors & Frames from the contracted hollow metal door system. The contractor will measure, dig, and backfill the PG&E Gas Line Trench. Work includes trenching from the building site to the center of 10th Street and will require saw cutting the sidewalk & street asphalt, place sand below and above the gas line, compact soil, patch sidewalk and street paving, and export soils. PG&E will install their own gas line in the trench up to the project site.

## Background Material

### **HUMAN RESOURCES**

41. Consider Approval of Short-Term Assignments - Hiring of Non-Academic Short-Term Employees Presenter: Vice Chancellor Largent Pursuant to California Education Code Section 88003, the below list contains the name, date of hire, assignment end date, position title, and site location of candidates recommended for short-term assignments in non-academic classified positions. Each candidate's assignment will not exceed the position title into which the candidate is assigned.
- | Last Name      | First Name  | Date of Hire | End Date | Position Title                 | Site |
|----------------|-------------|--------------|----------|--------------------------------|------|
| Aguinaldo      | Emily       | 9/14/16      | 6/30/17  | Clerical Assistant I           |      |
| Anderson       | Sinead      | 9/14/16      | 6/30/17  | Staff Asst/Admin (General)     | M    |
| Araiza         | Yesenia     | 9/14/16      | 1/16/17  | Clerical Assistant II          |      |
| Armistead      | Linda       | 9/14/16      | 6/30/17  | Senior HR Analyst              | M    |
| Bailey         | Aubrey      | 9/14/16      | 6/30/17  | Instructional Asst/EMT         |      |
| Bertuso        | Jeejun      | 9/14/16      | 12/16/16 | Staff Asst/Student Services    | M    |
| Brown          | Linda       | 9/14/16      | 6/30/17  | Staff Asst/Student Services    |      |
| Burgara        | Denise      | 9/14/16      | 6/30/17  | Staff Asst/Student Services    | A    |
| Cael           | Kim         | 9/14/16      | 6/30/17  | Inst Asst I/DSPS               |      |
| Café-Rawlinson | Jenn        | 9/14/16      | 6/30/17  | Senior HR Analyst              | D    |
| Campomanes     | Kristina    | 9/14/16      | 12/7/16  | Inst Asst/Radiological Science | M    |
| Chen           | Si          | 9/14/16      | 6/30/17  | Clerical Assistant I           |      |
| Diouf          | Madiou      | 9/14/16      | 6/30/17  | Instructional Asst/Accompanist | L    |
| Dixon          | Ne'Shawn    | 9/14/16      | 6/30/17  | Staff Asst/Admin (Instruction) | M    |
| Doan           | Bree        | 9/14/16      | 6/30/17  | Staff Asst/Admin (General)     |      |
| Downing        | Christopher | 9/15/16      | 3/15/17  | Science Lab Tech/Landscape     | M    |
| Edwards        | Timicia     | 9/14/16      | 6/30/17  | Principal Clerk                | L    |
| Du             | Brenton     | 9/14/16      | 6/30/17  | Instructional Asst/EMT         |      |
| Forlastro      | Christana   | 9/14/16      | 12/16/16 | Library Technician II          | M    |
| Germain        | David       | 10/3/16      | 10/21/16 | Inst Asst/Diesel Mechanics     |      |
| Gezmu          | Abera       | 9/14/16      | 6/30/17  | Computer Network Tech          | A    |
| Guo            | Wanpeng     | 9/14/16      | 6/30/17  | Instructional Asst/Music       | L    |
| Hill           | Niambi      | 9/14/16      | 12/31/16 | Science Lab Tech/Landscape     |      |
| Horrell        | Nichola     | 9/14/16      | 6/30/17  | Master Interpreter             | M    |
| Jones          | Gloria      | 9/14/16      | 6/30/17  | Clerical Assistant I           |      |
| Kaneko         | May         | 9/14/16      | 12/21/16 | Help Desk Spt Trainee          | A    |
| Kang           | Jonathan    | 9/14/16      | 6/30/17  | Inst Asst/Machine Technology   | D    |
| Koo            | Constance   | 9/14/16      | 6/30/17  | Staff Asst/Educational Svcs    |      |
| Leung          | Max         | 9/14/16      | 6/15/17  | Clerical Assistant II          | M    |
| Li             | Lili        | 9/14/16      | 6/30/17  | Instructional Asst/Music       |      |
| Liu            | Hecheng     | 9/14/16      | 6/30/17  | Instructional Asst/Music       | L    |
| Liu            | Qiaowu      | 9/14/16      | 6/30/17  | Instructional Asst/Music       |      |
| Lu             | Xian        | 9/14/16      | 6/30/17  | Instructional Asst/Music       | L    |
| Lu             | Xian        | 9/14/16      | 6/30/17  | Instructional Asst/Music       |      |
| Manrique       | Gabriela    | 9/14/16      | 6/30/17  | Inst Asst/Foreign Language     | B    |
| Marin          | Andres      | 9/14/16      | 6/30/17  | Inst Asst/Biotechnology        |      |
| McGinn         | Martin      | 9/14/16      | 6/30/17  | Senior Library Technician      | M    |
| McGriff        | Traci       | 9/14/16      | 1/10/17  | Staff Asst/Facilities Services | L    |
| Merritt        | Monique     | 9/14/16      | 6/30/17  | Master Interpreter             |      |
| Molex          | Carol       | 9/14/16      | 6/30/17  | Clerical Assistant II          | A    |
| Monroe         | Delise      | 9/14/16      | 6/30/17  | Inst Asst/Social Sciences      | M    |
| Moore          | II          | Todd         | 9/14/16  |                                |      |

6/30/17 Inst Asst/Machine Technology L Morita Lena 9/14/16 5/30/17 Inst Asst I/DSPS B Numaguchi Vivian 9/14/16 6/30/17 Inst Asst/English B Orpilla Rose 9/14/16 6/30/17 Senior HR Analyst D Owens Samuel 9/14/16 6/30/17 Inst Asst/Machine Technology L Peng Lu 9/14/16 6/30/17 Instructional Asst/Music L Phan Martinet 9/14/16 6/30/14 Staff Asst/Student Services A Pitts Renita 9/14/16 6/30/17 Inst Asst III/DSPS L Porter Larry 9/14/16 6/30/17 Instr Asst/Electricity & Elect L Rangel Jennifer 9/14/16 6/30/17 Clerical Assistant II L Riley Jesse 9/14/16 6/30/17 Instructional Asst/Accompanist L Roque Chaves Marisol 9/14/16 1/16/17 Staff Asst/Admin (General) M Ross Lakesha 9/14/16 6/30/17 Inst Asst I/DSPS M Sagara Bryan 9/14/16 6/30/17 Senior Clerical Assistant B Saran Anthony 9/14/16 6/30/17 Inst Asst I/DSPS M Shi Tao 9/14/16 6/30/17 Instructional Asst/Music L Shultz David 9/14/16 6/30/17 Instructional Asst/Multi Media B Solomon Felix 9/14/16 6/30/17 Inst Asst/Journalism L Tam Hokman 9/14/16 10/31/16 Program Spec/CTE L Tran Van 9/14/16 5/26/17 Inst Asst I/DSPS A Tsehai Wessenelesh 9/14/16 6/30/17 Staff Asst/Admin (General) D Tumba Longo Alain 9/14/16 6/30/17 Duplicating Service Tech L Washington-Diouf Naomi 9/14/16 6/30/17 Instructional Asst/Accompanist L Watkins Janis 9/14/16 5/24/17 Inst Asst/Psychology M Widjaja Rudiarto 9/14/16 6/30/17 Clerical Assistant I A Williams Sharonda 9/14/16 5/24/17 Inst Asst/Psychology M Williams Myeisha 9/14/16 1/31/17 Sr Clerical Assistant M Zhang Anderson 9/14/16 6/30/17 Instructional Asst/EMT M "The District has complied with the applicable provisions of the Education Code"

42. Sunshining of Article 15 - Working Conditions, from the Peralta Federation of Teachers to the District. Presenter: Vice Chancellor Largent Pursuant to Government Code 3547, the public shall have an opportunity to comment upon PFT's notice the District's. This item was received at the July 12, 2016 Board meeting for the purpose of public notice. All Board recommended contracts are subject to final negotiation and execution by the Chancellor.

[Background Material](#)

43. Request Board Authorization to ratify Chancellor's approval of the initial salary placement of Ms. Betty Jelks, full-time Counselor, College of Alameda. Presenter: Vice Chancellor Largent Request Board authorization to ratify Chancellor's approval of the initial salary placement of Ms. Betty Jelks, full-time Counselor, College of Alameda, at Column E Step 13 in accordance with the PFT Collective Bargaining Agreement's Salary Exception Process. The Chancellor recommends approval.

[Background Material](#)

44. Request Board Authorization to approve the initial Salary Placement of Ms. Kimberly King, a Tenure Track Psychology Instructor, Laney College Presenter: Vice Chancellor Largent Request Board Authorization to approve the initial Salary Placement of Ms. Kimberly King, a Tenure Track Psychology Instructor at Laney College, at Column E, Step 16, in accordance with the PFT Collective Bargaining Agreement's Salary Exception Process. The Chancellor recommends approval.

[Background Material](#)

45. Recommendation to approve the extension of the Service Agreement for BenefitBridge. Presenter: Vice Chancellor Largent Recommendation to approve the extension of the Service Agreement for BenefitBridge. BenefitBridge is a Keenan and Associates web-based interactive benefits enrollment product. Employees have been using these self-services of BenefitBridge for over two years to review information and enroll themselves and their eligible dependents into our group insurance plans. Use of these services has increased the accuracy of our enrollment records, reduced administrative errors, and improved the information exchange process as we continue to support over 2,000 current and past

employees, retirees and their eligible dependents through the partnerships of ten vendors. The cost of the services for Benefits Bridge is \$40,000 annually for fiscal year 2016-2017. The District seeks approval to execute this agreement through June 30, 2017.

#### [Background Material](#)

### **FACILITIES**

46. Consider Approval of Resolution 16/17-04, to Ratify a Contract Award to Future Power Corporation dba Energy Conservation Options (ECO), to complete the Laney College Library LED Lighting Upgrade. Presenter: Vice Chancellor Ikharo Ratification is requested for a construction contract with Energy Conservation Options to complete the Laney College LED Lighting Upgrade, in the amount not-to-exceed \$398,644. During the Board of Trustees recess, the Chancellor approved the contract for ECO to start this project. The Board has authorized the Chancellor to conduct business while they are on recess in accordance with Resolution 99/00-5. This approval was critical because ECO needed to submit paperwork for the energy efficiency program by September 15, 2016 to meet the September 30th deadline. Under Public Contract Code 20652, the Governing Board of any community college district, without advertising bids, and when that Board has determined it to be in the best interests of the District, may authorize by contract to procure services, purchase materials and equipment utilizing piggybackable contracts. The District would like to piggyback on a competitive Request for Proposal No. PS 09-15-01 for the Non-Residential Direct-Install Lighting, HVAC, and Refrigeration Retrofit Program conducted by the Alameda Municipal Power (AMP). Energy Conservation Options was awarded a contract to provide energy efficiency services for non-residential customers by the AMP.

#### [Background Material](#)

47. Consider Approval of Resolution 16/17-05, to Award a Contract to CATO's General Engineering Inc. (CATO) for the Laney College & District Office Parking Lot Seal Coat (Bid No. 16-17/02). Presenter: Vice Chancellor Ikharo Approval is requested to award a contract to CATO's General Engineering Inc. for the Laney College & District Office Parking Lot Seal Coat (Bid No. 16-17/02), in the amount not-to-exceed \$138,480. CATO will slurry and seal Laney College Parking Lot #1, Parking Lot #2 at the District Administrative Center, and Parking Lot #3 at the Warehouse. The bid was advertised on August 5 and 12, 2016. A mandatory pre-bid site visit was conducted on August 12, 2016. A total of four (4) contractors provided bids as follows: CONTRACTOR LOCATION TOTAL BID American Asphalt Hayward, CA \$122,807.00 CATO's General Engineering Inc. Hayward, CA \$138,480.00 Alaniz Construction, Inc. Fremont, CA \$164,538.00 HM Construction Hercules, CA \$305,364.22

#### [Background Material](#)

48. Consider Approval to Award a Professional Services Agreement to Rincon Consultants, Inc. (Rincon) for the Districtwide Sustainability Master Plan Preparation (RFP No. 15-16/09). Presenter: Vice Chancellor Ikharo Approval is requested of a Professional Services Agreement with Rincon Consultants, Inc. for the Districtwide Sustainability Master Plan Preparation (RFP No. 15-16/09), in the amount not-to-exceed \$266,975. Rincon will develop a comprehensive District-wide Sustainability Master Plan (SMP). The Sustainability Master Plan will include a greenhouse gas inventory (GHG - also referred to as a carbon inventory or climate action plan) to determine, outline, and prioritize measures to systematically reduce the District's carbon footprint. The firm will also research and deliver funding recommendations to pay for implementation. All major components of the District's operations will be assessed: transportation; land use; waste management; building construction and operations; mechanical, electrical, and plumbing; HVAC systems; procurement; and food distribution systems. The District conducted a formal competitive bid to procure this design services. The responses to the RFP were evaluated based on criteria established in the RFP. A technical screening committee comprising

of District personnel and Laney College faculty was established to evaluate and score all submissions according to the scoring criteria set forth in the RFP. Three (3) vendors responded to this RFP, and the evaluation results are:

Firms	Total Points	Locations
Rincon Consultants, Inc.	360	Oakland, CA
Integral Group	283	Oakland, CA
Haley Aldrich	232	Oakland, CA

#### [Background Material](#)

49. Consider Ratification of a Chancellor Approved Contracted Services Agreement Award with Capital Door Service of Northern CA for Districtwide Door Repairs. Presenter: Vice Chancellor Ikharo Ratification is requested of a chancellor approved contracted services Agreement with Capital Door Service of Northern CA for Districtwide Door Repairs, in the amount not-to-exceed \$72,000. During the Governing Board of Trustees recess, the Chancellor approved the contract for the contractor to start projects. The Board has authorized the Chancellor to conduct business while they are on recess in accordance with Resolution 99/00-5. The contractor will provide district-wide repair and/or replacement of door jambs, doors and accessories on-as-needed basis in the 2016/2017 fiscal year. The administration is utilizing and implementing facility maintenance "Force Account" as required under the Public Contract Code Section 20655 for projects without formal bidding as necessary. Jordan and Roger Lopez are owners of the company. The company is located in Sacramento, CA; they are registered with the California Contractors License Board (CSLB #294543). Board contract approval is subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: General Fund and Scheduled Maintenance Fund.

#### [Background Material](#)

50. Consider Ratification of a Chancellor Approved Contracted Services Agreement Award with R&S Overhead Garage Door, Inc. for Districtwide Door Repairs. Presenter: Vice Chancellor Ikharo Ratification is requested for a chancellor approved contracted services agreement with R&S Garage Door, Inc. for Districtwide Door Repairs, in the amount not-to-exceed \$62,700. The contractor will provide district-wide repair and/or replacement of door jambs, doors and accessories on-as-needed basis in the 2016/2017 fiscal year. The administration is utilizing and implementing facility maintenance "Force Account" as required under the Public Contract Code Section 20655 for projects without formal bidding as necessary. Sean Boatright is a manager at the company. The company is located in San Leandro, CA and has a contractor's license with the California Contractors License Board (CSLB # 321078). Board contract approval is subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: General Fund and Scheduled Maintenance Fund.

#### [Background Material](#)

51. Consider Ratification of a Chancellor Approved Contracted Services Agreement with Fred J. Schmidt & Associates for Districtwide Interior and Exterior Painting Project. Presenter: Vice Chancellor Ikharo Ratification is requested of a Chancellor approved contracted services agreement with Fred J. Schmidt & Associates for Districtwide Interior and Exterior Painting Project, in the amount not-to-exceed \$63,750. The contractor will provide interior and exterior painting services on an-as-needed basis to the District. Prior to conducting services, the contractor will provide a written proposal to include a detailed breakdown of the man-hours (labor) necessary to complete the project. The administration is utilizing and implementing facility maintenance "Force Account" as required under the Public Contract Code Section 20655 for projects without formal bidding as necessary. Fred Schmidt is the owner of the company located in Berkeley, CA. The company is registered with the California Contractors License Board (CSLB # 602114). Board contract approval is subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: 30 Day Maintenance Fund.

### [Background Material](#)

52. Consider Approval of a Contracted Services Agreement with Bouche Painting for Districtwide Interior and Exterior Painting Project. Presenter: Vice Chancellor Ikharo. Approval is requested of a Contracted Services Agreement with Bouche Painting for Districtwide Interior and Exterior Painting Project, in the amount not-to-exceed \$23,524. Bouche Painting will complete districtwide painting services of classrooms, offices, hallways, doors, building exteriors, and in various facilities on-as-needed basis. Prior to conducting services, the contractor will provide a written proposal to include a detailed breakdown of the man-hours (labor) necessary to complete the project. The administration is utilizing and implementing facility maintenance "Force Account" as required under the Public Contract Code Section 20655 for projects without formal bidding as necessary. Noel Bouche is the owner of the company; they are located in San Francisco, CA. The company is registered with the California Contractors License Board (CSLB # 937683). Board contract approval is subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: 30 Day Maintenance Fund

### [Background Material](#)

53. Consider Approval of a Contracted Services Agreement with Quality Pro Maintenance LLC for Districtwide Janitorial and Maintenance Services. Presenter: Vice Chancellor Ikharo. Approval is requested of a Contracted Services Agreement with Quality Pro Maintenance LLC for Districtwide Janitorial and Maintenance Services, in the amount not-to-exceed \$44,444. The contractor will provide district-wide general building services including janitorial, pressure washing, deep cleaning, buffing/waxing et al in all facilities, roadways, arteries, breezeway, building exteriors and interiors on-as-needed basis. The administration is utilizing and implementing facility maintenance "Force Account" as required under the Public Contract Code Section 20655 for projects without formal bidding as necessary. Linnea N. Willis is the owner of the company; they are located in San Leandro, CA. Board contract approval is subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: 30 Day Maintenance Fund.

### [Background Material](#)

54. Consider Approval of a Contracted Services Agreement with RG Plumbing Group, Inc. for Districtwide Plumbing Services. Presenter: Vice Chancellor Ikharo. Approval is requested of a Contracted Services Agreement with RG Plumbing Group, Inc. for Districtwide Plumbing Services, in the amount not-to-exceed \$42,000. The company will provide district-wide a wide range of plumbing services including but not limited to sewer line installation and replacement; plumbing fixtures and accessories repair and replacement; gas line repairs; drain pipes flow studies and deficiencies remediation and repair; and scheduled maintenance plumbing repairs. For scheduled maintenance projects, the District is required to secure services before June 30, 2017 to meet the California Community College Chancellor's Office requirement. Stacy Graniss is a representative from the company; they are located in Santa Rosa, CA. The company is registered with the California Contractors License Board (CSLB # 802006). The administration is utilizing and implementing facility maintenance "Force Account" as required under the Public Contract Code Section 20655 for projects without formal bidding as necessary. Board contract approval is subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: General Fund and Scheduled Maintenance Fund.

### [Background Material](#)

55. Consider Approval of Amendment #2 to an Existing Contract with Tyco/SimplexGrinnell for District-wide Fire System Testing, Inspection, Repair and Maintenance. Presenter: Vice Chancellor Ikharo. Approval is requested of Amendment #2 to an existing contract with Tyco/SimplexGrinnell

for the District-wide Fire System Testing, Inspection, Repair and Maintenance, in the amount not-to-exceed \$35,000. In the 2015/2016 fiscal year, staff requested for Tyco/SimplexGrinnell to complete a shunt-trip test in order for elevators at Merritt College and College of Alameda to descend to the bottom floor. California Division of Occupational Safety and Health (CALOSHA) requires for a shunt-trip to be completed once a year. The District's elevator company verified that this shunt-trip test was successful. The requested amount will pay for shunt-trip tests for 38 elevators in the 2016/2017 fiscal year and completed tests in the 2015/2016 fiscal year. The elevator shunt-trip test was not included in the original contract. Willard McCune is the manager of the company; they are located in Livermore, CA. The Governing Board of Trustees approved the original contract (\$410,391) on January 21, 2014, and Amendment No. 1 (\$120,000) on March 10, 2015. Including this Amendment #2, the total contract is \$565,391 for a three year period. The Chancellor recommends approval. Funding Source: General Fund.

#### [Background Material](#)

56. Consider Approval of Amendment #1 to an Existing Contracted Services Agreement with Maintenance Connection for the Procurement of Work Order Software Licenses. Presenter: Vice Chancellor Ikharo. Approval is requested of Amendment #1 to an existing contracted services agreement with Maintenance Connection for the Procurement of Work Order Software Licenses, in the amount not-to-exceed \$4746. The requested amount will pay for the consultant travel expenses for onsite implementation on April 26th and 28th, 2016. This expenditure was not included in the original contract. On November 10, 2015, the Governing Board of Trustees approved the original agreement (\$55,892); however, the actual contract amount is \$51,911.50. Including this Amendment #1, the total contract amount will be \$56,657.27. The Chancellor recommends approval. Funding Source: General Fund.

#### [Background Material](#)

### **ADJOURNMENT**

**Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours prior to the meeting to the Board Clerk, Chancellor's Office, 333 East 8th Street, Oakland, CA, (510) 466-7203, [bmartinez@peralta.edu](mailto:bmartinez@peralta.edu) at least 48 hours prior to the meeting.**

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Jowel C. Laguerre, Ph.D., Chancellor  
Secretary to the Board of Trustees  
PERALTA COMMUNITY COLLEGE DISTRICT