

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of May 20, 2008

ITEM # 13

ITEM TITLE: Consider Approval of Contract Extension with MS Environmental Solutions, Inc.
Presenter: Director of Risk Management Baldinelli

SPECIFIC BOARD ACTION REQUESTED:

Approval is sought for a contract extension with MS Environmental Solutions, Inc. to increase the amount of the current contract by \$25,000 and to extend the contract date to end on September 30, 2008.

ITEM SUMMARY: (PLEASE DISCUSS THIS ITEM)

MS Environmental Solutions, Inc. (MSES) provides hazardous waste removal from the college campuses and District maintenance facilities. The current contract with MSES ends on June 30, 2008, for a total contract amount not to exceed \$125,000. This contract amendment will bring to total contract amount to \$150,000 for hazardous waste services provided from 11/15/06-9/30/08. The Office of General Services is preparing bid specifications for the selection of a hazardous waste disposal vendor for Fiscal Years '09 and '10. In the meantime, an increase in the contract amount and end date is needed to provide ongoing hazardous waste removal as required by environmental regulations and emergency removals until a vendor is selected and a new contract is awarded.

BACKGROUND/ANALYSIS:

In addition to providing routine hazardous waste disposal services, in July 2007 the District requested that MSES provide specialized services to manage the safe movement and storage of chemicals while the Laney College Chemistry and Biology science labs were under renovation. The cost of this project, which was not included in the original scope or amount of the MSES contract, eroded the contract amount needed for routine hazardous waste disposal services.

ALTERNATIVES/OPTIONS:

EVALUATION AND RECOMMENDED ACTION:

The Chancellor recommends approval.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

General Fund, Risk Management Budget

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES XX No _____

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Joanne Baldinelli, Director of Risk Management

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? YES _____ No XX

IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by: Joanne M. Baldinelli Date: May 8, 2008
[Joanne M. Baldinelli, Director of Risk Management]

DOCUMENT PRESENTED BY:

Prepared by: Joanne M. Baldinelli Date: May 8, 2008
[Joanne M. Baldinelli, Director of Risk Management]

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Thomas Smith Date: 5-12-08
Thomas Smith, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: _____ Date: _____
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: Elihu Harris Date: 5/13/08
Elihu Harris, Chancellor