

PERALTA COMMUNITY COLLEGE DISTRICT

INDEPENDENT CONTRACTOR/CONSULTANT SERVICES CONTRACT

The contract for personal services is entered into by Randolph Belle
Name of Contractor - Business

490 Lakelark Avenue # 16242 Oakland CA 94610
Address City State Zip

called the INDEPENDENT CONTRACTOR, and the Peralta Community College District, 333 East Eighth Street, Oakland, CA 94606, hereinafter called the DISTRICT, for the performance of the services hereinafter described. The INDEPENDENT CONTRACTOR agrees to perform the following services for the DISTRICT under the stated conditions within the limits set forth:

To provide communication + graphic design / photography consultation services to Laney College at \$75/hr.

The INDEPENDENT CONTRACTOR has presented proof of official business status:

Business License Number: _____

Tax ID Number: 549-71-6050

The work of the INDEPENDENT CONTRACTOR shall be approved by: Dr. Patricia Stanley
Unit Manager/Title

The work shall be completed on or before June 30, 2017

COMPENSATION: Compensation shall be \$ 30,000.⁰⁰, payable within 10 days following completion of the work and authorization by the unit manager. The contractor will be paid out of _____

ACCOUNTING CODES								
L	FUND	COST CENT.	OBJECT	PR	ACTIVITY	SUF	SPPJ	LN
5	10	501	5105	1	660100	3110	00	-\$20K
5	01	541	5105	1	645000	0000	00	-\$10K

Budget

Funds Verified by Business Officer

The foregoing provisions along with conditions set forth on the reverse of this document are understood and agreed to by the INDEPENDENT CONTRACTOR.

Randolph Belle
Contractor's Printed Name

[Signature] 9/9/16
Contractor's Signature Date

725413
Vendor Number

(Obtain in "VEN" on mainframe program or route to District Business Services with W-9 and Vendor Addition Form.)

APPROVAL ROUTING:

Patricia Stanley
College President/Vice Chancellor Date 9/9/16

Vice Chancellor, Financial Services Date

APPROVED:

Chancellor

Approval Date _____



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Requisition Defaults

Business Unit: PCCD1 Requisition Date: 09/08/2016
 Requisition ID: 2000106068 Status: Pending

Line

*Buyer:

SNZOMO

Nzomo, Seraphine

Unit of Measure:

MAIN

Vendor:

0000725413

RANDOLPH BELLE

Vendor Location:

MAIN

Category:

5105

Vendor Lookup

Schedule

Ship To Location

5

*Taxable

No

*Distribute by:

Quantity

Due Date:

09/27/2016

*Liquidate by:

Amount

Ultimate Use Code:

One Time Address

Distribution

SpeedChart:

Distributions											
Details											
Asset Information											
Dist	Percent	GL Unit	Location	Fund	Cost Ctr	Program	Activity Suffix	Project	Acct Line	Budget Date	Location
1	33.3330	PCCD1	5	01	541	1	645000	0000	00	09/08/2016	5
2	66.6670	PCCD1	5	10	501	1	660100	3110	00	09/08/2016	5

OK Cancel Refresh

Randolph Belle's ICC 14852 fiscal year 2016-17

Patricia Stanley *9/8/16*
 President Date



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Business Unit: PCCD1
Requisition ID: 2000106068

Status: Pending
Budget Status: Valid



Header

*Requester: MJAMESON
Maisha Juaria Jameson-Nkhume

*Requisition Date: 09/08/2016
Requester Info

*Origin: IOA
Laney Open Account

*Currency Code: USD
Dollar

*Accounting Date: 09/08/2016

Hold From Further Processing

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Amount Summary

Total Amount: 30,000.00 USD

Tax Amount: 0.00 USD

Total Amount: 30,000.00 USD

Select Lines To Display

Line: To: [Retrieve](#)

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Line	Details	Ship To/Due Date	Status	Vendor Information	Item Information	Attributes	Contract	Sourcing Controls	*Ship To Location	*Taxable	Status
1	Item			ICG# 14852 for FY 2016-	Quantity *UOM	Category	Price	Amount	5	No	Pending
					1.0000 EA	5105	30,000.0000	30,000.00			

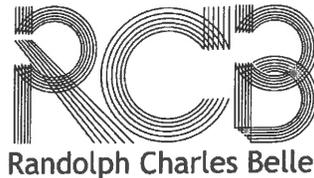
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Patricia Stanley 9/8/16
President Date



**Randolph Belle Consulting Services
Independent Consulting Contractor Agreement
Summary Scope of Work for Laney College
August 31, 2016**

This Independent Consulting Contractor Agreement with Randolph Belle Consulting Services (Consultant) outlines the scope of work for specialized graphic design, marketing and communications services to further key college initiatives. Working under the direction of the Office of the President, services will be provided to Office of the President (30%), Office of Student Services (30%), Office of Instruction (30%), Department of Career Technical Education (5%) and other departments as directed by the Office of the President (5%). Specific activities include:

1. Design, layout, photography, photo retouching services and print supervision of required reports and documents defining the college's efforts to increase student success; educational master plan implementation; facilities master plan; technology master plan; staffing plan; and other planning efforts.
2. Design, layout, photography, photo retouching services and print supervision of intra and inter-district communications, and external communications.
3. Additional specialized creative, program and project planning services as-needed at the request of the Office of the President
4. Production of class schedules and listings

Reporting to the Laney College Office of the President, the amount of the contact shall not exceed \$60,000, and the contract will expire on June 30, 2017. Services are provided at the rate of \$75/hour.