



PERALTA COMMUNITY COLLEGE DISTRICT
Office of General Services

November 8, 2016

L. Karen Monroe, Alameda County Superintendent of Schools
Alameda County Office of Education
313 W. Winton Avenue
Hayward, CA 94544-1136

Dear Superintendent Monroe:

**Subject: Need Superintendent Approval on an Emergency Contract with
ACME Pacific Repairs Inc. to Repair the Kitchen Steam Well in the Laney
College Student Center.**

Request: In accordance with Section 20654 of the California Public Contract Code, your approval as Alameda County Superintendent of Schools is required to award an emergency contract without advertising for the above project. The District's Governing Board of Trustees approved this action item at the October 13, 2016, board meeting.

20654. (a) In an emergency when any repairs, alterations, work, or improvement is necessary to any facility of the college, or to permit the continuance of existing college classes, or to avoid danger to life or property, the board may by unanimous vote, with the approval of the county superintendent of schools, do either of the following: (1) Make a contract in writing or otherwise on behalf of the district for the performance of labor and furnishing of materials or supplies for the purpose without advertising for or inviting bids. (2) Notwithstanding Section 20655, authorize the use of day labor or force account for the purpose. (b) Nothing in this section shall eliminate the need for any bonds or security otherwise required by law.

Introduction:

The administration urgently requested for the contractor to repair the kitchen steam wells to meet the Alameda County Health Department's requirement. This request is to fix the steam well's faulty asbestos wiring and thermostats to reach a temperature to hold food at 135 degrees. The correction was imperative for culinary students to serve hot food to the students.

For emergency repairs, alterations, work, or improvement, the District may authorize the contractor to perform the labor and furnish materials to continue existing college classes, or to avoid danger to life or property, without advertising for or inviting bids.



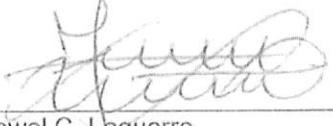
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Justification: As allowed under Public Contract Code (Section 20654), contracting this emergency project without advertising for bids is justifiable for the following reasons:

- Immediacy: Existing classes and business functions continue to operate.
- Impracticability/Unavailability: Formal solicitation is not acceptable for this emergency project, since it will delay the corrective action to mitigate the problem. Nonetheless, the District has pursued competition to the extent possible.
- Exigency: It is in the best interest of the District and academic programs to contract for this work without formal solicitation for bids.

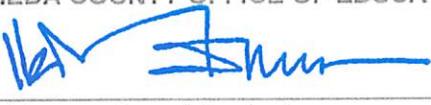
Please contact the Vice Chancellor for General Services, Dr. Sadiq B. Ikhara, if you have any questions regarding this request (at 510-466-7336 or sikhara@peralta.edu). We would appreciate your prompt response and approval on this matter.

PERALTA COMMUNITY COLLEGE DISTRICT (DISTRICT):

By: 
Dr. Jowel C. Laguerre
Its: Chancellor, Authorized Agent

Dated: 11-08-16

ALAMEDA COUNTY OFFICE OF EDUCATION:

By: 
Karen Monroe, Superintendent
L. Karen Monroe, Alameda County Superintendent of Schools

Dated: 12/15/16

cc: Dr. Sadiq B. Ikhara, Vice Chancellor of General Services

01/06/01

