



BOARD OF TRUSTEES
OF THE
PERALTA COMMUNITY COLLEGE DISTRICT
MINUTES
OCTOBER 11, 2016

CLOSED SESSION (5:30 p.m.) Topics to be discussed include: Conference with Labor Negotiator Largent, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6) Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9) . Conference with Legal Counsel (54956.9(a)), Williams v. PCCD, Alameda County Superior Court, Case No. HG-14730396. . Conference with Legal Counsel (54956.9(a)), In re Municipal Derivatives Antitrust Litigation, U.S. District Court, Southern District of New York, Case No. 1:08-cv-02516-VM-GWG. . R. Young v. Peralta Community College District, Case No. 14-cv-05351-JD. . Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (1 cases) Public Employee Appointment (Government Code Section 54957) Public Employee Evaluation (The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.) . Chancellor Public Employee Discipline/Dismissal/Release (The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.)

OPEN SESSION (7:00 P.M.)

PLEDGE OF ALLEGIANCE

Present: Trustee Bonilla, Trustee Gonzalez Yuen, Trustee Handy, Trustee Withrow, Trustee Riley, Trustee Brown, Student Trustee Cruz, and Student Trustee Price.

Absent: Trustee Gulassa.

ROLL CALL

Trustees Bonilla Pr_Ab_, Brown, Pr_Ab_, González Yuen Pr_Ab_, Gulassa Pr_Ab_, Handy Pr_Ab_, Riley Pr_Ab_, Withrow Pr_Ab , and, Student Trustee Cruz Pr_Ab_ and Student Trustee Price Pr_Ab_.

REPORT OF ACTION TAKEN IN CLOSED SESSION (7:01 P.M.) (Any public employee contracts are subject to contractual agreement by the Chancellor, and provided salaries are for informational purposes only.)

There was no read-out from Closed Session.

APPROVAL OF THE AGENDA (Please state the Agenda Item Number and Identify the Issue) (7:05 P.M.) At this time, Board members or the Chancellor may request to modify the agenda. Board members may request that items on the consent calendar be removed to be addressed separately on the Action Calendar. Subsequent to the approval of the consent calendar, the items removed from the consent calendar are discussed and voted on separately. Changes to the agenda are to be approved by a majority of the Board. The Board may move to the Action Calendar items with public speakers.

Agenda

MOTION: Motion by Trustee Bonilla, second by Trustee Handy to approve the October 11, 2016 Agenda with the following amendments:

- Under Agenda Item 18, short-term assignments, the following changes were made:
 - *Alejandra Cerda, Staff Assistant, Merritt College, 10/21/16 - 12/20/16 and Juanita Gildea, Clerical Assistant II, District office, 10/18/16 - 06/30/17 have been added to the list.
 - *Jordan Timm was removed from the list.
- Agenda Item 11 was moved to the Action calendar
- Agenda Item 23 was moved to the Action calendar

AYES: Trustee Bonilla, Trustee Gonzalez Yuen, Trustee Handy, Trustee Withrow, Trustee Riley, and Trustee Brown.
NOES: None
ABSTAIN: None
ABSENT: and Trustee Gulassa.

The motion passed.

APPROVAL OF THE MINUTES (7:07 P.M.)

1. Consider Approval of the Board Minutes of September 27, 2016.

Minutes

MOTION: Motion by Trustee Brown, second by Trustee Withrow to approve Board Minutes of September 27, 2016.

AYES: Trustee Bonilla, Trustee Gonzalez Yuen, Trustee Handy, Trustee Withrow, Trustee Riley, and Trustee Brown.
NOES: None
ABSTAIN: None
ABSENT: and Trustee Gulassa.

The motion passed.

PUBLIC COMMUNICATION (7:08 P.M.) At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board's jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President's discretion. A speaker's card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board's consideration of the item and are honored in the order the cards are received. A speaker may yield time to another speaker up to a limit of 6 additional minutes, with no more than 5 speakers on the issue, where both have completed a speaker's card, and the yielder must identify him/herself to the Board. Speakers are asked to submit any materials to the Board Clerk and shall

not approach the dais during meetings. (Please line-up when your name is called.) Further direction is provided in Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings. <http://web.peralta.edu/trustees/board-policies/>

Speaker Jaramillo, President, Peralta Federation of Teachers, spoke on concerns with rising management costs and labor negotiations.

REPORTS (7:23 P.M.) The Board requests that constituent group reports and presentations be brief and concise, and that only electronic copies be provided for posting. All open session reports and meeting materials have been submitted to the Board electronically, and are available for public viewing on Granicus.

2. Associated Student Government Reports

Speaker Ernie, College of Alameda, provided student government updates.

Speaker Slaughter, Laney College, provided student government updates.

3. Chancellor's Reports

Chancellor Laguerre discussed a Memorandum of Understanding with CivicCorps, who works with students that dropped out of high school and our colleges will be working closely with CivicCorps to make sure students can access higher education. Chancellor Laguerre also completed his open forums at each of the colleges where he spoke with faculty and staff and answered their questions.

Berkeley City College Ms. Rowena Tomaneng

College of Alameda Dr. Frances White

[College of Alameda Report](#)

Laney College Dr. Patricia Stanley

Merritt College Dr. Marie-Elaine Burns

[Report](#)

4. Board of Trustees' Reports

Trustee Brown attended the ACCT conference in New Orleans.

Trustee Handy attended the ACCT conference in New Orleans and congratulated Trustee Brown for her appointment as representative for the ACCT Pacific Region Diversity Committee.

Trustee Bonilla attended the ACCT conference in New Orleans which included attending a symposium that discussed student success including putting students first and preparing alumni for successful careers.

Trustee Gonzalez Yuen attended the ACCT conference and found a session on student that were incarcerated to be valuable. Trustee Gonzalez Yuen is interested in pursuing this at Peralta and would like to

learn from San Diego's model.

Student Trustee Cruz will be attending the SSCCC conference in November. There will also be a Peralta Student Council retreat being held October 28-29 at Merritt College.

Trustee Withrow continued the discussion focusing on students that are incarcerated and strongly endorses looking into having this as a program at Peralta.

5. Peralta Classified Senate Report Presenter: PCS President Timothy Brice

Thank You President Riley and Good Evening Trustees, Chancellor, Administrators, Faculty, Staff, and Students

I have a brief report from our last Peralta Classified Senate meeting in September but

First I'd like to Thank Brandi Howard for filling in for me here last week

A couple of topics of discussion were :

Accreditation. The visit this month and the work put in by everyone especially Classified Staff who were well represented on the teams and performed a great amount of work in addition to their normal duties

Classified Hiring Processes- We would like to see the process streamlined so it doesn't take 18-24 months to fill a previously vacated position...it seems it takes weeks to create or fill an Administrative position but months even years to fill Classified positions

Right now COA and BCC have Public Information Officers, Laney I believe is re-advertising for their position, and Merritt is in the discussion stage

Classified Staff Development and Training...Raising Efficiency

6. District Academic Senate Report Presenter: DAS President Cleavon Smith

[DAS Report](#)

CONSENT CALENDAR (7:55 P.M.) All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

MOTION: Motion by Trustee Bonilla, second by Trustee Brown to approve Consent Calendar Agenda Items 1 - 10, 12 - 22 and 24 - 27.

AYES: Trustee Bonilla, Trustee Gonzalez Yuen, Trustee Handy, Trustee Withrow, Trustee Riley, and Trustee Brown.

NOES: None

ABSTAIN: None

ABSENT: and Trustee Gulassa.

The motion passed.

7. Consider approval of Resolution 16/17-13, Excusing Trustee Absence Presenter: Board President Riley It is recommended that Trustees approval Resolution 16/17-13 excusing Trustee Gulassa from the September 27, 2016 Board meeting due to illness. The Chancellor recommends approval.

Resolution

8. Consider Approval of Out of State Travel pursuant to Board Policy 7400 Presenter: Chancellor Laguerre Consider approval of Out of State Travel pursuant to Board Policy 7400 for the following faculty: Name Travel Location Travel Dates Name Travel Location Travel Dates Kimberly Blackwell New Orleans, LA October 14, 2016 - October 19, 2016 Larry Chang Washington, DC October 25, 2016 - October 28, 2016 Peter Crabtree Washington, DC October 25, 2016 - October 29, 2016 Charles Frost Washington, DC October 26, 2016 - October 28, 2016 Jacqueline Graves New Orleans, LA October 14, 2016 - October 19, 2016 Rebecca Lacocque Nashville, TN October 12, 2016 - October 14, 2016 Hope Lane New Orleans, LA October 14, 2016 - October 19, 2016 Alexander Lee New Orleans, LA October 14, 2016 - October 19, 2016 Kathy Ma New Orleans, LA October 14, 2016 - October 18, 2016 Harizon Odembo Atlanta, GA November 28, 2016 - December 2, 2016 Danielle Odom New Orleans, LA October 14, 2016 - October 19, 2016 Phuomy Sayavong New Orleans, LA October 14, 2019 - October 19, 2016 Jackie Vo Atlanta, GA November 28, 2016 - December 2, 2016 Kevin Wade New Orleans, LA October 14, 2016 - October 19, 2016 Pamela Wallace Washington, DC October 25, 2016 - October 28, 2016

Background Material

9. Consider approval of Resolution 16/17-14 in support of Proposition 51. Presenter: Trustee Withrow

Proposition 51

10. Consider Approval of First Reading on Proposed Board Policies Presenter: Chancellor Laguerre The Board will conduct a first reading on the Board Policies. The following policies are presented for review, and will return to a future Board meeting for adoption: . BP 1100 The Peralta Community College District - This policy was updated to delete an outdated reference to Education Code Section 18304. . BP 2010 Board Membership - This policy was updated to include the restriction in Education Code Section 72104 that precludes members of the governing board from serving on the governing body of a high school district with coterminous boundaries with the community college district. . BP 2710 Conflict of Interest - This policy was updated to specify that employees as well as Board members are prohibited from having a financial interest in a contract made by them in their official capacity. . BP 3520 Local Law Enforcement - This is a new policy for Peralta, but an existing policy in the CCLC templates. Per CCLC, this policy is legally required. In the current CCLC updates this policy was updated to reflect the new Education Code Section 67381.1. Using the CCLC template, this policy was written by Lt. Verbeck and Vice Chancellor Ikharo. . BP 4020 Program, Curriculum, and Course Development - This policy was updated to change the word "deletions" to "discontinuances" to maintain consistency in terminology throughout this policy. . BP 4220 Standards of Scholarship - This policy was updated to change a reference from Title 5 Sections 55030 et seq. to Title 5 Sections 55031 et seq. . BP 5140 Disabled Student Programs and Services - This policy was updated to reflect the language used in the new and amended Title 5 Sections 56000 et seq. that go into effect on July 1, 2016 and to remove a redundant citation. The changes were made and additional template language was added to the policy. . BP 6700 Civic Center and Other Facilities Use - This policy was updated to add legal citations (Title 5 Sections 59601 et seq.) governing the calculation of costs for use of college facilities. . BP 7335 Health Examinations - This policy was updated to include a more specific reference to subsection (d) of 42 U.S.

Code Section 12112. . BP 7340 Leaves - This policy was updated to correct a typographical error to the legal references for leave for jury service or appearance as a witness in court. . BP 7500 Volunteers (renumbered from Peralta 7280 to CCLC 7500) - This policy was updated to add legal citations Education Code Sections 72401, 87010, and 87011 and Government Code Section 3119.5. Further the number of this policy is being changed from 7280 to the CCLC number of 7500. . BP 7700 Whistleblower Protection - This policy was updated to extend protection against retaliation to district employees and applicants whose family member makes a protected disclosure.

[BP 1100](#)

[BP 2010](#)

[BP 2710](#)

[BP 3520](#)

[BP 4020](#)

[BP 4220](#)

[BP 5140](#)

[BP 6700](#)

[BP 7335](#)

[BP 7340](#)

[BP 7500](#)

[BP 7700](#)

11. Approval of a purchase for Apple equipment at Laney College at a cost not-to-exceed \$189,930.14 Presenter: Interim President Stanley Consider approval of a purchase for Apple equipment at Laney College at a cost not-to-exceed \$189,930.14 consisting of 70 laptops and 120 iPads and the accompanying software, protection, cases and training. This purchase will address barriers to transfer-level course completion for students placed in basic skills courses, Laney College plans to replace multi-level remedial sequences in English and math with accelerated courses. Part of the plan to accomplish this goal is to provide classroom sets of laptop computers (English) and iPads (math) for teachers working in the redesigned courses. Apple is a sole source provider. Deliverables and scope of work: . 70 MacBook Air laptops (two full classrooms worth) . 70 AppleCare Protection Plans . 3 storage/charging carts . 120 iPads . 120 iPad cases . 3 storage/charging carts . 5 Apple TV's to display student work . 5 AppleCare plans for AppleTV 2 Days of Professional Training for faculty to learn how to use the new technology Casper Suite Management System for iPads and laptops for networking and coordinating the equipment. This work will be purchased, secured and in use by June 30, 2017. The Chancellor recommends approval. Funding Source: Laney College Basic Skills and Student Outcomes Transformation Grant.

[Background Material 1](#)

[Background Material 2](#)

Trustee Withrow has a social issue with this item and will not be supporting this because of Apple allegedly not paying 98 billion in taxes.

Trustee Handy wants to make sure we have the infrastructure in place to protect this equipment and make sure that all of our safety features are in place.

MOTION: Motion by Trustee Bonilla, second by Trustee Withrow to approve Agenda Item 11. Approval of a purchase for Apple equipment at Laney College at a cost not-to-exceed \$189,930.14

AYES: Trustee Bonilla, Trustee Gonzalez Yuen, Trustee Handy, Trustee Riley, and Trustee Brown.
NOES: and Trustee Withrow.
ABSTAIN: None
ABSENT: and Trustee Gulassa.

The motion passed.

12. Consider Approval of the California Community College District Cooperative Work Experience Education Plan Presenter: Vice Chancellor Pedraja The Peralta Community College District will provide appropriate and continuous guidance services for students throughout their enrollment in Cooperative Work Experience Education. Each student will be assigned a certificated instructor who will provide the student with an orientation to CWEE; advice and feedback regarding Learning Objectives; and guidance and feedback regarding the student's attempts at achieving the Learning Objectives. In addition, each of the Peralta College's office of Student Services provides counseling services designed to assist students in pursuing appropriate career and educational goals and provide assistance to students who are struggling in their academic progress. The counseling staff is available to both enrolled and prospective students. All new students are encouraged to meet with a counselor to develop an education plan during their first semester. College Employment Services Managers will coordinate with Work Experience Coordinators with respect to employer outreach and the colleges' goals for increasing the quantity and quality of work-based learning and work experiences. The Chancellor recommends approval. Funding Source: Services are/will be provided by current staff within current assigned duties. Any additional resources required, though not anticipated, will come from grant funds.

[Background Material](#)

13. Consider Approval of a change order for Owen Hershey. Presenter: Interim President White Consider Approval of a change order for Owen Hershey. Owen Hershey is an Independent Contractor / Consultant (ICC), a Career Services Specialist at the One Stop Career Center at the College of Alameda. The existing contract will run out of approved hours before the end of the fiscal year. This request is to increase the contract by \$45,304; the existing contract is in effect through 06/30/2017. The original contract amount was \$24,920, will bring the total to \$70,224. The costs from Owen's extension will be allocated to the Alameda County Workforce Development Board (ACWDB) contract (fund 1138). The Chancellor recommends approval. Funding Source: WIOA Funds.

[Background Material 1](#)

[Background Material 2](#)

14. Consider Approval of a change order for Kathleen Cavanagh. Presenter: Interim President White Consider Approval of a change order for Kathleen Cavanagh. Kathleen Cavanagh is a part-time Independent Contractor / Consultant (ICC) that provides Career Center Technician services at the One

Stop Career Center at the College of Alameda. The existing contract will run out of approved hours before the end of the fiscal year. This request is to increase the contract by \$5,000; the existing contract is in effect through 06/30/2017. The original contract amount was \$24,700, will bring the total to \$29,700. The costs from Kathleen's extension will be allocated to the Alameda County Workforce Development Board (ACWDB) contract (fund 1138). The Chancellor recommends approval. Funding Source: WIOA Funds.

[Background Material 1](#)

[Background Material 2](#)

15. Consider approval of College of Alameda contract with Interact Communications in the amount of \$86,450 to provide critical support to meet the College accreditation recommendations and Innovation and Effectiveness Plan. Presenter: Interim President White Consider approval of College of Alameda contract with Interact Communications in the amount of \$86,450 to provide critical support to meet the College accreditation recommendations and Innovation and Effectiveness Plan. This contract will be funded through the College's Institutional Effectiveness Program grant. The College of Alameda (COA) participated in the State Chancellor Office Institutional Effectiveness Program. In 2015-2016 a Partnership Resource Team (PRT) was assigned to CoA. The PRT meet with the College several times and developed a College Innovation and Effectiveness Plan. The College received \$150,000 grant to support the outcomes identified in the plan. Three of the outcomes are focused on: . Development of a robust culture of assessment for student learning and service area outcomes. . Development and implementation of a communication strategy to ensure all internal and external constituents engage in the participatory governance process. . Establishment of a transparent budget and planning process that includes linkages to program review, assessment and resource allocation. The PRT will visit College of Alameda in December 2016 to review progress made towards the plan goals and outcomes. Furthermore, College of Alameda received twenty accreditation ACCJC recommendations in June 2014. The College is in the process of preparing for an ACCJC site visit in October 2016 based on a Follow-up Report. Several of the College recommendation will be supported by the proposed scope of work. The specific impacted recommendations are numbers 4, 5, 7, 8, and 10. Without assistance the College's accreditation status may be at risk. The Chancellor recommends approval. Funding Source: Grant funded.

[Background Material 1](#)

[Background Material 2](#)

16. Consider Approval of Course and Program Additions, Deactivations and Changes Included for approval are proposed curriculum actions as recommended by the Council for Instruction, Planning and Development (CIPD). The spreadsheet entitled "Sept 2016 CIPD Report" contains course and program additions, changes and deactivations as approved by the colleges' curriculum committees and CIPD. The Chancellor recommends approval.

[Background Material 1](#)

[Background Material 2](#)

[Background Material 3](#)

17. Consider approval of Independent Contractor/Consultant (ICC) Agreement for Cicley J. Winston in the amount of \$44,000.00. Presenter: Interim President Burns The Sector Access Specialist position is described as 'student facing,' and charged with enrolling eligible customers into WIOA, preparing

students/job seekers for completion of successful internship and other Work Based Learning (WBL) experiences and successful job placement, tracking customers in CALJobs, staffing the Employment Services Center on the Merritt Campus, and representing the Peralta CCD CTE programs to job-seeker and dislocated workers. This position entails efforts related to supporting students and job seekers to find employment paying family-supporting wages, and includes the following: . Reaches out to students and potential WIOA clients . Assesses their needs and enrolls them into WIOA if needed and/or refers them to the Comprehensive One Stop Career Center as needed. . Connects students with support services, some of which could be directly supported via OWDB funding (books and materials), while others could be leveraged via services offered elsewhere on campus: CalWORKs, CARE, EOPS, DSPS, TANF . Facilitates career readiness: helps students understand the career options available to them and helps them prepare resumes, interviews, internships via one-on-one coaching as well as providing career readiness workshops. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

[Background Material 1](#)

[Background Material 2](#)

HUMAN RESOURCES

18. Consider Approval of Short-Term Assignments - Hiring of Non-Academic Short-Term Employees Presenter: Vice Chancellor Largent Pursuant to California Education Code Section 88003, the below list contains the name, date of hire, assignment end date, position title, and site location of candidates recommended for short-term assignments in non-academic classified positions. Each candidate's assignment will not exceed the position title into which the candidate is assigned.
- | Last Name | First Name | Date of Hire | End Date | Position Title | Site |
|------------|--------------|--------------|----------|-----------------------------|------|
| Boissiere | Sheiba | 10/12/16 | 6/30/17 | Senior Clerical Assistant | |
| Cooper | Quentin | 10/24/16 | 6/30/17 | Lifeguard | |
| Fatoorechi | L | | | | |
| Robabeh | | 10/12/16 | 6/30/17 | Staff Svcs Spec/Fiscal | |
| Flynn | Elizabeth | 10/12/16 | 12/16/16 | Inst Asst/Mathematics | |
| Hollins | Valerie | 10/17/16 | 4/4/17 | Clerical Assistant I | |
| Johnson | Carmen | 10/12/16 | 6/30/17 | Staff Asst/Student Services | |
| Knight | Jacinda | 10/12/16 | 6/30/17 | Inst Asst/Cosmetology | |
| Lyons | Taylor | 10/12/16 | 6/30/17 | Duplicating Services Tech | |
| Marshall | L | | | | |
| Amy | | 10/12/16 | 6/30/17 | Sup Admin & Bus Suppt Svc | |
| Masouredis | Elliot | 10/12/16 | 5/28/17 | Clerical Assistant II | |
| Moon | Black | 10/12/16 | 6/30/17 | Inst Asst/Photography | |
| Olbekson | Kathleen | 10/12/16 | 6/30/17 | Senior Clerical Assistant | |
| Pace | Glenn | 10/12/16 | 6/30/17 | Principal Clerk | |
| Quizhpe | Birhon | 10/28/16 | 2/14/17 | Clerical Assistant II | |
| Timm | Jordan | 10/12/16 | 6/30/17 | Clerical Assistant II | |
| Tran | Thao | 10/12/16 | 6/30/17 | Senior Clerical Assistant | |
| Vilchis | Lent Leticia | 10/12/16 | 6/30/17 | Account Clerk II | |
- L "The District has complied with the applicable provisions of the Education Code"

FINANCIAL SERVICES

19. Review of Purchase Order Report Presenter: Vice Chancellor Little The Purchase Order Report is being presented for review in accordance with Education Code Section 81656 which states, "All transactions entered into by the officer or employee (designated employees enumerated in AP 6330) shall be reviewed by the Board of Trustees every 60 days." This Purchase Order Report contains all orders issued from August 20, 2016 through September 23, 2016, which have been issued in accordance with applicable policies, procedures and laws by an authorized officer of the District. The Purchase Order Report is brought to the Board for informational purposes only.

[Background Material 1](#)

[Background Material 2](#)

20. Consider Ratification of the AP, Travel, and Consulting Contract Warrant Register Presenter: Vice Chancellor Little Consider ratification of the AP, Travel, and Consulting Contract Warrant Register from August 20, 2016 through September 23, 2016. Recent AP, Travel and Consulting Contract warrant registers are brought to the Board for ratification purposes only. The Chancellor recommends ratification.

[Background Material](#)

21. Consider Approval of Budget Transfer Report Presenter: Vice Chancellor Little Consider approval of budget transfer report covering the period from June 25, 2016 through August 19, 2016. California Code of Regulations Section 58307 limits the District's expenditures to the amount appropriated for each major expenditure classification as approved by the Board of Trustees through the adoption of the District's annual budget or as amended by subsequent budget transfers or revisions. Due to this statutory control language, budget transfers that move budget authority between major object codes or classifications must be approved by the Board of Trustees. The budget transfers presented are requests originating from the Colleges' or District's departments during the ordinary course of operations and do not significantly alter the final budget that was approved by the Board of Trustees on September 8, 2015. The Chancellor recommends approval.

[Background Material 1](#)

[Background Material 2](#)

22. Consider Approval of the Annual CCFS-311A . Presenter: Vice Chancellor Little Consider approval of the Annual CCFS-311A: Community College Annual Financial (Fiscal Year 2015-16 and Budget (Fiscal Year 2016-17) Report, in accordance with the California Code of Regulations Section 58300. This report is due to the State Chancellor's Office on or before October 10, 2016. The Chancellor recommends approval.

[Background Material 1](#)

[Background Material 2](#)

23. Consider Award of Contract for the Installation of IT infrastructure at the Laney College BEST Center. Presenter: Vice Chancellor Little Consider approval to enter into an agreement with NetXperts, Inc. for the installation of IT infrastructure through a "piggy back" to the Foundation of California Community College Administrative Services Agreement (CB-15-013) in the amount not-to-exceed \$52,720.86. The original design of the BEST center did not include full design & installation of the IT infrastructure. This contract fills that gap. The Chancellor recommends approval. Funding Source: Measure A.

[Background Material](#)

Trustee Gonzalez Yuen asked why the IT infrastructure installation is being completed after the original design and bids were done.

Vice Chancellor Little says that timing is such that now is the right time to complete the infrastructure before they finish closing the walls and ceilings and the infrastructure was left out of the initial design. Chancellor Laguerre says that IT needed to be firmly involved in facility planning. A presentation from IT staff will be made at the October 25 board retreat and will make sure this does not happen again. Further, some of this planning should take place within these committees. Chancellor Laguerre is also planning to merge the IT

and facilities planning committee so these mishaps don't occur in the future.

Trustee Brown says we needed everyone to coordinate and use Information Technology to facilitate this but it is not something that is incorporated into our general bid and hopes that we can revisit our strategic plan to make sure our instructional services are integrated.

MOTION: Motion by Trustee Gonzalez Yuen, second by Trustee Bonilla to approve Agenda Item 23.

Consider Award of Contract for the Installation of IT infrastructure at the Laney College BEST Center.

Consider approval to enter into an agreement with NetXperts, Inc. for the installation of IT infrastructure through a "piggy back" to the Foundation of California Community College Administrative Services Agreement (CB-15-013) in the amount not-to-exceed \$52,720.86. The original design of the BEST center did not include full design & installation of the IT infrastructure. This contract fills that gap. The Chancellor recommends approval. Funding Source: Measure A.

AYES: Trustee Bonilla, Trustee Gonzalez Yuen, Trustee Handy, Trustee Withrow, Trustee Riley, and Trustee Brown.

NOES: None

ABSTAIN: None

ABSENT: and Trustee Gulassa.

The motion passed.

FACILITIES

24. Consider Approval of an Emergency Service Contract To Repair the Kitchen Steam Well in the Laney College Student Center, ACME Pacific Repairs Inc. Presenter: Vice Chancellor Ikharo Approval is requested of the emergency service contract with ACME Pacific Repairs Inc. to repair the kitchen steam wells in the Laney College Student Center, in the amount not-to-exceed \$26,484. The administration urgently requested for the contractor to repair the kitchen steam wells to meet the Alameda County Health Department's requirement. This request is to fix the steam well's faulty asbestos wiring and thermostats to reach a temperature to hold food at 135 degrees. The correction was imperative for culinary students to serve hot food to the students. For emergency repairs, alterations, work, or improvement, the District may authorize the contractor to perform the labor and furnish materials to continue existing college classes, or to avoid danger to life or property, without advertising for or inviting bids. The Chancellor recommends approval. Funding Source: General Fund.

[Background Material](#)

25. Consider Approval of Change Order #1 on the Laney College Library LED Lighting Upgrade, Energy Conservation Options (ECO). Presenter: Vice Chancellor Ikharo Consider approval of Change Order No. 1 to the contract with Energy Conservation Options (ECO), in the amount of \$21,460 on the Laney College Library LED Lighting Upgrade. During the installation of LED lights, unforeseen electrical system safety and reliability problems were uncovered. The existing electrical conditions must be improved to ensure that the new interior LED light retrofits will function, over the long term, are safe for use by the occupants. In some cases, this set of repairs will make parts of the Laney Library lighting system code compliant. The repairs are limited to those that are necessary for the lighting retrofit to work as intended. The contractor will complete the following scope of work: . Replace (6-8) hazardous 20 amp breakers - breakers set up with temporary fixes including tape, twig, or removed and improperly terminate. Some wires are even burnt at the connector terminations. . Troubleshoot about (4) banks of

existing fixtures currently disconnected from the system fix and repair. . Clear code infractions bare wire and improperly terminated wires. On September 13, 2016, the Governing Board of Trustees ratified ECO's original contract, in the amount of \$398,644. After the approval of this Change Order #1, their total contract will amount to \$420,104, which was funded by Proposition 39 Funds. Change Order #1 amount is 5.3% of the original contract amount. It will be funded by the General Fund as Proposition 39 funds cannot be used for repairs rather for retrofits only. The date of completion is January 14, 2017. The Chancellor recommends approval. Funding Source: General Fund.

[Background Material](#)

26. Consider Ratification of a Chancellor Approved Amendment No. 1 to an Existing Contracted Services Agreement for Emergency Repair on the Pool Pump at Laney College, Lincoln Aquatics. Presenter: Vice Chancellor Ikharo Ratification is requested of a chancellor approved Amendment No. 1 to an existing contracted services Agreement with Lincoln Aquatics for Emergency Repair on the Pool Pump at Laney College, in the amount not-to-exceed \$14,998.00. In the 2015/2016 fiscal year, the administration requested for the contractor to provide parts and labor to service the failing pool pump so that on-going classes can continue. To continue existing college classes, the administration approved Lincoln Aquatics to complete emergency repairs to the pump, without advertising for or inviting bids, in compliance the CA Public Contract codes. As a result, during the Governing Board of Trustees recess, the Chancellor approved this contract amendment on August 23, 2016. The Board has authorized the Chancellor to conduct business while they are on recess in accordance with Resolution 99/00-5. Lincoln Aquatic's contract amount accrued to \$20,390.27 in the 2015/2016 fiscal year, including this Amendment No.1 their total contract amount is \$35,388.27. Board approval is required since this total contract amount exceeds the \$25,000 threshold to purchase goods and services. The Chancellor recommends approval. Funding Source: General Fund.

[Background Material](#)

27. Consider Ratification of a Chancellor Approved Amendments No. 2 and 3 to an Existing Contracted Services Agreement with EMCOR Service Mesa Energy Systems (EMCOR) for Emergency Repair of Existing Failing HVAC Chillers. Presenter: Vice Chancellor Ikharo Ratification is requested of a chancellor approved Amendment No. 2 and 3 to an existing contracted services Agreement with EMCOR for an emergency repair of existing failing HVAC Chillers, in the amount not-to-exceed \$11,306. In the 2015/2016 fiscal year, two (2) existing HVAC Chillers failed, which required for the administration to request for EMCOR to perform an emergency repair to support and continue college classes. These existing chillers have reached its useful life; as a result, simple safeties, switches, bearings and internal micro devices failed. The remaining chiller plant was failing on hot days and needed to be fixed right away to avoid discomfort to students and faculty. During the Governing Board of Trustees recess, the Chancellor approved this contract amendment on August 23, 2016. The Board has authorized the Chancellor to conduct business while they are on recess in accordance with Resolution 99/00-5. If the Board approves this amendment, their total contract amount is \$36,991. Board approval is required since this total contract amount exceeds the \$25,000 threshold to purchase goods and services. The Chancellor recommends approval. Funding Source: General Fund.

[Background Material](#)

ADJOURNMENT Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours prior to the meeting to the Board Clerk, Chancellor's Office, 333 East 8th Street, Oakland, CA, (510) 466-7203, bmartinez@peralta.edu at least 48 hours prior to the meeting.

1. There will be a board retreat held on October 25th in the District boardroom.
2. The next regular Board meeting will be held on November 15th in the District Boardroom.
3. The Board extends their sympathy to the family, friends and colleagues on the untimely passing of John T. Nejedly who was a Trustee with Contra Costa Community College District for 22 years. We would like a moment of silence for him and we adjourn our meeting in his memory.

Jowel C. Laguerre, Ph.D., Chancellor
Secretary to the Board of Trustees
PERALTA COMMUNITY COLLEGE DISTRICT