

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of October 13, 2016**

**ITEM TITLE:**

Consider *Ratification* of a Chancellor Approved Amendment No. 1 to an Existing Contracted Services Agreement for Emergency Work to Repair the Pool Pump at Laney College, Lincoln Aquatics.

**SPECIFIC BOARD ACTION REQUESTED:**

*Ratification* is requested of a chancellor approved Amendment No. 1 to an existing contracted services Agreement with Lincoln Aquatics for an Emergency Repair on the Pool Pump at Laney College, in the amount not-to-exceed \$14,998.00.

**ITEM SUMMARY:**

In the 2015/2016 fiscal year, the administration requested for the contractor to provide parts and labor to service the failing pool pump to maximize the life of the pump and ensure that the swimming class continued.

To continue existing college classes, the administration approved Lincoln Aquatics to complete emergency repairs to the pump, without advertising for or inviting bids, in compliance the CA Public Contract codes. As a result, during the Governing Board of Trustees recess, the Chancellor approved this contract amendment on August 23, 2016. The Board has authorized the Chancellor to conduct business while they are on recess in accordance with Resolution 99/00-5. Lincoln Aquatic's contract amount accrued to \$20,390.27 in the 2015/2016 fiscal year, including this Amendment No.1 their total contract amount is \$35,388.27. Board approval is required since this total contract amount exceeds the \$25,000 threshold to purchase goods and services.

The Chancellor recommends approval.

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

General Fund

**BACKGROUND/ANALYSIS:**

The pool needed immediate emergency maintenance, the administration requested for Lincoln Aquatics to provide service. The contractor completed the work and met their contractual obligations.

**DELIVERABLES AND SCOPE OF WORK:**

The scope of work is outlined under the Item Summary.

**ANTICIPATED COMPLETION DATE:**

The contract term expired June 30, 2016.

**ALTERNATIVES/OPTIONS**

None

**EVALUATION AND RECOMMENDED ACTION:**

The administration recommends the approval of this amendment to pay the contractor's outstanding invoices.

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ NO \_\_\_\_\_

COMMENTS: None

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?** Vice Chancellor Ikharo

(\*\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor.)

**DOCUMENT PREPARED BY:**

Prepared by: Dr. Sadiq B. Ikharo Date: September 28, 2016  
Vice Chancellor of General Services

**DOCUMENT PRESENTED AND APPROVED BY:**

Presented and approved by: Dr. Sadiq B. Ikharo Date: September 28, 2016  
Vice Chancellor of General Services

**FINANCE DEPARTMENT REVIEW**

Finance review required  Finance review *not* required

If Finance review is required, determination is:  Approved  Not Approved

If not approved, please give reason: \_\_\_\_\_

Signature: Ron Little  
Ron Little, Vice Chancellor for Finance and Administration

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required  Legal review *not* required

If Legal review is required, determination is:  Approved  Not Approved

Signature: Nitasha Sawhney  
Nitasha Sawhney, Acting General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda  Not Approved, but Place on Agenda

Signature: Jowel C. Laguerre

Dr. Jowel C. Laguerre, Chancellor