

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of October 13, 2016

ITEM TITLE:

Consider *Ratification* of a Chancellor Approved Amendments No. 2 and 3 to an Existing Contracted Services Agreement with EMCOR Service Mesa Energy Systems (EMCOR) for Emergency Repair of Existing Failing HVAC Chillers.

SPECIFIC BOARD ACTION REQUESTED:

Ratification is requested of a chancellor approved Amendment No. 2 and 3 to an existing contracted services Agreement with EMCOR for an emergency repair of existing failing HVAC Chillers, in the amount not-to-exceed \$11,306.

ITEM SUMMARY:

In the 2015/2016 fiscal year, two (2) existing HVAC Chillers failed, which required the administration to request for EMCOR to perform an emergency repair to support and continue college classes. These existing chillers have reached its useful life; as a result, simple safeties, switches, bearings and internal micro devices failed.

During the Governing Board of Trustees recess, the Chancellor approved this contract amendment on August 23, 2016. The Board has authorized the Chancellor to conduct business while they are on recess in accordance with Resolution 99/00-5. If the Board approves this amendment, their total contract amount is \$36,991. Board approval is required since this total contract amount exceeds the \$25,000 threshold to purchase goods and services.

The Chancellor recommends approval.

The Chancellor recommends approval.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

General Fund

BACKGROUND/ANALYSIS:

The District contracted with EMCOR Services for emergency repair to restore the capacity of the existing Chiller #1 at Laney College central cooling plant. Thereafter, the contractor was asked to finish Districtwide Chiller Repair Services.

DELIVERABLES AND SCOPE OF WORK:

The scope of work is outlined under the Item Summary.

ANTICIPATED COMPLETION DATE:

The contract term expired June 30, 2016.

ALTERNATIVES/OPTIONS

None

EVALUATION AND RECOMMENDED ACTION:

The administration recommends the approval of these amendments to pay the contractor's outstanding invoices.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ NO _____

COMMENTS: None

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? Vice Chancellor Ikharo

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Dr. Sadiq B. Ikharo Date: September 28, 2016
Vice Chancellor of General Services

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Dr. Sadiq B. Ikharo Date: September 28, 2016
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Ron Little
Ron Little, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Sherman Wong
Sherman Wong, Outside Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: Jowel C. Laguerre

Dr. Jowel C. Laguerre, Chancellor