

**PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of December 13, 2016**

ITEM TITLE:

Approval to Increase Independent Contractor's Agreement for Professional Services for Renne, Sloan, Holtzman & Sakai, LLP.

SPECIFIC BOARD ACTION REQUESTED:

The District Administration requests authorization to increase an existing professional services agreement with Renne Sloan Holtzman and Sakai, LLP by \$50,000 to provide investigative services to the Office of Employee Relations in responding to complaints regarding discrimination and harassment. The current contract amount is \$25,000. The new contract amount will be \$75,000, and the District anticipates using the services of Renne Sloan Holtzman and Sakai through June 30, 2017.

All Board-approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

ITEM SUMMARY: *(PLEASE DISCUSS THIS ITEM. IF A VENDOR IS INVOLVED, PLEASE INCLUDE THE COMPANY NAME AS WELL AS THE INDIVIDUAL.)*

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

General Funds

BACKGROUND/ANALYSIS:

DELIVERABLES AND SCOPE OF WORK:

ANTICIPATED COMPLETION DATE: JUNE 30, 2017

ALTERNATIVES/OPTIONS:

EVALUATION AND RECOMMENDED ACTION:

The District's Employee Relations Office has evaluated the deliverables to date for Renne Sloan Holtzman & Sakai, LLP and found them to be satisfactory. Therefore, it is recommended that the requested budget augmentation be approved for this contractor to continue to provide the District's Office of Employee Relations with investigative services in responding to complaints regarding discrimination and harassment for Fiscal Year 2016-2017.

THE CHANCELLOR RECOMMENDS APPROVAL

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? VICE CHANCELLOR TRUDY LARGENT

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Trudy Largent, Vice Chancellor Date: 11/30/16
[Enter Here - Your Name and Title of Individual]

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Trudy Largent Date: 11/30/16

[Trudy Largent, Vice-Chancellor]

FINANCE DEPARTMENT REVIEW

X Finance review required _____ Finance review *not* required

If Finance review is required, determination is: X Approved _____ Not Approved

If not approved, please give reason: _____

Signature: Ronald Little Date: 11/30/16

Ronald Little, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

_____ Legal review required X Legal review *not* required

If Legal review is required, determination is: _____ Approved _____ Not Approved

Signature: _____ Date: _____

Nitasha Sawhney, Acting General Counsel

CHANCELLOR'S OFFICE APPROVAL

X Approved, and Placed on Agenda _____ Not Approved, but Placed on Agenda

Signature: Jowel C. Laguerre,
Dr. Jowel C. Laguerre, Chancellor

Date: 11/30/16